

REGULAR MEETING - WOLCOTT TOWN BOARD - NOVEMBER  
15, 2016

A regular meeting of the Wolcott Town Board was held Tues., Nov. 15, 2016, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield  
Councilman - Adam Ellis, Jr.  
Councilman - Russell Freer, Jr.  
Councilman - Christopher Loveless  
Councilman - Daniel Youngman

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Bookkeeper; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Chris Bauer, Highway Dept.; Robert Huntington, Highway Dept.; Amanda Meyers, Assessor's Clerk; Jack Whitaker, 6300 Wadsworth Rd., Wolcott; Ronald Lancy, 11972 Cottage Rd.#1, Wolcott.

Copies presented to the Town Board:

1. Minutes of October 18, 2016 (Regular & Special Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. West Port Bay WD Claim (Unaudited)
5. Waters/Red Creek RD WD Claim (Unaudited)
6. Port Bay WD Claim (Unaudited)
7. Blind Sodus Bay SD Claim (Unaudited)
8. Port Bay SD Claim (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Offi-cer's, Animal Control Officer's and Highway Supt's reports were pre-sented to the Town Board.

Supervisor Chatfield called the meeting to

order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Letter from NYS Dept. of Transportation regarding an illegal sign near intersection of Rte. 104 and Lawville Road.

2. Memo from Marty Aman, WA CO Water & Sewer Authority, regarding proposed water rates and charges for 2017.

3. Packet from Association of Towns containing information for their 2017 Training School and Annual Meeting held Feb. 19-22, 2017.

A motion was made by Chris Loveless, seconded by Adam Ellis, to accept the minutes of Oct. 18, 2016, general correspondence and de-partmental reports. VOTE - AYES 5 NAYS 0.

GENERAL BUSINESS - (cont'd)

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #355 thru #391 - total - \$39,615.08

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$44,362.80

WEST PORT BAY WD - Claim #2 - total - \$1,683.87

WATERS/RED CREEK RD WD - Claim #2 - total - \$18,603.75

PORT BAY WD - Claim #2 - total - \$41,354.37

BLIND SODUS BAY SD - Claim #35 - total -  
\$110.00

PORT BAY SD - Claim #22 - total - \$32,968.25

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Chris Loveless "Be it RESOLVED to pay General, Highway, West Port Bay, Waters/Red Creek RD and Port Bay Water District claims and Blind Sodus Bay and Port Bay Sewer District claims as presented."

VOTE - AYES   5   NAYS   0  .

ASSESSOR/BOOKKEEPER - Amber Roberts

1. Amber discussed a change in the Real Property Tax Law regarding senior citizen exemptions. No action was needed as the board opted out of the change in the tax law.

HIGHWAY - Scott Maybe

1. Scott said the truck that needed the clutch replaced cost a bit more than was expected as they found more that needed fixing.

2. The highway crew has been doing some extra outside work with the weather being so nice.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don had an environmental form needing to be signed by the Supervisor.

RESOLUTION #60-16 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR HOLLYGROVE SOLAR, LLC -

The following resolution was presented by Adam Ellis, moved by

Dan Youngman, seconded by Russ Freer,

WHEREAS, Hollygrove Solar LLC has requested to construct a two(2) Megawatt community solar farm on approximately 17 acres of land located at 7233 Rte. 104A in the Town of Wolcott; and

CODE ENFORCEMENT OFFICER - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, our Local Law #1-2000, Section 501-C, requires a special permit for commercial uses in an agricultural district; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board concurs with the Code Enforcement Officer and sees no negative impact environmentally;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 5 NAYS 0.

TOWN CLERK - Dawn Krul

1. The Town Clerk said she will be having Staples copy off the collector's copy of the 2017 tax bills from the CD the county will be giving her within the next month or so. The county is no longer required to provide these copies.

2. The Town Clerk reported the offices at the Town Hall would be closed Nov. 24th & 25th for the Thanksgiving Holiday.

3. The Town Clerk informed the board that she and Jessica would be hosting the Christmas Luncheon

for the Wayne County Town Clerk's & Deputies Association on Dec. 14th at the Cottage Inn.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Assessor's/Town Clerk's records room & ramp remodel - the ramp remodel is finished except for a few cleaning touch ups. The area originally slated for the records room is not going to work as there is water seeping into that room. Discussion was had as to what would be required to move it to a different location in the basement. Lynn had met with Don Harter to come up with a possible solution. Don submitted a new estimate with an increase in cost due to the extra work involved to create a new records room.

RESOLUTION #61-16 ACCEPTING NEW BID FROM DON HARTER CONSTRUCTION FOR RECORDS ROOM REMODEL DUE TO CHANGE IN LOCATION  
-

The following resolution was presented by Russ Freer, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the room in the basement slated for the Assessor's and Town Clerk's records room can no longer be utilized due to water re-tention; and

WHEREAS, the relocation of said records room will require dif-ferent specifications resulting in a cost increase making the origi-nal bid submitted by Don Harter Construction no

longer adequate; and  
SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, Don Harter Construction has submitted  
a new bid to cover

the increase in costs due to this relocation; and

WHEREAS, the Town Board feels the new bid is  
satisfactory;

NOW, THEREFORE, BE IT RESOLVED, the Town Board  
accepts the new

bid from Don Harter Construction of \$13,350.00 for  
the records room

remodel - an increase of \$1,800.00.

VOTE - AYES 5 NAYS 0.

2. Medical Center Transfer - lawyers still  
need to get together.

3. Land Use Code - still at our town  
attorney's office.

4. Highway Garage I-Beams - they are painted  
and finished.

NEW BUSINESS -

1. RG&E Energy Efficiency Proposal - the board  
discussed these

proposals for the town hall and the highway garage.

Lynn is going to

see if any other towns have had this done and what  
their outcome was.

2. Snow & Ice Contract with the County -

RESOLUTION #62-16 AUTHORIZING THE SUPERVISOR TO  
SIGN SNOW AND ICE

CONTRACT WITH WAYNE COUNTY -

The following resolution was presented by Chris  
Loveless, moved

by Adam Ellis, seconded by Dan Youngman,

WHEREAS, the County of Wayne and the Town of Wolcott have agreed to a snow and ice control contract in years past; and

WHEREAS, both parties agree this is most advantageous for the taxpayer; and

WHEREAS, the Town Board agrees to the terms of said contract;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign the Snow and Ice Contract with Wayne County for the term of January 1, 2017, to December 31, 2017.

VOTE - AYES 5 NAYS 0.

3. Agreement w/Colacino Industries for Port Bay Sewer District -

RESOLUTION #63-16 AUTHORIZING SCADA DESIGN, INTEGRATION AND PRO-GRAMMING SERVICES FOR THE WOLCOTT/HURON JOINT PORT BAY SEWER PROJECT

The following resolution was presented by Russ Freer, moved by Adam Ellis, seconded by Dan Youngman,

WHEREAS, the Towns of Wolcott and Huron (together the "Towns") have agreed to undertake a project (the "Project") to construct and finance a public sanitary sewer system to serve the eastern and western sides of Port Bay in the Towns of Wolcott and Huron; and

SUPERVISOR - (cont'd)

RESOLUTION (cont'd)

WHEREAS, the Project will include two primary pumping stations

(East Port Bay and West Port Bay Pumping Stations), a master flow meter, and a third pump at the Village of Wolcott ("Village") pumping station; and

WHEREAS, the Wayne County Water and Sewer Authority ("WCWSA) will be responsible for operation and maintenance of the Port Bay Sewer System upon completion; and

WHEREAS, the controls and SCADA system for the Project need to be designed, integrated and programmed so as to be consistent with, and integrated with, the WCWSA's SCADA system in order to ensure that the pumping stations and related equipment can be properly monitored; and

WHEREAS, Colacino Industries has submitted a proposal and agreement to provide the required SCADA design, integration, and programming services for the Project for a not-to-exceed fee of \$22,400.00, to be paid for out of Project funds; and

WHEREAS, the Town Board of the Town of Wolcott has reviewed and approved the proposal of Colacino Industries;

NOW, THEREFORE, BE IT RESOLVED, that, subject to approval by the Town Attorney of the form of the agreement, the Town Board of the Town of Wolcott hereby authorizes the Town Supervisor to sign the agreement with Colacino Industries and authorize the completion of the SCADA Design, Integration, and Programming for a not-to-exceed price of \$22,400.00.

VOTE - AYES 5 NAYS 0.

4. Lynn apprised the rest of the board of the informational meeting held regarding the extension of water from the Wadsworth Road Water District. He felt there was a good turnout with mostly positive feedback. LaBella Associates has submitted two proposals or service agreements for this potential new district - one for Environmental Review Services and one for the Initial Rural Development Funding Application.

RESOLUTION #64-16 AUTHORIZING THE SUPERVISOR TO SIGN SERVICE AGREEMENTS WITH LABELLA ASSOCIATES FOR ENVIRONMENTAL REVIEW SERVICES AND TO ASSIST THE TOWN TO PURSUE FEDERAL FUNDING FOR THE EXTENSION TO THE WADSWORTH ROAD WATER DISTRICT -

The following resolution was presented by Chris Loveless, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the Town Board is considering the construction of a proposed expansion of the Town's water distribution system to serve portions of Brown, Wadsworth and Cemetery Roads, said expansion area being designated to as Extension No.1 to the Wadsworth Road Water District; and

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, the Town Board has decided to take the initial steps necessary to pursue funding for the proposed project through the USDA

Rural Development Agency; and

WHEREAS, the initial steps to pursue funding through Rural Development require the Town to complete State and Federal environmental reviews and to submit an Initial Rural Development Application; and

WHEREAS, the Town Board has received service agreement proposals acceptable to the Town Board from LaBella Associates, D.P.C., namely proposals number P170025 and P170026 dated November 7, 2016, to assist the Town to comply with the required environmental reviews and to prepare an Initial Rural Development Application;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the aforementioned proposed service agreements to engage the services of LaBella Associates, D.P.C.

VOTE - AYES 5 NAYS 0.

5. Lynn announced there would be a Christmas Luncheon held for all Town employees on December 8th from 12 to 1 at the Town Hall.

PRIVILEGE OF THE FLOOR -

Lynn offered privilege of the floor with no one responding.

EXECUTIVE SESSION -

A motion was made by Lynn Chatfield, seconded by Adam Ellis to move into executive session at 6:35 PM to discuss the employment his-

tory of a particular person.

VOTE - AYES 5 NAYS 0. (Everyone left at this time except for the board and Amber.)

CLOSE EXECUTIVE SESSION -

A motion was made by Russ Freer, seconded by Chris Loveless to close executive session at 6:43 PM.

VOTE - AYES 5 NAYS 0.

The next regular meeting of the Wolcott Town Board will be held Dec. 20, 2016, at 6:00 PM at the Town Hall.

A motion was made by Dan Youngman, seconded by Adam Ellis, to ad-journ the meeting at 6:44 PM.

Respectfully submitted,

Krul

Clerk

Dawn M.

Town





