

REGULAR MEETING
WOLCOTT TOWN BOARD – JULY 19, 2022

A regular meeting of the Wolcott Town Board was held Tuesday, July 19, 2022, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman – Ray Hauss
Councilman – Jorden Brown

OTHERS PRESENT - Jessica Freer, Town Clerk; Chris Bauer, Deputy Highway Superintendent; Don Camp, Code Enforcement Officer, Lori Furguson, Wolcott.

Copies presented to the Town Board:

1. Minutes of June 21, 2022 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Animal Control and Highway Superintendent's reports were presented to the Town.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance –

GENERAL BUSINESS –

GENERAL CORRESPONDENCE –

A motion was made by Jorden Brown, seconded by Adam Ellis, to accept the minutes of June 21, 2022, and departmental reports.

VOTE - AYES 5 NAYS 0 .

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #196 thru #227- total - \$23,024.12

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$23,179.48

A resolution was presented by Adam Ellis, moved by Jorden Brown, seconded by Dan Youngman “Be it RESOLVED to pay General, and Highway and account claims as presented.”

VOTE - AYES 5 NAYS 0 .

HIGHWAY – Chris Bauer

1. Mowing the side of the roads will begin again soon
2. The Highway Department will be paving Aspen Circle in Red Creek and after that is finished, they will be doing Ingersoll Drive.
3. Chris said that the Highway Department is still in need of a Salt Barn.

CODE ENFORCEMENT OFFICER - Don Camp

1. Special Permit Request - James Perkins
6693 West Port Bay Rd.
Wolcott, NY 14590
75118-00-640206

Code Enforcement Officer, Don Camp, presented Special Permit Request #3-2022, which was brought before the Town Board June 21, 2022, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Local Law #1-2000 Section 601-C, requires a special permit to place a mobile home that is more than 10 years old within the Town of Wolcott. James would like to move a 2003 mobile home onto his property at West Port Bay Road.

Don gave the information to our Board of Appeals, they voted unanimously to approve it on July 11, 2022.

RESOLUTION #26-22 JAMES PERKINS SPECIAL PERMIT #3 –

The following resolution was presented by Dan Youngman, moved by Adam Ellis, seconded by Jordan Brown

BE IT RESOLVED, that the Wolcott Town Board approve the request of James Perkins and the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES 5 NAYS 0 .

2. Don apologizes to the Board stating that he does not have his monthly report this month due to a computer error and cannot retrieve it.

TOWN CLERK - Jessica Freer

1. Jessica said she has a meeting on July 20th, with Real Property for Q&A about Tax Collection outsourcing and will be gone for most of the morning.
2. There is a budget transfer that Amber usually does but is at training this week and absent from the meeting.

TOWN CLERK – (cont'd)

RESOLUTION #27-22 TO AUTHORIZE BUDGET TRANSFER –

The following resolution was presented by Jorden Brown, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the New York State Comptroller's Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, bills came in larger than expected regarding Research for the Salt Barn,

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to make the following transfer to the line item in the 2022 Budget:

From Contingent – A1990.4 to Research – A8030.4 in the amount of \$6,400.00

VOTE - AYES 5 NAYS 0 .

3. Hunting Licenses and Doe Permits go on sale starting August 1, 2022.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Blind Sodus Bay Water District – Lynn said the paperwork is still at the State Comptroller's Office but there have been updates received from the Attorney about the ongoing application.

2. Update Water Feasibility Study – The Board reviewed the Study and discussed the projects that are completed/uncompleted, the Board saw the remaining project that is in the Study but agreed that the Town has followed the study albeit, out of order.

3. Salt Barn – Lynn said he had a meeting last week do discuss funding for the Salt Barn, the application for funding needs to be turned in by the end of July. Lynn said that Wayne County Soil and Water will be submitting the grant application on behalf of the Town due to their prior experience with them.

NEW BUSINESS –

1. Comprehensive Plan – Lynn has been working with Genesee Regional Planning and it was suggested by them that we formally adopt the comprehensive plan that was prepared in 2010 as it is unknown if there was a resolution adopting plan. Having the comprehensive plan officially adopted will help the Town to look and/or obtain funding.

SUPERVISOR – (cont'd)

NEW BUSINESS – (cont'd)

RESOLUTION #28-22 ADOPTING THE COMPHRENSIVE PLAN FOR THE TOWN OF WOLCOTT –

A resolution was presented by Adam Ellis, moved by Dan Youngman seconded by Jorden Brown,

WHEREAS, a comprehensive plan had been prepared in 2010 by the Wolcott Planning Steering Committee with the assistance of Stuart I. Brown and Larsen Engineers; and

WHEREAS, the Town of Wolcott would like to officially adopt the comprehensive plan with the purpose of preparing to apply for updates as part of Local Waterfront Revitalization Program (LWRP) in cooperation with New York State Department of State,

NOW, THERFORE, BE IT RESOLVED, the Town of Wolcott is hereby officially adopting the comprehensive plan that was prepared in 2010 by the Wolcott Planning Steering Committee with the assistance of Stuart I. Brown and Larsen Engineers with the purpose of preparing to apply for updates as part of the LWRP in cooperation with NYS Department of State.

VOTE - AYES 5 NAYS 0 .

2. LWRP – A Local Waterfront Revitalization Program for the Town is also needed to apply for certain funding opportunities, if approved the CFA will allow the Town to prepare a LWRP at a significantly lowered cost. The Board was in support of the resolution.

**Resolution #29-22 On Support & Authorization for the Town of Wolcott
2022 New York State Consolidated Funding Application,
Local Waterfront Revitalization Program – Planning Preparation**

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jorden Brown,

WHEREAS, Town of Wolcott, Wayne County, supports the submission of a 2022 Consolidated Funding Application (CFA) on behalf of the Town, for the Local Waterfront Revitalization Program (LWRP); and

WHEREAS, the New York State Department of State (DOS), is soliciting applications through the CFA from eligible municipalities along New York's designated inland waterways to advance the preparation of strategies for community and waterfront revitalization; and

WHEREAS, if funding is received it will allow the Town of Wolcott to prepare a Local Waterfront Revitalization Plan which will provide strategies to enhance waterfront access, stimulate economic development and redevelopment while improving, preserving and protecting the Town's water resources and rural character;

NOW THEREFORE BE IT RESOLVED, the Town of Wolcott Board, on behalf of the Town, identifies the Town Supervisor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

SUPERVISOR – (cont'd)

NEW BUSINESS – (cont'd)

RESOLUTION – (cont'd)

BE IT FURTHER RESOLVED, the Town Board does hereby authorize and obligates local matching funds of the minimum 15% of the total of any grant funding awarded in the form of in-kind services or cash contribution hereby appropriated from the general fund; and
BE IT FURTHER RESOLVED, that the Town Board, recognizes and fully supports the submission of the 2022 CFA for the preparation of a Local Waterfront Revitalization Program.

Passed by the following vote of all Town Board Members voting in favor thereof:

VOTE - AYES 5 NAYS 0 .

Privilege of the Floor –

1. Lori had a question about the 2022 CFA Resolution.

Don Camp would like to speak to the Board during an executive session.

Executive Session -

A motion was made by Dan Youngman, seconded by Jordan Brown to move into executive session at 6:22 PM to discuss employment matters relating to Donald Camp (Donald and Jessica were asked to stay).

VOTE - AYES 5 NAYS 0 .

Close Executive Session -

A motion was made by Dan Youngman, seconded by Adam Ellis to close executive session at 6:47 PM. VOTE - AYES 5 NAYS 0 .

The next regular meeting of the Wolcott Town Board will be held August 16, 2022, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Ray Hauss, to adjourn the meeting at 6:48 PM.

Respectfully submitted,

Jessica Freer
Town Clerk