

REGULAR MEETING
WOLCOTT TOWN BOARD – DECEMBER 19, 2023

A regular meeting of the Wolcott Town Board was held Tuesday, December 19, 2023, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman – Jordan Brown
Councilwoman – Julie Aldrich

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Ray Hauss, Code Enforcement Officer; Zach Decker, Highway Superintendent; Dave Doyle, MRB Group; Ed Wazinski, South Butler; Chris Henner, Village of Wolcott Mayor; Edward Bundy, Wolcott; Jason Kenney, Wolcott; Fran Acker, Village of Wolcott Clerk; David Lewis, Village of Wolcott Trustee, Dan Smith, Village of Wolcott Deputy Mayor; Clark Gillett, Wolcott; Peter Sterpe, Wolcott; Scott Johnson, Town of Sodus Supervisor; Misty Harper, Village of Wolcott Trustee (Arrived at 6:20PM).

Copies presented to the Town Board:

1. Minutes of November 14, 2023 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, Highway Superintendent's, and Animal Control reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance –

Privilege of the Floor –

1. Chris Henner, Village of Wolcott Mayor – Chris attended the meeting to speak with the Board about the recent petition to dissolve the Village, Chris said the Village Board have hired Laberge Group to do an interim study to assist with the process and wanted to confirm that we would be willing to work with them for information; Lynn said that he has been in contact with Laberge group. Amber and Jessica said that Laberge Group had already received the entire list of information they were requesting. Chris also asked the Board what their opinion was of the dissolution, whether it be supporting or opposing, Lynn said that we as a Town are neutral on the subject.

2. Peter Sterpe – Peter asked the Board why the dissolution was happening. The Board stated it has nothing to do with the Town, only the Village and the Village voters will have the decision on the process

GENERAL BUSINESS –

Dave Doyle, MRB Group – Dave gave the Board an update on the Blind Sodus Bay Water District Project and has a Cost Overrun Request (COR) letter that was suggested by Rural Development to proceed with obtaining more funding for the project.

A motion was made by Dan Youngman, seconded by Adam Ellis, to allow the Supervisor to sign the COR letter.

VOTE - AYES 5 NAYS 0.

GENERAL CORRESPONDENCE –

1. Letter from the Humane Society as well as the new 2-year contract.
2. Bill from Toll by Mail (not for a Town of Wolcott vehicle).
3. Landfill monitoring report.

A motion was made by Adam Ellis, seconded by Dan Youngman, to accept the minutes of November 14, 2023, departmental reports, and general correspondence.

VOTE - AYES 5 NAYS 0.

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #332 thru #374 - total - \$11,955.09

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$52,344.72

ARPA ACCOUNT – Claim #2 - total - \$1,740.96.

A resolution was presented by Julie Aldrich, moved by Jordan Brown, seconded by Adam Ellis “Be it RESOLVED to pay General, Highway and ARPA account claims as presented.”

VOTE - AYES 5 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Amber said the exemption renewals have been sent to residents.

2. RESOLUTION #63-23 TO AUTHORIZE BUDGET TRANSFERS –

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jordan Brown,

WHEREAS, the New York State Comptroller’s Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, bills have come in higher than were budgeted for;

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor’s Clerk to make the following transfers to the line items in the 2023 Budget:

ASSESSOR/SUPERVISOR'S CLERK – (cont'd)

RESOLUTION – (cont'd)

From Contingent – A1990.4 to Accounting – A1320.4 in the amount of \$1,050.00.

From Contingent – A1990.4 to Insurance – A9010.4 in the amount of \$734.00.

From Contingent – A1990.4 to Municipal Dues – A1920.2 in the amount of \$1099.00.

From Contingent – A1990.4 to Highway Garage – A5132.4 in the amount of \$679.29.

From Contingent – B1990.4 to Code Enforcement – B3620.4 in the amount of \$104.92.

From Contingent – B1990.4 to Planning – B8020.4 in the amount of \$10.65.

VOTE - AYES 5 NAYS 0.

HIGHWAY – Zach Decker

1. A salt shed is needed for the Highway Department.
2. Zach said they are ready for winter but also finishing up work that they can do with the weather.
3. The new 10-Wheeler truck should come around April.
4. Resolution for Tellier Road Culvert.

RESOLUTION #64-23 Authorizing the implementation and funding of 100% of the costs of a transportation project, of which qualified costs may be reimbursed from Bridge NY funds –

The following resolution was presented by Adam Ellis, moved by Julie Aldrich, seconded by Jorden Brown,

WHEREAS, a project for the Replacement of a culvert on Tellier Road over Wolcott Creek, P.I.N. 4BNY71 (the "Project") is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds; and

WHEREAS, the Town of Wolcott will design, let, and administer all phases of the Project.

WHEREAS, the Town of Wolcott desires to advance the Project by making a commitment of 100% of the costs of Design and Construction work for the Project or portions thereof.

NOW, THEREFORE, the Town of Wolcott Board, duly convened does hereby

RESOLVE, that the Town of Wolcott Board hereby approves the Project; and it is hereby further

RESOLVED, that the Town of Wolcott Board hereby authorizes the Town Supervisor of Wolcott to pay 100% of the cost of Design and Construction work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding; and it is further

RESOLVED, that the sum of \$342,238 is hereby appropriated from Town reserves and made

available to cover the cost of participation in the above phase of the Project; and it is further
HIGHWAY – (cont'd)

RESOLUTION - (cont'd)

RESOLVED, that the Town of Wolcott BOARD hereby agrees that the Town of Wolcott shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the NY Bridge Funding awarded to the Town of Wolcott; and it is further

RESOLVED, that in the event the costs of the Project exceed the amount appropriated above, the Town Board of Wolcott shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Highway Superintendent thereof, and it is further

RESOLVED, that the Town of Wolcott BOARD hereby agrees that the Highway Superintendent hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Supervisor of the Town of Wolcott be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding on behalf of the Town of Wolcott in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs, and it is further

RESOLVED, that the Town of Wolcott will be responsible for all maintenance of the Project; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

VOTE - AYES 5 NAYS 0.

CODE ENFORCEMENT OFFICER – Ray Hauss

Nothing new to report.

TOWN CLERK - Jessica Freer

1. Jessica said she doesn't have the bills yet but anticipates them soon.
2. Christmas & New Years closings, December 25th & 26th, 2023 and January 1st, 2024.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code – Wayne County IDA is working on this.
2. Building Maintenance – Eric will start working on the vestibule the 2nd or 3rd week of January.
3. Handbook – Start working on this after the 1st of the year.
4. Salt Barn – Waiting on funding until after the federal budget has been approved, working on the WQIP Grant at the moment.
6. Barrier Bar Status – The project is waiting for DEC approval.

NEW BUSINESS –

1. Audit of Justice Records -

RESOLUTION #65-23 ACCEPTING ANNUAL AUDIT OF JUSTICE RECORDS -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jorden Brown,

WHEREAS, it is necessary for the Town Board to annually examine the records of the Justices
WHEREAS, the records and dockets were made available for the Town Board to examine; and
NOW, THEREFORE, BE IT RESOLVED that the Wolcott Town Board, upon examination of the Justices' records and dockets have found them to be in order and have acknowledged that the fines collected have been turned over to the proper officials of the Town as required by law.

On Roll Call Vote: Chatfield "YES" Ellis "YES" Youngman "YES"
Brown "YES" Aldrich "YES".

2. 2024 Snow & Ice Contract -

RESOLUTION #66-23 AUTHORIZING THE SUPERVISOR TO SIGN SNOW AND ICE CONTRACT WITH WAYNE COUNTY -

The following resolution was presented by Dan Youngman, moved by Jorden Brown, seconded by Adam Ellis,

WHEREAS, the County of Wayne and the Town of Wolcott have agreed to a snow and ice control contract in years past; and
WHEREAS, both parties agree this is most advantageous for the taxpayer; and
WHEREAS, the Town Board agrees to the terms of said contract;
NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign the Snow and Ice Contract with Wayne County for the term of January 1, 2024, to December 31,

2024. VOTE - AYES 5 NAYS 0.
SUPERVISOR – (cont'd)

NEW BUSINESS – (cont'd)

3. 2-Year Contract with the Wayne County Humane Society -

RESOLUTION #67-23 AUTHORIZING THE SUPERVISOR TO SIGN A TWO-YEAR CONTRACT WITH WAYNE COUNTY HUMANE SOCIETY -

The following resolution was presented by Adam Ellis, moved by Julie Aldrich, seconded by Dan Youngman,

WHEREAS, the Animal Control Officer requires the services of the Wayne County Humane Society; and

WHEREAS, the Town has previously contracted with the Wayne County Humane Society for this service; and

WHEREAS, the Wayne County Humane Society still desires to contract with the Town for this service;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign a two-year contract with the Wayne County Humane Society for the period of January 1, 2024, thru December 31, 2025.

VOTE - AYES 5 NAYS 0.

4. Closeout and Organizational Meeting date – The meeting will be on January 2, 2024, at 6:00PM

The next regular meeting of the Wolcott Town Board will be held January 16, 2024, at 6:00 PM at the Town Hall.

A motion was made by Julie Aldrich, seconded by Jorden Brown, to adjourn the meeting at 6:37 PM.

Respectfully submitted,

Jessica Freer
Town Clerk