

REGULAR MEETING
WOLCOTT TOWN BOARD - NOVEMBER 16, 2021
DRAFT

A regular meeting of the Wolcott Town Board was held Tuesday, November 16, 2021, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilwoman - Lori Furguson (ABSENT)
Councilman - Derek Ceratt

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Don Camp, Code Enforcement Officer; Zach Decker, Highway Superintendent; Karli Starczewski, Assessor's Clerk; Brandy and Sierra Starczewski, 5835 Delf Dr., Wolcott; Jordan Brown, 12752 Red Creek Rd., Wolcott; Chris Bauer, Deputy Highway Superintendent.

Copies presented to the Town Board:

1. Minutes of October 19, 2021 (Regular Meeting and Public Hearing)
3. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Port Bay SD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.
Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE – No correspondence.

A motion was made by Derek Ceratt, seconded by Adam Ellis, to accept the minutes of October 19, 2021, and departmental reports.

VOTE - AYES 4 NAYS 0 .

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #316 thru #349 - total - \$14,058.39
HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$7,184.42
WADSWORTH RD WD - Claim #2 - total - \$1,031.00
BLIND SODUS BAY SD - Claim #1 - total - \$45,000.00
WEST PORT BAY RD WD - Claim #2 - total - \$1,803.12
PORT BAY WD - Claim #2 - total - \$43,835.00
WATERS/RED CREEK RD WD - Claim #2 - total - \$19,895.00

ABSTRACT OF CLAIMS – (cont'd)

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt “Be it RESOLVED to pay General, Highway and Port Bay SD account claims as presented.”
VOTE - AYES 4 NAYS 0 .

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. RESOLUTION #48-21 ADOPTING PRELIMINARY BUDGET AS ANNUAL BUDGET FOR 2022 -

The following resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Dan Youngman,

WHEREAS, the Preliminary Budget, following some revisions and changes, was found to be acceptable by the Town Board;

NOW, THEREFORE, BE IT RESOLVED, to accept the Preliminary Budget as the Annual Budget for 2022.

On Roll Call Vote - Chatfield "YES", Ellis "YES", Youngman "YES",
Ferguson "ABSENT", Ceratt "YES".

2. RESOLUTION #49-21 TO AUTHORIZE BUDGET TRANSFERS -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt,

WHEREAS, the New York State Comptroller’s Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, bills came in higher than what were budgeted for,

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor’s Clerk to make the following transfers to line items in the 2021 Budget.

From Contingent - A1990.4 to Accounting - A1320.4 in the amount of \$300.00

From Contingent - A1990.4 to Insurance - A1910.4 in the amount of \$304.50

From Contingent - A1990.4 to Highway Garage - A5132.4 in the amount of \$2,318.81

From Contingent - B1990.4 to Research - B8030.4 in the amount of \$714.00

VOTE - AYES 4 NAYS 0 .

3. RESOLUTION #50-21 ALLOWING THE SUPERVISOR’S CLERK TO TRASFER \$2,000.00 FROM BROWN/WADSWORTH WATER TO GENERAL CHECKING FOR THE SINGLE AUDIT COST –

The following resolution was presented by Dan Youngman, moved by Derek Ceratt, seconded by Adam Ellis.

ASSESSOR/SUPERVISOR'S CLERK – (cont'd)
RESOLUTION – (cont'd)

WHEREAS, the General Checking Account currently up fronted the cost of the single audit for Brown/Wadsworth Water District; and

WHEREAS, Rural Development has reimbursed the Town for such expense into the Brown/Wadsworth Water District Account; and

WHEREAS, the Town would like to put said funds back into the appropriate account,

NOW THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to transfer \$2,000.00 from Brown/Wadsworth Water to General Checking.

VOTE – AYES 4 NAYS 0.

4. RESOLUTION #51-21 ASSESSOR'S CERTIFICATE OF PETITION FOR BLIND SODUS BAY WATER DISTRICT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt,

WHEREAS, the Town Board realizes the importance of public water; and

WHEREAS, the Town Board supports the creation of the Blind Sodus Bay Water District; and

WHEREAS, an Article 12 petition has been distributed and signed by property owners and resident owners; and

WHEREAS, the Assessor's Office has declared that this petition passes both tests of more than 50 percent of resident owners and more than 50 percent of assessed value signing in favor of the public water district;

NOW, THEREFORE, BE IT RESOLVED, that the Assessor has presented and filed to the Town Board said Article 12 petition dated October 25, 2021, as certified by the Town Assessor.

VOTE - AYES 4 NAYS 0.

5.

RESOLUTION #52-21
TOWN OF WOLCOTT ORDER FOR PUBLIC
HEARING ON DECEMBER 21, 2021, AT 6:00 P.M.
AT THE WOLCOTT TOWN HALL ON ESTABLISHMENT
OF THE BLIND SODUS BAY WATER DISTRICT
PURSUANT TO ARTICLE 12 OF THE TOWN LAW

STATE OF NEW YORK
TOWN OF WOLCOTT COUNTY OF WAYNE

In the Matter of the Establishment of the

Town of Wolcott Blind Sodus Bay Water District

Pursuant to Article 12 of the Town Law of the State of New York.

ASSESSOR/SUPERVISOR'S CLERK – (cont'd)

RESOLUTION – (cont'd)

At a meeting of the Town Board of the Town of Wolcott, held at 6070 Lake Avenue, Town of Wolcott, County of Wayne, State of New York, on the 16th day of November 2021 the following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt,

In the matter of the petition of the owners of more than one-half of the assessed valuation of all the taxable real property in the proposed “Town of Wolcott Blind Sodus Bay Water District,” Town of Wolcott, County of Wayne, State of New York, according to the latest completed assessment roll of the said town for the creation of the “Town of Wolcott Blind Sodus Bay Water District.”

WHEREAS, a written petition dated October 25, 2021, has been presented to and filed with the town board of the Town of Wolcott, praying that all of the land situate in the Town of Wolcott, County of Wayne and more particularly bounded and described as follows: *see Exhibit A to Petition containing map of proposed district*; be erected and established into the “Town of Wolcott Blind Sodus Bay Water District,” and

WHEREAS, the maximum amount proposed to be expended for said district shall not exceed the sum of Two Million Seven Hundred and Two Thousand and 00/100 Dollars (\$2,702,000.00), and

WHEREAS, the expense occasioned by the creation of the “Town of Wolcott Blind Sodus Bay Water District” shall be assessed, levied and collected from the several lots and parcels of land within the said district in proportion as nearly may be to the benefit which each lot or parcel of land in said district will derive there from.

THEREFORE, IT IS, ORDERED, that a meeting of the Town Board of the Town of Wolcott be held at 6070 Lake Avenue, Town of Wolcott, County of Wayne, State of New York, on the 21st day of December, 2021, to consider the said petition and to hear all persons interested in the subject thereof concerning the same, and for such other action on the part of the Town Board with relation to such petition as may be required by law, and it is

FURTHER ORDERED, that the Town Clerk give notice of such hearing by publishing in the Lakeshore News a certified copy of this order and by posting certified copies of this order in five public places within said proposed “Town of Wolcott Blind Sodus Bay Water District”, not less than ten nor more than twenty days before such hearing.

VOTE - AYES 4 NAYS 0.

6. Amber is informing the Board of the update progress, she said that the average change in assessments for this update is around a 20%-30% increase.

7. There has been an update on the Medical Center, the buyer attorney is reviewing the paperwork.

8. Amber is still asking for a Sewer Connection Policy from the Board.

HIGHWAY - Zach Decker

1. Switching Trucks over to get ready for winter.

2. Zach said he has spent most of the CHIPS monies except around \$60,000.00-\$70,000.00, that monies were marked for the Ingersoll Rd. turnaround but has accepted that will not happened for a while. Zach said for his 5-year equipment purchased plan, in 2024 he was looking to purchase a mowing tractor and mower, he would like to move that purchase up, using the extra CHIPS monies and submit for reimbursement. When the reimbursement comes from the state it will go into Capital Roads instead of Equipment. The Board had no objections with this idea.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don said Otis has been very helpful with the annual inspections around the Town at various businesses, restaurants and churches.

2. Don said the construction for the Dollar General on 104a has begun.

TOWN CLERK - Jessica Freer

1. Town Hall Closed November 24th and 25th for Thanksgiving. Will reopen on Monday November 29th.

2. Jessica said she would like to increase the fees for Dog Licenses as they have not increased in many years, the current fees are \$6.00 for altered and \$13.00 for unaltered. She asked the Board their thoughts on the increase, they agreed should happen. Jessica said she will have a resolution to approve next month for the increase and the fees would be \$10.00 for altered and \$20.00 for unaltered these would go into effect on January 1st, 2022.

3. Jessica said she is preparing to 2022 Tax Collection; she will be testing out the new system the County is offering to Tax Collection and excited to see how it goes.

SUPERVISOR - Lynn Chatfield

NEW BUSINESS –

1. Lynn said he has residents contact him about a town wide leash law. He has been researching what our options could be.

2. Lynn said he had a conversation with the North Rose Wolcott Superintendent regarding a storing salt at the Town Highway Barn. As we have discussed a salt barn previously, Lynn had reached out the Red Creek Schools and they were interested in a meeting about the idea as well. There will be a meeting scheduled with interested parties to discuss options/ideas.

3. The Town of Wolcott is holding their annual Sexual Harassment Prevention Training on November 17, 2021, at the Red Creek Conservation Club.

SUPERVISOR – (cont'd)
OLD BUSINESS –

1. Brown/Wadsworth Road Water District – Project is soon to be fully completed.
2. Port Bay Sewer District – Amber explained the problem with the Port Bay SD easements, she said the Port Bay Sewer Project owes the Town around \$56,000.00; Amber further said \$36,000.00 of that is monies for easements. Amber said the main problem lies with the recording fees from the Wayne County Clerks office not matching the checks written and adding the Town of Huron and their recording fees. She said the Town will get reimbursed the \$36,000.00 and the other money will most likely work itself out with being added onto the debt service payment and collecting that over a period of years.
3. Update Water Feasibility Study – Amber asked if we were in line with the schedule of project in the Water Feasibility Study, Lynn said the only project out of order was Brown Rd. Lynn said he had a meeting with WCWSA, MRB Group and Phil Egnor representing the Bovee Cold Storage to investigate options for public water on Bovee Rd.
4. ARPA Monies – Lynn said there have been no update on the ARPA Funds usage.

The next regular meeting of the Wolcott Town Board will be held December 21, 2021, at 6:00 PM at the Town Hall.

A motion was made by Dan Youngman, seconded by Derek Ceratt, to adjourn the meeting at 6:44 PM.

Respectfully submitted,

Jessica Freer
Town Clerk