

REGULAR MEETING - WOLCOTT TOWN BOARD - NOVEMBER 19, 2013

A regular meeting of the Wolcott Town Board was held Tues., Nov. 19, 2013, at 6:00 PM at the Wolcott Town Hall with the following people present:

PRESENT - Supervisor - Kim Park
Councilman - Dallas Youngman
Councilman - Jeffrey Keller
Councilman - Adam Ellis
Councilman - Henry Felker

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Bookkeeper; Donald Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Donald Dates, Highway Dept.; Chris Loveless, 11700 Tompkins Pt. Rd., Wolcott.

Copies presented to the Town Board:

1. Minutes of October 15, 2013 (Regular Meeting)
2. Minutes of October 30, 2103 (Special Meeting/Public Hearing)
3. General Fund Claims (Unaudited)
4. Highway Fund Claims (Unaudited)
5. Ingersoll Drive WD Claims (Unaudited)
6. West Port Bay WD Claim (Unaudited)
7. Waters/Red Creek Road WD Claim (Unaudited)
8. Port Bay WD Claim (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Offi-cer's, Animal Control Officer's and Highway Supt's reports were pre-sented to the Town Board.

Supervisor Park called the meeting to order at 6:03 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Numerous letters from employees of the North Rose-Wolcott School District seeking Supervisor Park's support at the County level to continue sharing sales tax revenue with the school dis-tricts.

2. Letter from NYS Dept. of Ag & Markets regarding their recent inspection of our shared Municipal Animal Shelter with the Town of Huron.

3. Packet from the Association of Towns containing information on upcoming training/schooling for newly elected and experienced town officials.

GENERAL BUSINESS - (cont'd)

A motion was made by Kim Park, seconded by Adam Ellis, to accept the minutes of October 15 and October 30, 2013, general correspon-dence and departmental reports. VOTE - AYES 5 NAYS 0.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #363 thru #408 - total - \$58,369.30

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$67,360.00

INGERSOLL DRIVE WD - Claims #005 thru #006 - total - \$1,446.01

WEST PORT BAY WD - Claim #002 - total - \$1,624.25

WATERS/RED CREEK RD WD - Claim #007 - \$17,997.50

PORT BAY WD - Claim #006 - total - \$41,193.75

A resolution was presented by Kim Park, moved by Dallas Youngman

seconded by Jeff Keller "Be it RESOLVED to pay General, Highway, In-gersoll Drive, West Port Bay, Waters/Red Creek Road and Port Bay Water Districts claims as presented."
VOTE - AYES 5 NAYS 0 .

ASSESSOR/BOOKKEEPER - Amber Roberts

Assessor -

1. Amber purchased a new computer for their office due to soft-ware upgrades and will purchase another one just like it as soon as the 2014 budget is in effect.
2. Amber has finished updating the Village of Wolcott and will now be correcting square footages in the computer.
3. Amber reported we won the recent small claims session.

HIGHWAY - Scott Maybe

1. Scott presented the loader offer from Milton Cat. The board is in agreement with the offer and when Scott gets the contract they will do a resolution at next month's meeting.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don had a SEQR form for the board to approve and for the Supervisor to sign.

CODE ENFORCEMENT OFFICER - (cont'd)

RESOLUTION #66-13 AUTHORIZING THE SUPERVISOR TO SIGN
NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY
REVIEW (SEQR) FORM FOR MARK WHITE -

The following resolution was presented by Kim Park,

moved by Adam Ellis, seconded by Jeff Keller,

WHEREAS, Mark White has requested to replace a 1970's seasonal trailer with a 1999 14' x 72' trailer on his property located at

9441 Blind Sodus Bay Road in an agricultural district; and

WHEREAS, our Local Law #1-2000, Section 601(c), requires a special permit to place or replace within the town a mobile home that is more than 10 years old; and

WHEREAS, the Code Enforcement Officer has reviewed Mr. White's request and feels a negative declaration is in order; and

WHEREAS, the Town Board concurs with his recommendation and sees no negative impact environmentally;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for Mr. White's request.

VOTE - AYES 5 NAYS 0.

2. Don stated the elevator is still in need of being brought up to specifications so it can be inspected. Councilman Keller will follow up on this.

TOWN CLERK - Dawn Krul

1. The Town Clerk made the board aware of a new licensing agent agreement needing to be approved due to a change in vendors for the DECALS licensing system.

RESOLUTION #67-13 AUTHORIZING THE TOWN CLERK TO SIGN NEW LICENS-ING AGENT AGREEMENT WITH THE DEPARTMENT OF ENVIRONMENTAL CONSERVA-TION AUTOMATED LICENSING SYSTEM (DECALS) -

The following resolution was presented by Dawn Krul, moved by Kim Park, seconded by Adam Ellis,

WHEREAS, the current licensing agent agreement with the Department of Environmental Conservation Automated Licensing System (DECALS) is going to expire January 1, 2014, due to a change in vendors; and

WHEREAS, a new licensing agent agreement is needed due to said change; and

WHEREAS, without a new licensing agent agreement the Town Clerk would no longer be allowed to issue licenses; and

TOWN CLERK - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, the Town Board wishes for the Town Clerk to continue to issue licenses;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Town Clerk to sign the new licensing agent agreement with DECALS.

VOTE - AYES 5 NAYS 0.

BOOKKEEPER - Amber Roberts

At this point Supervisor Park asked Amber to discuss the potential changes in our insurance coverage for 2014. She handed out an informational sheet showing the differences between plans and coverages. Discussion. The board determined to retain the same insurance company with an updated plan.

Also at this time, discussion was had regarding what Amber feels is a need to create a new job title in the assessor's office due to the increased responsibilities and duties that have been put upon the current clerk since the inception of a sole assessor.

RESOLUTION #68-13 CREATING A POSITION OF ACCOUNT CLERK IN THE ASSESSOR'S OFFICE -

The following resolution was presented by Kim Park, moved by Dallas Youngman, seconded by Jeff Keller,

WHEREAS, in January 2012 the Assessor's office changed personnel structure from three part-time assessors and one part-time clerk to one appointed sole assessor and one part-time clerk; and

WHEREAS, over the course of the year with this new personnel structure the office has found a need to change the duties, responsibilities and work functions of the clerk; and

WHEREAS, these said work functions no longer fall in the capacity of the established clerk title; and

WHEREAS, these increased work functions have become more technical and involved resulting in these duties having the clerk work out of title; and

WHEREAS, this creates the need to correct the situation and to create a title in the office more fitting with those increased responsibilities; and

WHEREAS, it is believed the title of Account Clerk fits the responsibilities of this position better as well as corresponding remuneration;

NOW, THEREFORE, BE IT RESOLVED, the position of Account Clerk be established for the Assessor's office effective January 1, 2014.

VOTE - AYES 5 NAYS 0 .

SUPERVISOR - Kim Park

1. Kim began with an update on the Blind Sodus Bay Sewer Project

RESOLUTION #69-13 AUTHORIZING ADDITIONAL SURVEYING FOR THE BLIND SODUS BAY SEWER DISTRICT -

The following resolution was presented by Kim Park, moved by Jeff Keller, seconded by Dallas Youngman,

WHEREAS, when preliminary mapping was received the surveying

firm had not included West Bay Road; and

WHEREAS, mapping is needed for said road in order to design con-nections for the existing homes on said road that are in the sewer district; and

WHEREAS, the additional cost to survey and map said road will be \$7,650 which would be added to the original survey and mapping cost authorized previously; and

WHEREAS, said cost will be covered by the overall project and should have been included originally;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to enter into agreement for survey and mapping of West Port Bay Road at a cost of \$7,650.

VOTE - AYES 5 NAYS 0 .

2. Kim said the map, plan and report for Port Bay Sewer Dis-tract should be done in the very near future which will allow the Town of Huron to move forward with their part.

3. Kim briefly discussed the County budget which includes an increase in the tax rate. She also referred to the letters included in the correspondence section which pertain to the County's possible withdrawal of sharing sales tax revenue with the school districts.

4. Kim presented the snow and ice contract with the county.

RESOLUTION #70-13 AUTHORIZING THE SUPERVISOR TO SIGN 2014 SNOW AND ICE CONTRACT WITH WAYNE COUNTY -

The following resolution was presented by Kim Park, moved by Adam Ellis, seconded by Jeff Keller,

WHEREAS, the County of Wayne and towns in the County have agreed to a snow and ice control contract in years past; and

WHEREAS, both parties agree this is most advantageous for the taxpayer; and

WHEREAS, the Town Board agrees to the terms of said

contract;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign the Snow and Ice Contract with Wayne County for the term of January 1, 2014, to December 31, 2014.

VOTE - AYES 5 NAYS 0 .

SUPERVISOR - (cont'd)

5. Councilman Felker updated the rest of the board on his attendance at the Cablevision meetings. Supervisor Park thanked him for his time and commitment to these meetings.

The next regular meeting of the Wolcott Town Board will be held
Tues., Dec. 17, 2013, at 6:00 PM at the Town Hall.

A motion was made by Dallas Youngman, seconded by Henry Felker, to adjourn the meeting at 6:47 PM.

submitted,

Respectfully

Dawn M. Krul,
Town Clerk

