

REGULAR MEETING & SPECIAL MEETING (PUBLIC HEARING)  
WOLCOTT TOWN BOARD - OCTOBER 16, 2012

A regular and special meeting (Public Hearing) of the Wolcott Town Board was held Tues., Oct. 16, 2012, at 6:00 PM at the Wolcott Town Hall with the following people present:

PRESENT - Supervisor - Kim Park  
Councilman - Dallas Youngman (ABSENT)  
Councilman - Jeffrey Keller  
Councilman - Adam Ellis  
Councilman - Henry Felker

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Bookkeeper; Donald Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Donald Dates; Highway Dept.

Copies presented to the Town Board:

1. Minutes of September 17, 2012 (Regular & Special Meeting)
2. Minutes of October 1, 2012 (Special Meeting)
3. General Fund Claims (Unaudited)
4. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Offi-cer's, and Highway Supt's reports were presented to the Town Board.

Supervisor Park called the meeting to order at 6:00 PM.

Pledge of Allegiance -

OPEN PUBLIC HEARING - Preliminary Budget for 2013

The Supervisor declared the public hearing open at 6:02 PM.

The Town Clerk read the notice of Public Hearing regarding the Preliminary Budget for 2013 and showed proof of publication.

Supervisor Park asked if there were any comments or questions from anyone present.

CLOSE PUBLIC HEARING -

Hearing none, Supervisor Park made a motion, seconded by Henry Felker, to close the public hearing at 6:04 PM.  
VOTE - AYES 4 NAYS 0 .

RESOLUTION #58-12 ADOPTING PRELIMINARY BUDGET AS ANNUAL BUDGET FOR 2013 -

The following resolution was presented by Kim Park, moved by Adam Ellis, seconded by Jeff Keller,

WHEREAS, the Preliminary Budget, following some revisions and changes, was found to be acceptable by the Town Board;

NOW, THERFORE, BE IT RESOLVED, to accept the Preliminary Budget as the Annual Budget for 2013.

On Roll Call Vote - Park "YES", Keller "YES", Ellis "YES",  
Felker "YES".

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Letter from Time Warner Cable regarding possible changes in their services offered to local consumers.

A motion was made by Kim Park, seconded by Adam Ellis, to accept the minutes of September 17 and October 1, 2012, general correspondence and departmental reports. VOTE - AYES 4 NAYS 0.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #372 thru #421 - total - \$43,691.90

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$25,398.43

A resolution was presented by Kim Park, moved by Adam Ellis, seconded by Henry Felker "Be it RESOLVED to pay General and Highway claims as presented." VOTE - AYES 4 NAYS 0.

ASSESSOR/BOOKKEEPER - Amber Roberts

Assessor -

1. Amber thanked the Board for her newly renovated office and the furniture. She feels her office is now much more conducive to productive working conditions.

2. Amber announced that the Edward Dodge appeal has been rejected by the Court of Appeals. This was a very costly process for the Town.

Bookkeeper -

1. Amber asked if the stipend that the Deputy Highway Supt. normally gets in November could be paid in October. The Board concurred with her request.

HIGHWAY - Scott Maybe

1. Scott presented the final invoice for the loader from Mil-

ton Cat and it will arrive Thursday morning.

2. Scott submitted two requests for speed limit reductions - one on Brown Road and one on Blind Sodus Bay Road. Discussion.

This will be revisited next month.

3. The Highway Crew is readying their equipment for winter.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don informed the Board that he and Amber have gone over the properties located along Blind Sodus Bay regarding the sewer project and feel that 50 percent of the parcels would probably not comply with health department regulations for septic systems.

TOWN CLERK - Dawn Krul

1. The Town Clerk also thanked the Board for her new office furnishings.

SUPERVISOR - Kim Park

1. Kim informed the rest of the Board that the Governor's Office of Small Cities will be performing an audit on our building grant on November 15th.

2. Kim told the Board we need to adopt a town hiring policy.

RESOLUTION #59-12 ADOPTING TOWN HIRING POLICY -

The following resolution was presented by Kim Park, moved by Jeff Keller, seconded by Henry Felker,

WHEREAS, the Town needs to adopt a hiring policy; and  
WHEREAS, the Town needs to consistently follow a hiring practice for all employees; and

WHEREAS, the Town Board has agreed on such a policy and procedure;

NOW, THEREFORE, BE IT RESOLVED, the Town Board adopts the following hiring policy for the Town of Wolcott:

TOWN OF WOLCOTT HIRING POLICY

The Town of Wolcott is an equal opportunity employer. All non-elected positions shall be advertised in the Town's legal paper. Applications and resumes will be received by the Town Board. A committee to conduct interviews and suggest a candidate for employment will be formed by the Supervisor. Final hiring decisions will be made by the Town Board and approved via resolution.

VOTE - AYES 4 NAYS 0.  
SUPERVISOR - (cont'd)

3. Discussion was had regarding the need to sooner or later replace the furnace in the north end of the building. We have one quote but will get more quotes and go out for bids in the near future.

4. Kim gave details of the notice we received from EFC regarding interest-free financing for Port Bay and Blind Sodus Bay Sewer Projects.

5. Due to a change in the original rabies contract with the County, we need to rescind the previous resolution with a new one.

RESOLUTION #60-12 RESCINDING RESOLUTION #48-12  
AUTHORIZING THE SUPERVISOR TO SIGN RABIES CONTRACT WITH THE  
COUNTY AND AUTHORIZING THE SUPERVISOR TO SIGN NEW RABIES  
CONTRACT WITH THE COUNTY -

The following resolution was presented by Kim Park, moved Adam Ellis, seconded by Henry Felker,

WHEREAS, the Town desires to enter into an agreement with the County to handle the control of rabid animals; and

WHEREAS, the Town Board authorized the Supervisor to sign a contract with the County for such service; and

WHEREAS, that initial contract did not indemnify towns

for the actions of the animal control officer acting on behalf of the County; and

WHEREAS, a new contract for the control of rabid animals by the County has been written with a clause indemnifying towns for the actions of a County animal control officer; and

WHEREAS, the new contract offers the Town more protection from liability,

NOW, THEREFORE, BE IT RESOLVED, the Town Board rescinds Resolution #48-12 AUTHORIZING THE SUPERVISOR TO SIGN CONTRACT WITH WAYNE COUNTY FOR CONTROL OF RABIES IN THE TOWN OF WOLCOTT and authorizes the Supervisor to sign new contract with Wayne County for the control of rabid animals with said indemnification clause.

VOTE - AYES 4 NAYS 0 .

6. Kim explained the details for the following resolution.

RESOLUTION #61-12 AMENDING ABSTRACT #09-12 -

The following resolution was presented by Kim Park, moved by Jeff Keller, seconded by Adam Ellis,

WHEREAS, a bill for \$50,392.50 was due to Nicoletta Construction for building renovations pertaining to the Small Cities ADA Grant Project; and

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, said bill was paid for out of the General Fund waiting for reimbursement from Small Cities; and

WHEREAS, the Town has learned that said bill should not have been paid out of the General Fund but out of the grant reimbursement

NOW, THEREFORE, BE IT RESOLVED, that the September 2012 abstract be amended to reduce abstract by \$43,738.73 and this amount be taken directly out of Small Cities ADA account and \$6,653.77 taken out of General Fund Capital Outlay A1992.4.

VOTE - AYES 4 NAYS 0 .

7. The weed harvesting contract was discussed amongst the board members.

RESOLUTION #62-12 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH WAYNE COUNTY REGARDING DISBURSEMENT OF FUNDS FOR 2012 WEED HARVESTING IN PORT BAY AND BLIND SODUS BAY

The following resolution was presented by Kim Park, moved by Adam Ellis, seconded by Jeff Keller,

WHEREAS, the Town realizes the economic value our waterfront property and communities contribute to our Town tax base; and

WHEREAS, the Town Board also realizes the environmental quality of our embayments must be maintained; and

WHEREAS, the Town Board acknowledges the recreational value and quality-of-life value the embayments contribute to our citizens; and

WHEREAS, the Town of Wolcott desires to be a good steward of our embayments;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign an agreement with Wayne County contributing \$2,000.00 to this effort to pool with other contributions from the Town of Huron for \$9,000.00, the Town of Sodus for \$4,000.00 and the County of Wayne for \$15,000.00.

VOTE - AYES 4 NAYS 0 .

8. Kim addressed the need to appoint a Planning Board Secretary

RESOLUTION #63-12 APPOINTING AMANDA MEYERS AS PLANNING BOARD SECRETARY -

The following resolution was presented by Kim Park, moved by Adam Ellis, seconded by Henry Felker,

WHEREAS, the position of Planning Board Secretary is vacant; and

WHEREAS, the Town has advertised for said position; and

WHEREAS, Amanda Meyers has expressed interest in said position;

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

NOW, THEREFORE, BE IT RESOLVED, the Town Board appoints Amanda Meyers to the position of Planning Board Secretary for an hourly rate of \$10.26 when performing those duties.

VOTE - AYES 4 NAYS 0.

9. Re-appointment to the Board of Assessment Review

RESOLUTION #64-12 RE-APPOINTING K. MICHAEL CAYWOOD TO THE BOARD OF ASSESSMENT REVIEW -

The following resolution was presented by Kim Park, moved by Adam Ellis, seconded by Jeff Keller,

WHEREAS, the appointment of K. Michael Caywood to the Board of Assessment Review expired September 30, 2012; and

WHEREAS, the Town needs to fill said position; and

WHEREAS, the Town and K. Michael Caywood have both agreed to continue said appointment;

NOW, THEREFORE, BE IT RESOLVED, K. Michael Caywood is re-ap-pointed to the Board of Assessment Review for a 5-year term - effec-tive immediately thru September 30, 2017.

VOTE - AYES 4 NAYS 0.



10. Discussion was had by the board members regarding the RPZ valve at the Highway Department. Hopefully, this will be purchased through the water project and not from the Highway's budget.

11. Kim mentioned the meeting taking place this evening at 7:00 PM at the Leavenworth Building regarding potential uses for the building when/if it closes as the middle school.

12. Don Camp was appointed Fair Housing Officer.

RESOLUTION #65-12 APPOINTING THE CODE ENFORCEMENT OFFICER AS THE FAIR HOUSING OFFICER -

The following resolution was presented by Kim Park, moved by Adam Ellis, seconded by Jeff Keller,

WHEREAS, the Town of Wolcott, State of New York, has been granted Community Development Block Grant (CDBG) Funds from the State of New York; and

WHEREAS, in accordance with Section 519 of Public Law 101-144, the HUD Appropriations Act requires certain statement of assurances and certifications; and

WHEREAS, that pursuant to the Town of Wolcott being granted CDBG funds by the State; the Town of Wolcott, by administrative act, has previously adopted Fair Housing and Anti-Displacement Plans for the Town;

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

NOW, THEREFORE, BE IT RESOLVED, that the Town Board appoints the Code Enforcement Officer (currently Donald Camp) to serve as the Fair Housing Officer for the Town of Wolcott.

VOTE - AYES 4 NAYS 0.

13. Kim touched on the budget issues at the County level and all the financial concerns needing to be dealt with.

The next regular meeting of the Wolcott Town Board will be held Nov. 20, 2012, at 6:00 PM at the Town Hall.

A motion was made by Henry Felker, seconded by Jeff Keller, to adjourn the meeting at 6:47 PM.

submitted,

Respectfully

Dawn M. Krul,  
Town Clerk





