

REGULAR MEETING - WOLCOTT TOWN BOARD - SEPTEMBER  
20, 2016

A regular meeting of the Wolcott Town Board was held Tues., Sept. 20, 2016, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield  
Councilman - Adam Ellis, Jr.  
Councilman - Russell Freer, Jr.  
Councilman - Christopher Loveless  
Councilman - Daniel Youngman

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Bookkeeper; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Chris Bauer, Highway Dept.; Robert Huntington, Highway Dept.; Scott & Brian Weeks, 6391 County Line Rd., Red Creek; Ronald Lancy, 11972 Cottage Rd. #1, Wolcott; Lori Furguson, 7870 North Maple Rd., Wolcott; Karli Starczewski, 7102 East Port Bay Rd., Wolcott; Terry Bauer, 8470 Livingston Rd., Red Creek; Michael Stanley, 6489 Rt. 104A Red Creek; Zachary Decker, 12975 Red Creek Rd., Wolcott; Paul Mark-witz, Teamster's Union Rep.

Copies presented to the Town Board:

1. Minutes of August 16, 2016 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Blind Sodus Bay SD Claim (Unaudited)
5. Port Bay SD Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Offi-cer's, Animal Control Officer's and Highway Supt's reports were pre-sented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

SPECIAL PERMIT REQUEST - Scott Weeks  
6391 County Line Rd.  
Red Creek, NY 13143  
Property Location - 6363 County Line Rd.  
Red Creek, NY 13143  
Tax Map #78117-00-

565833

Code Enforcement Officer, Don Camp, once again presented Special Permit Request #2-2016, which was brought before the Town Board June 14, 2016, at which time a negative impact was declared on the environment and signed by the Supervisor.

SPECIAL PERMIT REQUEST - (cont'd)

Request regarding Town of Wolcott Local Law #1-2000 Section 601-C-1, which requires a special permit to place or relocate a mobile home which is more than 10 years old in the Town of Wolcott. Mr. Weeks would like to move a 1987 single-wide mobile home from 6391 County Line Road, to 6363 County Line Road to replace an old, junky trailer.

The permit was previously brought before the local Planning Board on July 11, 2016, where there had been a split decision as only four members were present. At the August board meeting, Don informed the board that the County Planning Board had approved the permit request but due to the controversy of the request, and that only three board members were present, it was tabled until

tonight's meeting. Brief discussion.

There being no objections from the Town Board, the following re-resolution was presented by Adam Ellis, moved by Russ Freer, seconded by Chris Loveless, "Be it RESOLVED that the Wolcott Town Board approve the request of Scott Weeks and the recommendation of the County Planning Board to the Town Board."

VOTE - AYES   5   NAYS   0  .

Scott & Brian Weeks left the meeting at 6:05 PM.

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

No Correspondence this month.

A motion was made by Adam Ellis, seconded by Chris Loveless, to accept the minutes of August 16, 2016, and departmental reports.

VOTE - AYES   5   NAYS   0  .

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #272 thru #311 - total - \$33,944.81

(This amount reflects an additional \$1,926.40 on Claim #307

from Modern Masonry as they removed and replaced the Highway garage doors that weren't in their original quote of \$10,000.00)

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$45,083.71

BLIND SODUS BAY SD - Claims #33 thru #34 - total - \$502.06

PORT BAY SD - Claims #18 thru #19 - total -  
\$28,372.32

Councilman Freer had questions regarding  
Highway Claim #002 for  
\$240.00 for Bond, Schoeneck & King. Discussion.

GENERAL BUSINESS - (cont'd)

A resolution was presented by Adam Ellis, moved  
by Dan Youngman, seconded by Russ Freer "Be it  
RESOLVED to pay General claims, as amended,  
Highway, Blind Sodus Bay SD and Port Bay SD claims  
as pre-sented."

VOTE - AYES 5 NAYS 0.

ASSESSOR/BOOKKEEPER - Amber Roberts

Assessor - nothing to report this month.

Bookkeeper -

1. Amber referred to copies of Budget "A" and  
Budget "B" of the Tentative Budget for 2017 and the  
difference between the two. She  
went over some of the changes and details needing  
to be discussed be-fore finalizing it. It was  
determined to hold a budget workshop on October 4,  
2016, at 6:00 PM to work out the details.

2. Amber has reviewed our health insurance and  
would like to  
look into health insurance through the Teamster's  
self-insured plan.  
As the board had no objections, Amber will move  
forward with this.

3. Resolution for budget transfer -

RESOLUTION #49-16 AUTHORIZING THE BOOKKEEPER TO  
TRANSFER COURT  
GRANT MONEY OF \$25,000 TO A9950.9 BUILDING CAPITAL  
PROJECT -

The following resolution was presented by Adam Ellis, moved by Chris Loveless, seconded by Russ Freer,

WHEREAS, the court was awarded \$25,000 in grant money from the Justice Court Assistance Program for renovations; and

WHEREAS, said grant money needs to be transferred from State Grant Monies (B3789) to Building Capital Project (A9950.9) to pay for renovations;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Bookkeeper to transfer court grant money of \$25,000 from B3789 State Grant Monies to A9950.9 Building Capital Project.

VOTE - AYES   5   NAYS   0  .

4. Amber told the Board a date needed to be set for a Public Hearing in order to transfer \$69,600 from Building Capital CD to General A9950.9 Building Capital Project. It was determined to hold it October 4th; the same night as the budget workshop.

HIGHWAY - Scott Maybe

1. The highway crew has paved Blind Sodus Bay

Road. They just need to do the shoulders on it yet. They have taken care of any complaints they've had from doing this project.

2. Scott looked into getting a clutch put in to one of the big trucks. The cost will be about \$2,200.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don said the Board of Appeals met and approved the placement of a new mobile home on West Bay and King Roads.

2. Don asked if anyone had talked with John Gallo about the junk cars on his father's property. Councilman Loveless will do this soon

3. Don requested a more detailed discussion on our Land use Code at the budget workshop on October 4th.

TOWN CLERK - Dawn Krul

Nothing to report this month.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Assessor's/Town Clerk's records room & ramp remodel - Lynn saw Don Harter and he said he should be able to start these projects in about 2 weeks.

2. Town Hall Parking Lot - still waiting for it to be paved.

3. Courtroom remodel - basically done. It just needs an electrical inspection and eventually the outside steps.

4. Headstone Damage - still looking into how to take care of

this. More funds have been budgeted to possibly alleviate the issue.

5. Medical Center Transfer - Lynn got all the contact information to our attorney, Art Williams, who will get in touch with the Medical Center to work out a lease agreement.

6. Land Use Code - our attorney is still working out the details

7. Highway Garage I-Beam - the work is done but the I-Beams need to be painted. Councilman Ellis will look into getting someone.

8. Sandford Creek - a meeting is being scheduled to meet with Wayne County Soil & Water.

9. Blind Sodus Bay - Erosion/Water - Wayne County Soil & Water also met with the people affected by the erosion at the end of Blind Sodus Bay Road in order to come up with a plan to at least slow it down. They hope to purchase some matting and hydro-seed it before winter. Water - Lynn said last he knew Marty Aman and Dave Doyle were going to meet with Fair Haven Officials to see if they could extend water service down to Blind Sodus Bay.

SUPERVISOR - (cont'd)

NEW BUSINESS -

1. Gravel Pit - Scott received more paperwork from DEC concerning the gravel pit. This time it's to test for noise pollution when work is being done there as there is a house near the gravel pit. The other concern has to do with wetlands. The state knows they're beside the gravel pit and they are okay with it, but we may have to deal with the federal agency which is the Army Corp of Engineers.

2. Wheeler Road - Lynn has been contacted by

people on Wheeler Road and down around Brown Road with regards to getting public water. Discussion. Lynn will contact MRB Group to see what the next step should be.

3. JCAP Grant -

RESOLUTION #50-16 AUTHORIZING THE JUSTICES TO APPLY FOR A GRANT FROM THE NYS JUSTICE COURT ASSISTANCE PROGRAM -

The following resolution was presented by Adam Ellis, moved by Chris Loveless, seconded by Russ Freer,

WHEREAS, the state has monies available for distribution through the Justice Court Assistance Program; and

WHEREAS, the Town of Wolcott Justices are in need of additional courtroom space; and

WHEREAS, a portion of the building is available to convert into judges chambers and to expand the court clerk's facilities; and

WHEREAS, the Justices need funds to convert the available space;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Town of Wolcott Justices to apply for grant monies available through the Justice Court Assistance Program for said needs.

VOTE - AYES   5   NAYS   0  .

4. Re-Appoint Eileen Perkins to BOA -

RESOLUTION #51-16 RE-APPOINTING EILEEN PERKINS TO THE BOARD OF ASSESSMENT REVIEW -

The following resolution was presented by Adam Ellis, moved by Russ Freer, seconded by Chris Loveless,

WHEREAS, the appointment of Eileen Perkins to



the Board of Assessment Review expires September 30, 2016; and

WHEREAS, the Town needs to fill said position; and

WHEREAS, the Town and Eileen Perkins have both agreed to continue said appointment;

NOW, THEREFORE, BE IT RESOLVED, Eileen Perkins is re-appointed to the Board of Assessment Review for a 5-year term from October 1, 2016 thru September 30, 2021.

VOTE - AYES 5 NAYS 0.

SUPERVISOR - (cont'd)

5. Deuel Archaeology proposal/Phase IB Port Bay Sewer Project -

RESOLUTION #52-16 AUTHORIZING THE SUPERVISOR TO SIGN PHASE IB CULTURAL RESOURCES INVESTIGATION PROPOSAL FOR THE JOINT WOLCOTT/HURON PORT BAY SEWER PROJECT WITH DEUEL ARCHAEOLOGY -

The following resolution was presented by Chris Loveless, moved by Adam Ellis, seconded by Dan Youngman,

WHEREAS, the Phase 1A Archaeological Report, conducted by Deuel Archaeology for the Joint Wolcott/Huron Port Bay Sewer Project, was recently completed; and

WHEREAS, Phase 1A was done primarily to outline for the State Historic Preservation Office (SHPO) the areas where further field investigation will be required; and

WHEREAS, SHPO has reviewed said report and concurred with the intended areas of field investigation; and

WHEREAS, Deuel Archaeology has completed a proposal for Phase 1B field investigation; and

WHEREAS, the cost for Phase 1B is based on the number of shovel tests that are required - with the

maximum being 850 to 950 shovel tests at a cost of \$11,995.00;

NOW, THEREFORE BE IT RESOLVED, the Supervisor is authorized to sign Phase 1B Cultural Resources Investigation Proposal for the Joint Wolcott/Huron Port Bay Sewer Project with Deuel Archaeology at a cost not to exceed \$11,995.00.

VOTE - AYES   5   NAYS   0  .

\*\*The following items #6 thru #10 were discussed individually with details being worked out before being acted upon.

6. Letter of Engagement as labor counsel from Bethany Centrone of Bond, Schoeneck and King -

RESOLUTION #53-16 AUTHORIZING ENGAGEMENT OF BOND, SCHOENECK AND KING AS LABOR COUNSEL -

The following resolution was presented by Chris Loveless, moved by Dan Youngman, seconded by Russ Freer,

WHEREAS, the Town has previously engaged Bond, Schoeneck and King for collective bargaining issues and negotiation of collective bargaining agreements; and

WHEREAS, the Town Board recognizes the importance of proper representation and advisement on labor-related issues in order to protect the Town's interest; and

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, the Town Board feels the representation of Bond, Schoe-neck and King has served the Town very well and takes into account their past representation and expertise in the area of labor manage-ment and wishes to continue their engagement;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor or designated rep-resentative of the Town is authorized to sign engagement letter with Bond, Schoeneck and King.

ON ROLL CALL VOTE - Chatfield "NO", Ellis "YES", Freer "NO", Loveless "YES", Youngman "YES".

7. Quote from Mark & Pattie Sauer - Security cameras, etc.

RESOLUTION #54-16 AUTHORIZING PURCHASE AND INSTALLATION OF SECURITY CAMERAS FOR HIGHWAY GARAGE AND TOWN HALL AND FIRE ALARM SYSTEM FOR TOWN HALL -

The following resolution was presented by Chris Loveless, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, there have been several occurrences of vandalism and theft in the Town; and

WHEREAS, it is the duty of the Town Board to protect the Town of Wolcott's assets and property; and

WHEREAS, the Town Board through much discussion believes the best protection for the Town and respective assets is the installation of security cameras at both the Highway Garage and

Town Hall; and

WHEREAS, the Town Hall does not have an adequate fire monitoring system and this must be addressed for safety and asset protection;and

WHEREAS, the Town Board believes it is in the best interest of the Town to install fire and smoke detection equipment to protect this asset and ensure safety for those in and around the building;and

WHEREAS, the Town Board has conducted much research regarding said systems and equipment, companies, professional services and be-lieves the proposal of Mark & Pattie Sauer, Security Cameras, Fire and Access Control, best meets the needs of the Town;

NOW, THEREFORE, BE IT RESOLVED, the Town Board is authorized to engage Mark & Pattie Sauer, Security Cameras, Fire and Access Control for purchase and installation of above mentioned equipment at a cost not to exceed \$11,000.

ON ROLL CALL VOTE - Chatfield "YES", Ellis "YES", Freer "YES", Loveless "YES", Youngman "YES".

SUPERVISOR - (cont'd)

8. Purchase of facial recognition time clocks for hourly employ-ees was discussed at length with the final consensus being to purchase regular electronic time clocks.

RESOLUTION #55-16 AUTHORIZING PURCHASE OF TIME  
CLOCKS FOR HOURLY  
EMPLOYEES -

The following resolution was presented by Chris Loveless, moved by Dan Youngman, seconded by Russ Freer,

WHEREAS, the Town Board is responsible for the accurate record keeping of time of hourly employees; and

WHEREAS, the Town Board recognizes the manual record keeping presently used is labor intensive for all, antiquated and subject to potential clerical errors; and

WHEREAS, the Town Board recognizes the efficiency and cost savings of electronic time clocks;

NOW, THEREFORE, BE IT RESOLVED, the clerk to the Supervisor is authorized to purchase two electronic time clocks, through Staples state bid, to be placed at the Highway Garage and Town Hall for all hourly employees to record time worked, at a cost not to exceed \$700.

ON ROLL CALL VOTE - Chatfield "YES", Ellis "YES", Freer "YES",  
Loveless "YES", Youngman "YES".

9. Authorization for installation of time clocks.

RESOLUTION #56-16 AUTHORIZING LENO ELECTRIC FOR  
INSTALLATION OF  
TIME CLOCKS AT HIGHWAY GARAGE AND TOWN HALL -

The following resolution was presented by Chris Loveless, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the Town has authorized the purchase of electronic time clocks and their installation at the highway garage and town hall;and

WHEREAS, said time clocks will need to be hard-wired into each building; and

WHEREAS, the Town Board must engage the service to have the time clocks installed accurately;

NOW, THEREFORE, BE IT RESOLVED, to authorize Leno Electric to in-stall time clocks at both locations at a cost not to exceed \$1,000.

ON ROLL CALL VOTE - Chatfield "YES", Ellis "YES", Freer "YES", Loveless, "YES", Youngman "YES".

SUPERVISOR - (cont'd)

10. Establishing wage rates for newly elected officials and new hires.

RESOLUTION #57-16 ESTABLISHING WAGE RATES FOR NEWLY ELECTED OFFICIALS AND NEW HIRES -

The following resolution was presented by Chris Loveless, moved by Dan Youngman, seconded by Russ Freer,

WHEREAS, newly elected officials and new hires in general lack the experience and background knowledge of those established in their positions; and

WHEREAS, those established positions with significant tenure have a higher rate of compensation due to time on the job; and

WHEREAS, never adjusting these rates attributes to runaway bud-gets thus costing the taxpayer extra money while not having the bene-fit of experienced individuals; and

WHEREAS, the Town Board recognizes this problem of experience and budgetary strain and wishes to remedy the problem;

NOW, THEREFORE, BE IT RESOLVED, the following pay rates shall be established immediately for newly elected individuals and new hires:

Salaried - Supervisor - \$25,000
Councilman - \$3,000
Town Clerk - \$30,000
Highway Supt. - \$50,000
Justices - \$11,000
Hourly - PT Highway MEO - \$16.50

BE IT FURTHER RESOLVED, the Town Board shall have the authority to adjust these wage rates up if deemed necessary and this policy may be reviewed as the Board sees fit.

ON ROLL CALL VOTE - Chatfield "YES", Ellis "YES", Freer "YES", Loveless "YES", Youngman "YES".

PRIVILEGE OF THE FLOOR -

Lynn offered privilege of the floor to the public attending to-night's meeting. Paul Markwitz, Teamster's Local #118, commented on several of the topics discussed this evening. Overall, he thought the Board did a commendable job in their discussion

and decisions  
with the issues put before them.

EXECUTIVE SESSION -

A motion was made by Adam Ellis, seconded Dan Youngman, to move into executive session at 7:25 PM to discuss the financial history of a particular person. Mary Anne McConkey and George Lachnicht were asked to remain. All others left at this time. VOTE - AYES 5 NAYS 0

CLOSE EXECUTIVIE SESSION -

A motion was made by Russ Freer, seconded by Chris Loveless, to close executive session at 7:39 PM. VOTE - AYES 5 NAYS 0.

The next regular meeting of the Wolcott Town Board will be held  
Oct. 18, 2016, at 6:00 PM at the Town Hall.

A motion was made by Chris Loveless, seconded by Adam Ellis, to adjourn the meeting at 7:40 PM.

Respectfully submitted,

Krul

Clerk

Dawn M.

Town









