

REGULAR MEETING  
WOLCOTT TOWN BOARD - August 18, 2020

A regular meeting of the Wolcott Town Board was held Tuesday, August 18, 2020, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield  
Councilman - Adam Ellis, Jr.  
Councilman - Daniel Youngman  
Councilwoman - Lori Furguson  
Councilman - Derek Ceratt

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Don Camp, Code Enforcement Officer; Zach Decker, Highway Superintendent; Rick Robinson, Town of Butler Highway Superintendent; Karli Starczewski, Assessor's Clerk

Copies presented to the Town Board:

1. Minutes of July 21, 2020 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Port Bay SD Fund Claims (Unaudited)
5. Brown/Wadsworth Rd WD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -  
GENERAL CORRESPONDENCE -

1. Letter of resignation from the Deputy Town Clerk Jaime Balcom.
2. Letter from Wayne County Health Care Plan Trust inviting municipalities to join.
3. Mailing from the Association of Towns regarding the Town's Membership Dues for 2021.

A motion was made by Dan Youngman, seconded by Derek Ceratt, to accept the minutes of July 16, 2020, and general correspondence and departmental reports.

VOTE - AYES   5   NAYS   0  .

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #265 thru #294 - total - \$8071.73

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$36,468.72

PORT BAY SD - Claims #45 thru #48- total - \$360,971.92

BROWN/WADSWORTH RD WD -Claim #6 - total - \$82.00

ABSTRACT OF CLAIMS - (cont'd)

A resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Dan Youngman "Be it RESOLVED to pay General, Highway, Port Bay SD and Brown/Wadsworth Rd WD account claims as presented."

VOTE - AYES 5 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Authorize Megan Dorritie from Harter Secrest to handle Article 7 Certiorari case -

RESOLUTION #40-20 AUTHORIZING THE ASSESSOR TO ABTAIN COUNCIL FROM MEGAN DORRITIE FROM HARTER SECREST -

The following resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Lori Furguson

WHEREAS, the Assessor for the Town of Wolcott will be engaging in litigation; and

WHEREAS, the Assessor would like to find an attorney with a specialty with the litigation the Assessor will be engaged in; and

WHEREAS, the Assessor would like to authorize the Assessor to attain council from Megan Dorritie from Harter Secrest to handle Article 7 Certiorari Case;

NOW, THEREFORE, BE IT RESOLVED, to allow the Assessor for the Town of Wolcott to obtain Megan Dorritie from Harter Decrest to handle Artice 7 Certiorari case for the Town of Wolcott and the Assessor, Amber Roberts

VOTE - AYES 5 NAYS 0.

2. Amber said she has started working on the 2021 Budget, Amber believes there will be a shortfall in the sales tax for 2<sup>nd</sup> quarter of 2020; she normally has that information at this point in the year but currently does not. Amber said last year the Town received a check in the amount of \$61,000.00 and in August \$50,000.00 of that money goes to the Highway but that might not be feasible this year. Amber said collections were down 24% in April and 32% in May. Amber thinks it might be possible for the Highway to receive those monies this year come November when the next check is received for 3<sup>rd</sup> Quarter but unknown still. Amber said the figures are down around \$15,000.00 from mortgage tax as well. Amber said more will be discussed in detail later, but she wanted the Board to be aware.

3. Amber said there needs to be annual Sexual Harassment training done by Town employees that is mandatory.

4. Amber said there needs to be a revision to the water unit charges to encompass every scenario that the water district would encounter; Amber cited amending the water district unit policy in 2008 to add to include a charge for campsites or mobile homes similar to the sewer district unit policy resolution. The Board agreed with amending the water district unit policy.

RESOLUTION #41-20 AMENDING "ADOPTION OF UNIT POLICY REGARDING WATER DISTRICTS" -

The following resolution was presented by Derek Ceratt, moved by Lori Furguson, seconded by Adam Ellis,

WHEREAS, the Town has established numerous water districts within the Town; and  
WHEREAS, the current criteria for unit charges does not fit certain parcels; and  
WHEREAS, it is necessary to amend the existing policy to include these parcels;  
NOW, THEREOFRE, BE IT RESOLVED, the following amended policy regarding unit charges in water districts shall be:

Single Family Home - 1.0 Unit

Two Family Home - 1.5 Units

Three Family Home - 2.0 Units

Vacant Land - .05 Units

Apartments - 1.0 Unit (for first apartment)

- .5 Units (for each additional apartment)

Multiple Homes on

one parcel - 1.0 Unit (for first home)

- .5 Units (for additional home/s as long as same meter is shared.

Dwellings having a separate meter or parcel shall be counted as 1.0 Unit each)

\*\*Commercial Campsites - .10 (mobile homes located within the confines of a seasonal campground shall be considered campsites for unit charge purposes provided the campground closes during the winter months on a yearly basis)

.5 Units (for properties within 300 property class, vacant with improvements (Barns, Decks, Docks, etc.)

Change of use of on these properties would result in recalculation of unit charge based on water unit charges in the original resolution adopted.

\*\*Amended Unit charge

VOTE - AYES 5 NAYS 0.

5. Amber said since the Federal Government has increased the amount of unemployment benefits a person can receive there are former employees that are collecting against the Town. Amber said the Town is being charged around \$5,800.00, said she has contested these applications as these former employees should not be qualified to receive any benefits. She wanted the Board to be aware of these charges.

HIGHWAY SUPERINTENDENT - Zach Decker

1. Zach said he has gotten to approval to start moving forward with hooking up the Highway Department to the sewer line, Derek and himself recently attended the Village of Wolcott Board Meeting where it was spoken about; Zach said he is working with Dan Smith at the Village and Seth Galek at Wayne County Water & Sewer Authority.

## HIGHWAY SUPERINTENDENT - (cont'd)

2. Zach said the company that was previously employed to weed spray in the spring has returned to complete the job.

3. Zach said the department is mowing roadsides and almost finished.

4. Zach discussed the private water line installed on Roney Rd.; he said the contractor left a mess, Zach said it was in the contract that the road and right-of-way would be restored. Zach said he has called left messages with no response and the residents are unhappy. Zach asked the Board what to do as the road will need to be fixed before winter; Lynn suggests contacting the attorney first to try to get a response from the company.

5. Zach said he has completed his budget for next year and given his figures to Amber, Zach said he is not increasing his budget but instead moving money around to fit what he needs. Zach said he would like to close the gravel bed and purchase the sand, Zach said it costs more to make the sand instead of buy it and there is not any gravel in the pit.

6. As Zach discussed last meeting, he posted equipment on Auctions International and all had bidders. Zach said Town of Butler became aware of the dozer was for sale and received approval for purchase but not until January. Zach would like to decline the high bid on the auction site and instead sell the dozer to Town of Butler, Derek asked what the high bid was, Zach said \$13,600.00. Lori asked what Butler would purchase it at, Rick Robinson said he budget \$10,000.00. The Board decided to decline the high bidder at Auctions International and sell the dozer to Town of Butler for \$10,000.00.

A motion was made by Adam Ellis seconded by Dan Youngman to decline the highest bidder of the Dozer from Auctions International in the amount of \$13,600.00 and sell to Town of Butler for \$10,000.00.

VOTE – AYES 5 NAYS 0.

## CODE ENFORCEMENT OFFICER - Don Camp

1. Don said a resident on Warbler Rd, Dr. Leiburg purchased a neighboring lot next to the filtration plant and would like to put house on lot. Don said a section of our Local Law essentially states unless a structure is destroyed, or re-constituted, or if land is discontinued for more than 1 year. Don said there is a garage on the property still so that the property would qualify for the parameters of the Local Law. Don would like to issue permit by overriding the local law, Board agreed with this as it puts another property on the tax roll sooner.

2. Louis Tartaglia & Chad Mattice - SEQR for Special Permits

## RESOLUTION #42-20 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR LOUIS TARTAGLIA -

The following resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Dan Youngman,

WHEREAS, Louis Tartaglia has requested to build a new cottage larger than the pre-existing one at 8033 Martin Road, Wolcott; and

WHEREAS, our Local Law #1-2000, Section 502-C, states special permits are required to expand pre-existing structures on less than one acre of land in waterfront area; and

CODE ENFORCEMENT OFFICER - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 5 NAYS 0.

RESOLUTION #43-20 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR CHAD MATTICE -

The following resolution was presented by Dan Youngman, moved by Adam Ellis, seconded by Derek Ceratt,

WHEREAS, Chad Mattice has requested to build a 24' x 36' pole barn which will house a wood dryer and saw mill at 13582 Ridge Road, Red Creek; and

WHEREAS, our Local Law #1-2000 Section 501-C which requires a special permit for commercial uses in an agricultural district; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 5 NAYS 0.

4. Don said he received an email from the County Planning Board regarding an upcoming meeting via Zoom or a phone call.

TOWN CLERK - Jessica Freer

1. Jessica said her Deputy Clerk resigned as she had the opportunity to go to a full-time job, Jessica said she will start looking for a replacement around October.

2. Jessica said Cindee Meidens term will expire for Board of Assessment Review at the end of September, Amber said she has spoken to Cindee regarding reappointment but is trying to look for a replacement. Amber discussed the purpose and duties of the BAR to the Board, the Board said they would direct anyone they think would be interested to Amber.

3. Jessica said she received a call from Richard Lasher today regarding the Wolcott VFW Charter funding from the Town of Wolcott, Richard said the charter is remaining open but will be moving to the American Legion building on Ridge Road in Huron. Amber said the 2021 Budget is not complete therefore the funding is not confirmed for next year as of right now.

TOWN CLERK - (cont'd)

4. Hunting Licenses went on sale August 10<sup>th</sup> instead of August 1<sup>st</sup> due to the DEC changing dates, Jessica said they have been selling very well with the new system, she has not had many problems that she has heard other vendors have had, and Zach asked if the ad had helped with sales, Jessica replied she didn't know.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Brown/Wadsworth Road Water District – Lynn said the project is almost complete, just waiting for final grade.
2. Port Bay Sewer District – Lynn said this project is almost complete as well the contractors are doing final cleanup.
3. Cleanup Day - Fall Cleanup Day September 19<sup>th</sup>, 2020 9am-1pm at the Highway Department.
4. Building Maintenance – Jessica said she had spoken to Mike Carpenter and he would draw something up for the landscape and have the Board discuss it. Zach said the front door of the Town Hall has a new weather strip.

- Soffit on side of building
- Landscape around building

5. Blind Sodus Bay Water District – Lynn said he has a meeting the next day with the Mayor of Fair Haven and MRB.

NEW BUSINESS -

1. Lynn said he recently had residents praising the Highway Department for upkeep of the Town and roads.
2. Lynn said he would like to host a Picnic for Town Employees and their families on Sunday, September 20 at the Red Creek Conservation Club.

Privilege of the Floor –

1. Lori spoke about receiving complaints from Port Bay residents about the weed harvester and blue green algae in the Bay; she wanted to make the Board aware of these issues.

The next regular meeting of the Wolcott Town Board will be held September 15, 2020 at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Derek Ceratt, to adjourn the meeting at 7:02 PM.

Respectfully submitted,

Jessica Freer  
Town Clerk