

REGULAR MEETING - WOLCOTT TOWN BOARD - July 17,
2018

A regular meeting of the Wolcott Town Board was held Tues., July 17, 2018, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman - Zachary Decker
Councilwoman - Lori Furguson

OTHERS PRESENT - Jessica Freer, Deputy Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Don Camp, Code Enforcement Officer; Jack Whitaker, 6300 Wadsworth Rd., Wolcott.

Copies presented to the Town Board:

1. Minutes of June 19, 2018 (Regular Meeting)
2. Minutes of July 3, 2018 (Special Meeting)
3. General Fund Claims (Unaudited)
4. Highway Fund Claims (Unaudited)
5. Port Bay SD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Offi-cer's, Animal Control Officer's and Highway Supt's reports were pre-sented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

No correspondence this month.

A motion was made by Adam Ellis, seconded by Zach Decker, to accept the minutes of June 19 and July 3, 2018, and departmental reports. VOTE - AYES 5 NAYS 0.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #234 thru #267 - total - \$171,062.90

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$19,753.46

PORT BAY SD - Claims #25 thru #27 - total - \$257,826.39

GENERAL BUSINESS - (cont'd)

A resolution was presented by Adam Ellis, moved by Zach Decker, seconded by Dan Youngman "Be it RESOLVED to pay General, Highway, and Port Bay Sewer District claims as presented."

VOTE - AYES 5 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. A refund needs to be issued to Frederick Smith for a property he owns at 12704 Red Creek Rd. A mobile home was removed from the property but still charged an extra 1/2 unit through the water district. Normally those refunds are issued by the County Board but the process is easier through the Town Board to issue a refund.

RESOLUTION #29-18 AUTHORIZING REFUND TO FREDERICK SMITH FOR 1/2 UNIT WATER DISTRICT CHARGE

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The following resolution was presented by Dan Youngman, moved by Zach Decker, seconded by Lori Furguson,

WHEREAS, Frederick Smith was charged an additional 1/2 Red Creek Water District unit charge of \$176.58 on his 2018 Town and County tax bill for his property at 12704 Red Creek Road; and

WHEREAS, the error of a 1/2 unit water district charge to a mobile home property removed prior to the taxable status date must be corrected and the charge returned;

NOW, THEREFORE, BE IT RESOLVED, to refund \$176.58 to Frederick Smith to correct said error.

VOTE - AYES 5 NAYS 0 .

2. Amber will need a public hearing at the Board Meeting next month to take funds from the Highway Road Improvement CD and move to General Checking to reimburse for the Bridge expenses in the amount of approximately \$88,000 dollars. Discussion.

HIGHWAY - Scott Maybe - ABSENT

CODE ENFORCEMENT OFFICER - Don Camp

1. Local Planning Board met to discuss the Crippled Crab and approved the permit. Don called Brett Deroo at the County Planning Board to discuss the permit. Brett quoted a section in our Local Law #1-2000 Article 4 Section 402h Continuation of Permit. It allows the town to continue what was there.

A motion was made by Dan Youngman, seconded by Zach Decker, to continue the permit per our Local Law onto the new owners with all the restrictions the previous owners had. VOTE - AYES 5

NAYS 0 .

CODE ENFORCEMENT - (cont'd)

2. Don and Adam met about the fee schedule and came up with some new fees for properties. Discussion. Don will make copies of the new fees for the board members to look over and decide on them next month.

3. Don and Adam also discussed the draft land use code and de-cided other members should be involved in the making of a new one. Lynn advised talking to our attorney Art Williams to make sure every-thing is right legally and for help amending our Local Law.

DEPUTY TOWN CLERK - Jessica Freer

1. Conservation Licenses will go on sale August 1st as that will be a Wednesday we will be closed but will begin selling them on Thursday the 2nd.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code - Discussed earlier with Don Camp.

2. Fee Schedule - Discussed earlier with Don Camp.

3. Security System - Mark Sauer is currently living in Texas. Mark told Lynn to call the monitoring system. Lynn will talk to Brett at the Village to show us how to access the cameras/system as they also have the same one.

4. Blind Sodus Bay Water District - Dave Doyle called Lynn to get on track with starting.

5. Brown/Wadsworth Road Water District - MRB is getting ready to send the primary engineering

report to EFC. Once they approve the report we can create the Water District.

6. Eades Road Bridge - Jack Whitaker had good news said every-thing was finished except the rail. As soon as the rail was up the bridge construction was finished. Jack also discussed monies for the project. Discussion.

7. Port Bay Sewer District - Project is on track. Lori talked with Dave Willard about outstanding bills. Discussion.

8. Franchise Agreement with Spectrum - Lynn has been in contact with Spectrum and will sign the franchise agreement approved in June's Meeting.

9. Date for Electronics Recycling - There was a date switch. The Fall Clean Up will be the 8th of September and Electronics Recycling will be the 15th of September.

NEW BUSINESS -

1. Sexual Harrassment Policy/Training - Amber showed an article about the law change pertaining to Towns and Town Employees. Lynn will talk to the County regarding their policy and forms required. Disussion.

SUPERVISOR - (cont'd)

2. Code of Ethics Policy - Art Williams looked over the policy and said nothing needed to be changed and could be voted on.

RESOLUTION #30-18 INTRODUCING LOCAL LAW #1-2018 AND CALLING A PUBLIC HEARING -

The following Resolution was presented by Zach Decker, moved by Lori Furguson, seconded by Adam Ellis.

WHEREAS, the Town Board of the Town of Wolcott, after due delib-eration, finds it in the best

interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law to establish a Code of Ethics; and

WHEREAS, the Town Board of the Town of Wolcott has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Town of Wolcott to proceed in accordance with the Code of the Town of Wolcott and the Laws of the State of New York in adopting said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on August 21, 2018, at 6 p.m. at the Wolcott Town Hall, 6070 Lake Avenue, Wolcott, New York; and be it further

RESOLVED, that the Town Clerk, be and hereby is, authorized to forward to the official newspapers of the Town a Notice of Public Hearing; and be it further

RESOLVED, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Wolcott sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Wolcott for its consideration; and be it further

RESOLVED, that the Town Clerk be, and hereby is, authorized to provide all other notices as required by law for the adoption of this local law.

VOTE - AYES 5 NAYS 0 .

3. CDBG Grant Administrative Services Agreement

RESOLUTION#31-18 AUTHORIZING THE SUPERVISOR TO SIGN ADMINISTRATIVE SERVICES AGREEMENT WITH LABELLA ASSOCIATES FOR CDBG GRANT -

The following Resolution was presented by Dan Youngman, moved by Zach Decker, seconded by Lori

Ferguson,

WHEREAS, the Town of Wolcott recently was awarded a grant through CDBG (Community Development Block Grant) to mitigate erosion along the shoreline at the end of Blind Sodus Bay Road; and

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, THE Town advertised for RFP's (Requests for Proposals) to help with administration of said grant; and

WHEREAS, LaBella Associates submitted a proposal to administer said grant; and

WHEREAS, the Town Board found their proposal to be acceptable; and

WHEREAS, an administrative services agreement has now been sub-mitted by LaBella Associates and also found to be acceptable by the Town Board;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign the administrative services agreement with LaBella Associates for CDBG Grant for a cost not to exceed \$20,000.

On Roll Call Vote - Chatfield "Yes", Ellis "Yes", Youngman "Yes", Decker "Yes", Ferguson "Yes".

Privilege of the Floor -

1. Zach brought up buying a pipe tamper. One is needed and might save money buying instead of renting. Discussion.

EXECUTIVE SESSION -

A motion was made by Adam Ellis, seconded by

Lori Furguson, to move into executive session at 6:32 PM to discuss proposed, pending or current litigation.

VOTE - AYES 5 NAYS 0.

CLOSE EXECUTIVE SESSION -

A motion was made by Lori Furguson, seconded by Zach Decker, to close executive session at 6:45 PM.

VOTE - AYES 5 NAYS 0.

The next regular meeting of the Wolcott Town Board will be held August 21, 2018, at 6:00 PM at the Town Hall.

A motion was made by Dan Youngman, seconded by Lori Furguson, to adjourn the meeting at 6:49 PM.

Respectfully submitted,

Freer
Town Clerk

Jessica
Deputy

