

REGULAR MEETING AND PUBLIC HEARING
WOLCOTT TOWN BOARD - OCTOBER 19, 2021

A regular meeting and public hearing of the Wolcott Town Board was held Tuesday, October 19, 2021, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilwoman - Lori Furguson
Councilman - Derek Ceratt

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Don Camp, Code Enforcement Officer; Zach Decker, Highway Superintendent; Karli Starczewski, Assessor's Clerk, Brandy Starczewski, 5835 Delf Dr., Wolcott.

Copies presented to the Town Board:

1. Minutes of September 21, 2021 (Regular Meeting)
2. Minutes of September 27, 2021 (Special Meeting Budget Workshop)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Port Bay SD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.
Pledge of Allegiance -

Supervisor Chatfield asked everyone to observe a moment of silence for the recent passing of Betty Flint as she was the Town Clerk for 16 years and an active member of the community for even longer.

OPEN PUBLIC HEARING - 2021 Preliminary Budget

Supervisor Chatfield declared the Public Hearing open at 6:01 PM and asked the Town Clerk to read the notice of Public Hearing on the 2022 Preliminary Budget and to show proof of publication.

Supervisor Chatfield asked for comments or questions from the floor:

Jessica asked the all the Board members if they retrieved a letter in the mailboxes from the Court Clerk, Mary Anne McConkey regarding her description of Court Clerk/Court duties; the Board acknowledged they had. Amber said she had made the revisions as recommended by the Board and any other changes that were not available at the time of the Workshop. The Board spoke to Don Camp about his request for having Otis Vezzose do a portion of his duties and discussed how he would be paid; it was decided to leave Don at the 3% increase for salary and put \$1,000.00 into his Contractual Account where anything Otis submitted a voucher for, would be taken from.

CLOSE PUBLIC HEARING -

There being no other questions and comments A motion was made by Derek Ceratt, seconded by Lori Furguson to close the Public Hearing at 6:25 PM. VOTE - AYES 5 NAYS 0.

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Municipal Shelter Inspection Report.

A motion was made by Adam Ellis, seconded by Dan Youngman, to accept the minutes of September 21, 2021, September 27, 2021, departmental reports and general correspondence.

VOTE - AYES 5 NAYS 0.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #288 thru #315 - total - \$70,144.67

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$82,689.06

PORT BAY SD - Claims #28 thru #29 - total - \$367,317.00

WADSWORTH ROAD WD Claim #1 - total - \$4,207.90

A resolution was presented by Derek Ceratt, moved by Lori Furguson, seconded by Adam Ellis "Be it RESOLVED to pay General, Highway, Port Bay SD and Wadsworth Road WD account claims as presented."

VOTE - AYES 5 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. RESOLUTION #46-21 TO AUTHORIZE BUDGET TRANSFERS -

The following resolution was presented by Derek Ceratt, moved by Lori Furguson, seconded by Adam Ellis,

WHEREAS, the New York State Comptroller's Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, the Town insurance was submitted for more than was budgeted for in the 2021 budget,

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to make the following transfers to line items in the 2021 Budget.

From Contingent - A1990.4 to Insurance - A1910.4 in the amount of \$553.00

VOTE - AYES 5 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - (cont'd)

2. Jessica said the term Dwight Rasbeck as a representative for the Board of Appeals has expired; she will call him to ask if he would like to be reappointed.

3. RESOLUTION #47-2021 TO REAPPOINT EILEEN PERKINS TO BOARD OF ASSESSMENT REVIEW -

The following resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Lori Furguson,

WHEREAS, the appointment of Eileen Perkins to the Board of Assessment Review expires September 30, 2021; and

WHEREAS, the Town needs to fill said position; and

WHEREAS, the Town and Eileen Perkins have both agreed to continue said appointment;

NOW, THEREFORE, BE IT RESOLVED, Eileen Perkins is reappointed to the Board of Assessment Review for a 5-year term from October 1, 2021, thru September 30, 2026.

VOTE - AYES 5 NAYS 0 .

HIGHWAY - Zach Decker

1. They are finishing road work; he said they just finished blacktopping today.

2. Zach reiterated the need for a new Salt Shed at the Highway Department.

3. All Seasons has finished installing LED lighting on the exterior of the Highway Barns, they will need to return to place one on the flagpole; Zach is looking for LED for the interior of the Barn.

4. Zach is asking to buy firewood to heat the back portion of the Highway Barn. Dan said he will try to work on that.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don received an Email from Culligan Morgan to swap out antennas on the Tower at Wager Rd., it was determined to charge them a building permit fee that is equitable to his normal fee schedule.

2. Ken Keilsak asked Don about campers and/or RV's in the Town, the Town does not regulate campers in the Town; Don believes this should be addressed when the Land Use Code is updated.

3. Debbie Mastrangelo called Don about questions of operating a massage business out of her home. There was a question about if they are Town residents, Don said he would find out.

4. Don received an email from Gret Alday? from Wayne County Soil and Water Conservation District about the REDI Project for the Blind Sodus Bay Barrier Bar asking about what the Town would need as far as development permits. Lynn said the Town does not own the barrier bar, it is owned by OGS (Office of General Services), and Lynn will call this person to let them know.

5. Don had spoken previously about Patricia Anderson on Tyrrell St. at the previous meeting about bringing in a rehabilitated mobile home; Don has now said she does not know what she wants to do on that property. There was a question of the \$100.00 permit fee, Don will ask her if she would like the Town to hold the fee for a future Special Permit or refund it to her.

CODE ENFORCEMENT OFFICER - (cont'd)

6. Don went to look at the double wide at the egg farm property on Red Creek Road, he said it is in good shape and rated for the weather in this area; Don said he will issue the building permit for them.

TOWN CLERK - Jessica Freer

1. Extra DMP Permits will go on sale starting Monday, November 1st.

2. The Town Hall will be closed Thursday, November 11th, 2021 for Veterans Day and Closed on Wednesday and Thursday, November 24 and 25th, 2021 for Thanksgiving. Reopen on Monday November 29th.

3. Election Day is Tuesday, November 2nd, 2021. Voting will be at the Wolcott Elks Lodge from 6am-9pm. Amber said a couple residents in Red Creek have asked about the Red Creek Village elections, Derek and Lynn said Red Creek residents have a different ballot but still will be voting at the Elks Lodge on the 2nd. Derek asked about the referendums on the back of the ballot, there was a quick discussion regarding what they were and Amber said they could be found in detail online.

4. Jessica said she will be attending the Wayne County Town Clerk and Deputies Meeting in Macedon on Wednesday so she will be gone for the majority of the day.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code - Bob Milliman is on quarantine for Covid.

2. Brown/Wadsworth Road Water District - Amber said the \$63.00 monies will be resolved at the closing.

3. Port Bay Sewer District - Amber said the issue with the easements is still being looked into but she doesn't see it being resolved anytime soon.

4. Building Maintenance - There was a discussion about keys, Jessica said she has not done anything with it.

- New Keys

- Phone lines

5. Policies - Water District Sewer Connection Policy, Amber requested again that we implement one soon as she has been receiving phone calls on a regular basis.

6. Blind Sodus Bay Water District - Derek asked if there were enough signatures for the petition, Lynn said he has to go out on the weekends to catch people.

7. Update/Adopt Comprehensive Plan - Lynn got an estimate to update the plan of around \$50,000.00.

NEW BUSINESS -

1. Sexual Harassment Training - A date needs to be scheduled for the annual training.

Privilege of the Floor was offered.

The next regular meeting of the Wolcott Town Board will be held November 16, 2021 at 6:00 PM at the Town Hall.

A motion was made by Derek Ceratt, seconded by Lori Furguson, to adjourn the meeting at 7:15 PM.

Respectfully submitted,

Jessica Freer
Town Clerk