

REGULAR MEETING
WOLCOTT TOWN BOARD - September 15, 2020

A regular meeting of the Wolcott Town Board was held Tuesday, September 15, 2020, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr. (ABSENT)
Councilman - Daniel Youngman
Councilwoman - Lori Furguson
Councilman - Derek Ceratt

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Don Camp, Code Enforcement Officer; Zach Decker, Highway Superintendent; Karli Starczewski, Assessor's Clerk; Ron Lancy, 11972 Cottage Rd #1, Wolcott.

Copies presented to the Town Board:

1. Minutes of August 18, 2020 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Port Bay SD Fund Claims (Unaudited)
5. Brown/Wadsworth Rd WD Fund Claims (Unaudited)
6. Wadsworth Rd WD Fund Claim (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, Animal Control and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -
GENERAL CORRESPONDENCE -

1. Letter from Town of Butler thanking the Town Board and the Highway Superintendent for allowing Butler to purchase the dozer.

A motion was made by Dan Youngman, seconded by Lori Furguson, to accept the minutes of August 18, 2020, and general correspondence and departmental reports.

VOTE - AYES 4 NAYS 0.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #295 thru #316 - total - \$6,059.29

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$36,433.32

PORT BAY SD - Claims #49 thru #57- total - \$647,519.73

ABSTRACT OF CLAIMS - (cont'd)

BROWN/WADSWORTH RD WD -Claims #7 thru #12 total - \$92,219.42

WADSWORTH ROAD WD - Claim #1 total - 4,080.35

A resolution was presented by Lori Furguson, moved by Derek Ceratt, seconded by Dan Youngman "Be it RESOLVED to pay General, Highway, Port Bay SD, Brown/Wadsworth Rd WD, and Wadsworth Road WD account claims as presented."

VOTE - AYES 4 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Amber handed out the Tentative 2021 Budget for the Board to review before adopting the Tentative Budget as Preliminary. Amber would like to schedule a Budget Workshop meeting to discuss any questions; the Budget Workshop will be September 29th, 2020 beginning at 6:00pm at the Town Hall. The Town Clerk will place an ad in our legal newspaper.

HIGHWAY SUPERINTENDENT - Zach Decker

1. Zach would like to start a 5 year plan for the Highway Department specifically for infrastructure and maintenance. Zach said he will organize a spreadsheet to give to the Board that will include everything he would like to accomplish as well as prioritize projects.

2. Zach has more items he would like to determine as surplus then have gone out for auction. Zach said he has a hydraulic hose crimping tool and tooling, tractor tires, Hotsy pressure washer and a Bomag roller.

A motion made by Lori Furguson, seconded by Derek Ceratt to declare the above items as surplus and approval to advertise surplus items at auction.

VOTE - AYES 4 NAYS 0.

3. Zach said there will need to be an ad placed in the paper in search of bids for "On Road Fuel".

4. Zach said he met with a resident at the end of Ingersoll Road who is asking things to be done by the Town on his own property, Zach told the resident he didn't think it would be done but would bring it up to the Board. The Board agreed what the resident is asking for on private property would not be done at the Town's expense.

5. Zach said when All Season Heating installed the air handler for the Highway he noticed some issues with electric. Zach had All Season come back and service what was wrong and will be finishing this week.

6. Lori asked Zach if he was hooked up to the sewer system, Derek said not yet, and that the grinder pump was being installed on Thursday.

7. Zach said he is almost complete with pipe work for the year, in October they will be getting the trucks ready for winter.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don took pictures of 2 trailers on Red Creek Road that are abandoned, the owner is Dale Peryea. Don read the section Local Law regarding condemnation and abandoned mobile homes. Don asked the Town Board what they would like him to do. The Board decided to start the process with sending a certified letter.

2. RESOLUTION #44-20 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR CRAIG BARESSE -

The following resolution was presented by Lori Furguson, moved by Derek Ceratt, seconded by Dan Youngman,

WHEREAS, Craig Baresse has requested to add a 16 x 25 addition on the North side of his existing cottage for bedrooms at 7849 Eagle Rd., Wolcott; and

WHEREAS, our Local Law #1-2000, Section 502-C, states special permits are required to expand pre-existing structures on less than one acre of land in waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 4 NAYS 0.

3. RESOLUTION #45-20 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR DOUGLAS KINNEY -

The following resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Lori Furguson,

WHEREAS, Douglas Kinney has requested to build an addition on his property for 2 bedrooms, 1 bath and 2 car attached garage at 7632 Cardinal Rd., Wolcott; and

WHEREAS, our Local Law #1-2000, Section 502-C, states special permits are required to expand pre-existing structures on less than one acre of land in waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally.

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 4 NAYS 0.

CODE ENFORCEMENT OFFICER - (cont'd)

4. Special Permit Request - Lou Tartaglia
116 Terrace View Dr.
Ithaca, NY 14580
Property Location - 8033 Martin Rd.
Wolcott, NY 14590
75119-07-597844

Code Enforcement Officer, Don Camp, presented Special Permit Request #3-2020, which was brought before the Town Board August 18, 2020, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Local Law #1-2000 Section 502-C which states special permits are required to build single-family dwellings on less than one acre of land in a waterfront area. Lou Tartaglia has requested to build a new cottage larger than the pre-existing one at 8033 Martin Road, Wolcott.

The County Planning Board was sent the packet on August 25th, they would not look at it until September 30th, the Board decided to go-ahead without the county looking at the project. The permit was brought before the Board of Appeals on September 14, 2020, and they voted unanimously to approve the permit. Discussion. There being no further discussion.

RESOLUTION #46-20 LOU TARTAGLIA SPECIAL PERMIT #3 -

The following resolution was presented by Derek Ceratt, moved by Lori Furguson, seconded by Dan Youngman,

Be it RESOLVED that the Wolcott Town Board approve the request of Lou Tartaglia and the recommendation of the local Board of Appeals to the Town Board.”

VOTE - AYES 4 NAYS 0.

5. SPECIAL PERMIT REQUEST - Chad Mattice
13582 Ridge Rd.
Wolcott, NY 14590
Tax Map #77117-00-833439

Code Enforcement Officer, Don Camp, presented Special Permit Request #4-2020, which was brought before the Town Board August 18, 2020, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Local Law #1-2000 Section 501-C which requires a special permit to place a commercial establishment in an agricultural district. Mr. Mattice has requested to build a 24'x 36' pole barn which will house a wood dryer and sawmill at 13582 Ridge Road in Wolcott

The permit was brought before the Board of Appeals on September 14, 2020, and they voted unanimously to approve the permit. The County Planning Board was sent the packet on August 25th, they would not look at it until September 30th, the Board decided to go-ahead without the county looking at the project. Discussion. There being no further discussion.

CODE ENFORCEMENT OFFICER - (cont'd)

RESOLUTION #47-20 CHAD MATTICE SPECIAL PERMIT #4 -

The following resolution was presented by Dan Youngman, moved by Zach Decker, seconded by Adam Ellis, "Be it RESOLVED that the Wolcott Town Board approve the request of Chad Mattice and the recommendation of the local Board of Appeals to the Town Board."

VOTE - AYES 4 NAYS 0.

TOWN CLERK - Jessica Freer

1. Jessica said she will start looking for a Deputy Clerk in October.
2. Jessica said she has been selling a lot of Hunting/Fishing Licenses and she will place an ad in the paper next year as that might have helped with sales.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS

1. Lynn receive a letter from the Department of Health stating the position of Public Health Officer is vacant and has been vacant for many years. Dee Devlin at Wayne County Public Health is in the process of gathering paperwork that would appoint Wayne County as the Town's representative if they do not currently have one. Lynn contacted the Department of Health in Geneva and said the Town and Wayne County are in the process of getting this resolved but would not be done for a couple of months, they said that was sufficient.

2. Lynn said he recently spoke to Phil Eynor the Town of Huron Supervisor about electricity. Phil said he will give Lynn a contact number of a company to buy electricity from that has saved the Town of Huron on their electricity bills.

3. Blind Sodus Bay Water District – Lynn said the preliminary engineering is almost complete. Lynn said there is an interest in water in the North Wolcott area of Broadway, Wall Street, ect. that could be eligible for more funding through Rural Development. Lynn said MRB will be having some meetings in the future to see if the combined project would be financially feasible for the Town.

4. Sexual Harassment Training – Lynn suggested having a dinner like last year at the Red Creek Conservation Club.

5. Security System – Amber had a suggestion of Ring for a security system that would be easy and inexpensive for the Town, Derek asked what things at the Town Hall would need to be secure, Amber said anything important are in lockable safes or cabinets. The reason for the question would be for a monitoring system. Zach asked about the fire system for the Highway. The Board would like someone to find out if the Highway is covered under any monitoring and investigate prices for the Town Hall.

6. Brown/Wadsworth Road Water District – Lynn said the project is complete closing on the loan will be done at the end of September; there is still a final bill that will need to be submitted to the Town.

7. Port Bay Sewer District – Lynn said the Sewer District is almost complete as well, there will be a change order needing to be due to Wayne County Water & Soil needing some equipment purchased, Derek explained what the equipment is and its purpose.

8. Fall Cleanup Day – Scheduled for September 19, 2020 at the Highway Barns from 9am-1pm.

SUPERVISOR - (cont'd)

9. Family Picnic – Lynn will be hosting the picnic for employees and their families on September 20th at 1pm located at the Red Creek Conservation Club.

10. Building Maintenance – The soffit on the building was fixed by Joe Gregg, Mary Anne requested that screens be added to the list. Lynn will try to contact Mike Carpenter about landscape.

- Landscape around building

- Screens on Court Windows

NEW BUSINESS -

1. Jessica gave a copy of the 2019 audit report for Justice & Tax Collector to Lori asking her to look them over before next month. Jessica said if everything is satisfactory the Board can adopt resolution accepting the reports in October.

2. The subject of new polices was brought up, Zach requested the Board pass either a Social Media Policy or Cell Phone Use Policy. Derek said he will work on getting together a Cell Phone Use Policy to look over and possibly adopt soon.

Privilege of the Floor -

1. Lori thanking Zach for helping the Port Bay Improvement Association with their channel, taking call and answering questions they might have.

The next regular meeting of the Wolcott Town Board will be held October 20, 2020 at 6:00 PM at the Town Hall.

A motion was made by Lori Furguson, seconded by Derek Ceratt, to adjourn the meeting at 7:06 PM.

Respectfully submitted,

Jessica Freer
Town Clerk