

REGULAR MEETING - WOLCOTT TOWN BOARD - JULY 19,
2016

A regular meeting of the Wolcott Town Board was held Tues., July 19, 2016, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Russell Freer, Jr.
Councilman - Christopher Loveless
Councilman - Daniel Youngman

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Bookkeeper; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Chris Bauer, Highway Dept.; Lori Furguson, 7870 North Maple Rd., Wolcott; Karli Starczewski, 7102 East Port Bay Rd., Wolcott.

Copies presented to the Town Board:

1. Minutes of May 17, 2016 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Blind Sodus Bay SD Claim (Unaudited)
5. Port Bay SD Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Offi-cer's, Animal Control Officer's and Highway Supt's reports were pre-sented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Letter from Dave Parkison, D&L Disposal, thanking all of his customers for their patronage for the last 30 years as he has sold the residential and commercial portion of his garbage business. He has kept the roll-off service and expanded the tool rental service.

A motion was made by Adam Ellis, seconded by Chris Loveless, to accept the minutes of May 17, 2016, general correspondence and depart mental reports. VOTE - AYES 5 NAYS 0.

GENERAL BUSINESS - (cont'd)

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #212 thru #241 - total - \$14,389.97

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$75,371.73

BLIND SODUS BAY SD - Claims #25 thru #30 - total - \$3,232.50

PORT BAY SD - Claims #9 thru #13 - total - \$35,090.25

A resolution was presented by Adam Ellis, moved by Chris Loveless seconded by Russ Freer "Be it RESOLVED to pay General, Highway, Blind Sodus Bay

SD and Port Bay SD claims as presented."

VOTE - AYES 5 NAYS 0 .

ASSESSOR/BOOKKEEPER - Amber Roberts

Assessor -

1. The final roll has been filed with the County as of July 1st. Any small claims must be filed with us by the end of the month.

2. Amber and Amanda both attended training in Cornell last week.

3. Amber's temp clerk, Sheila Moon, has resigned. As there is still money left in the budget for her, Amber would like to get some-one in to help finish up the filing still needing to be done. The Board approved her request.

Bookkeeper -

1. Amber stated we will need a Public Hearing in the near future to move funds from the Building Capital CD in order to pay for the balance of work being done in the courtroom, for the parking lot, handicapped ramp, records room and the repairs at the highway garage. We will need to have it in August or September at the latest.

HIGHWAY - Scott Maybe

1. Scott again brought to the table the issue with time clocks at the highway garage. Discussion.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don had a Short Environmental Quality Review (SEQR) form for an area variance needing to

be signed by the Supervisor.

(Please note - before these minutes were completed the Code Enforcement Officer learned that an area variance is to be handled completely by the Board of Appeals. Therefore, a resolution did not need to be done authorizing the Supervisor to sign the SEQR.)

CODE ENFORCEMENT OFFICER - (cont'd)

2. Don informed the board that the Special Permit submitted by Scott Weeks, which went before the Planning Board on July 11th, was a split decision as only four of the Planning Board members were in attendance. Discussion. Amber, who is a member of the Planning Board, stated that they are only an advisory board and that the Town Board has the final say. Don's main question was whether or not to send it to the County Planning Board even though he felt they would just send it back stating it was a local issue. The board told Don to send it to the County.

3. Don handed out copies of a letter he will be sending out to 122 property owners in the Blind Sodus Bay Sewer District who have not yet hooked in to the system. This letter informs them they are required to either hook in or have their current systems checked and then re-checked every 3 years for compliance. Discussion.

4. Don reminded the board that the Town Hall needed three carbon monoxide detectors. Lynn said he would take care of this.

5. Don again mentioned the door on the men's room doesn't latch.

TOWN CLERK - Dawn Krul

1. The Town Clerk stated that her office would be picking up the pace as conservation licenses will go on sale August 1st.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Assessor's/Town Clerk's records room & ramp remodel - on hold until sidewalk/parking lot resurfacing is pretty much done.

2. Town Hall Parking Lot - prep work being done.

3. Courtroom remodel - Ron Gill has begun the remodeling.

4. Headstone Damage - Lynn finally talked with someone in Albany and relayed to the board his discussion with them. Lynn will still try to find a way to get funding for headstone maintenance.

5. Credit Card Processing Information - the Town Clerk will be looking into taking credit cards for tax collection purposes only. The court will not be at this time.

6. Medical Center Transfer - Amber stated we own the building. We don't know if RGH's insurance is covering the entire building and has the town as a loss-payee on it. It has been recommended that we should have our own policy, similar to a landlord's policy, simply to cover ourselves should something happen to the building itself. She had two different quotes from NYMIR available with different criteria. Our attorney has suggested we purchase liability insurance and have a lease agreement. Discussion. Amber will contact our

insurance car-rier and Lynn will contact our attorney.

SUPERVISOR - (cont'd)

7. Land Use Code - Lynn spoke with our attorney regarding the current and draft Land Use Code. His fee for going over the two documents and making the changes we would like was \$1,000 or less.

Discussion. It was determined to have a special meeting (workshop) to go over the changes and/or amendments. The date for the meeting will be August 2nd at 6:00 PM and the Town Clerk will advertise it.

8. Highway Security System - Lynn spoke with our insurance agent who has not heard of residential versus commercial for a security system. He will look into it when our renewal comes up this fall.

9. Wage Limits/Job descriptions for newly elected/appointed - a committee has been formed but have yet to meet.

10. Drug & Alcohol Testing Price Comparison - the Town Clerk re-ported on the price comparisons between our current provider, SCS Drug Testing, and Cathy Willmott with Advanced Occupational Services. As Cathy's prices were cheaper overall, the board concurred she was the better choice. The Town Clerk will contact her and ask her to send a contract for them to go over and ultimately authorize Lynn to sign. The Town Clerk will also notify SCS Drug Testing of our deci-sion.

NEW BUSINESS -

1. An Informational Meeting to discuss the Joint Port Bay Sewer Project will be held Friday, July 22nd, at 6:00 PM at NRW High School Auditorium.

2. A resolution was needed to amend the June abstract.

RESOLUTION #46-16 AMENDING JUNE 2016 ABSTRACT
DUE TO CLERICAL ERROR -

The following resolution was presented by Chris Loveless, moved by Adam Ellis, seconded by Dan Youngman,

WHEREAS, the RG&E bill for Street Lighting (account B5182.4) in the amount of \$157.03 was paid by the bookkeeper but omitted from the abstract due to clerical error; and

WHEREAS, the abstract total needs to reflect all of the bills paid by the bookkeeper;

NOW, THEREFORE, BE IT RESOLVED, to amend the June 2016 abstract total of \$26,563.59 to include the RG&E bill of \$157.03 for a new abstract total of \$26,720.62.

VOTE - AYES 5 NAYS 0 .

SUPERVISOR - (cont'd)

3. A resolution was needed to authorize the Supervisor to sign an amended agreement with Bernard P. Donegan's

office -

RESOLUTION #47-16 AUTHORIZING SUPERVISOR TO
SIGN AMENDED SERVICES AGREEMENT WITH BERNARD P.
DONEGAN, INC. IN CONNECTION WITH BLIND SODUS BAY
SEWER PROJECT -

The following resolution was presented by Adam Ellis, moved by Chris Loveless, seconded by Russ Freer,

WHEREAS, the Town approved an agreement for services with Bernard P. Donegan, Inc. on December 15, 2009, to provide financial consulting services for the Blind Sodus Bay Sewer Project; and

WHEREAS, the 2009 agreement for services omitted a section for the issuance of a long-term loan through the New York State Environmental Facilities Program's Clean Water State Revolving Fund; and

WHEREAS, Bernard P. Donegan, Inc. now provides an amended agreement for services to formally include an agreement for such issuance; and

WHEREAS, the associated fee has already been included in the Rural Development project budget and does not require an increase in the financial services budget line;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor, Lynn Chatfield, to sign the amended agreement with Bernard P. Donegan, Inc for financial consulting services for the Blind Sodus Bay Sewer Project.

VOTE - AYES 5 NAYS 0 .

PRIVILEGE OF THE FLOOR -

Lynn offered privilege of the floor, but no one responded.

`The next regular meeting of the Wolcott Town Board will be held Aug. 16, 2016, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Russ Freer, to ad-journ the meeting at 7:00 PM.

Respectfully submitted,

Krul

Clerk

Dawn M.

Town

