

REGULAR MEETING  
WOLCOTT TOWN BOARD – JUNE 18, 2024

A regular meeting of the Wolcott Town Board was held Tuesday, June 18, 2024, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield  
Councilman - Adam Ellis, Jr.  
Councilman - Daniel Youngman  
Councilman – Jordan Brown  
Councilwoman – Julie Aldrich

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Zach Decker, Highway Superintendent; Ray Hauss, Code Enforcement Officer; Matt Ohler;

Copies presented to the Town Board:  
1. Minutes of May 21, 2024 (Regular Meeting)  
2. General Fund Claims (Unaudited)  
3. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance –

GENERAL BUSINESS –  
GENERAL CORRESPONDENCE –

1. Letter from Operation Healthy Pets for financial support.

A motion was made by Adam Ellis, seconded by Julie Aldrich, to accept the minutes of May 21, 2024, departmental reports, and general correspondence.

VOTE – AYES   5   NAYS   0  .

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #167 thru #194 - total - \$13,974.55  
HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$79,468.88  
PORT BAY WATER DISTRICT ACCOUNT – Claim #1 – total - \$11,836.25  
WEST PORT BAY WATER DISTRICT ACCOUNT – Claim #1 – total - \$845.75  
WATERS/RED CREEK ROAD WD ACCOUNT - Claim #1 – total - \$5,422.50

ABSTRACT OF CLAIMS – (cont'd)

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jordan Brown “Be it RESOLVED to pay General, Highway, Port Bay WD, West Port Bay WD and Waters/Red Creek Road WD account claims as presented.”

VOTE - AYES   5   NAYS   0  .

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Kelsey Roberts probationary period ending of 90 days has ended. Propose to increase pay to \$17.00 Hourly.

A motion was made by Jordan Brown, Seconded by Julie Aldrich, to increase the pay of the Assessor's Clerk, Kelsey Roberts, to \$17.00 an hour.

VOTE - AYES   5   NAYS   0  .

HIGHWAY – Zach Decker

1. Zach said he took possession of a 10-wheeler today. The cost was around \$151,000.00, a little less money than originally anticipated.

2. There will be logging on the west side of the Lawville Road properties.

3. The overhead doors at the Highway Barns will need to be replaced.

A Motion made by Julie Aldrich, seconded by Adam Ellis to have the overhead doors at the Highway Barns replaced.

VOTE - AYES   5   NAYS   0  .

4. A Salt Shed is still needed.

5. Cleanup Day is Saturday, June 22.

CODE ENFORCEMENT OFFICER – Ray Hauss

1. Lynn said Wayne County Economic Development and Planning were looking for all building permits from the last 5 years for a growth plan, because the records are not digitized a letter of support was drawn up instead that would suffice in place of the building permits.

TOWN CLERK - Jessica Freer

1. The Town Hall will be closed June 19<sup>th</sup>, and July 4<sup>th</sup>.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code – Wayne County Economic Development is completing this.
2. Building Maintenance – On schedule for power washing. Zach said the back door will be getting a new frame as the door is still ajar. Amber asked about a humidifier in the basement.
3. Handbook – Copies of draft handbook were handed to the Board for review. Amber would like to adopt next month in time for the upcoming budget.
4. Family Promise sent email to Lynn regarding a potential location of shelters in Wolcott, Lynn is unsure of the program and will see if they can come to the meeting to speak to the Board.
5. Blind Sodus Bay Water District – There was a Zoom meeting last week with MRB Group and DEC about the project.
6. Salt Barn – Lynn and Zach attended the Zoom Meeting. They obtained a contact name for the project but are waiting for an upcoming letter which will explain the next steps.
7. Barrier Bar Status – Lynn has no new updates but has a meeting tomorrow and will ask about it.

NEW BUSINESS –

1. Road Preservation Local Law Public Hearing -

RESOLUTION #29-24 TOWN OF WOLCOTT ORDER FOR PUBLIC HEARING ON JULY 16, 2024, AT 6:00 P.M. AT THE WOLCOTT TOWN HALL ON PROPOSED LOCAL LAW #1-2024 ROAD PRESERVATION LAW –

A resolution was presented by Adam Ellis, moved by Jorden Brown, seconded by Julie Aldrich,

WHEREAS, the Town Board wishes to protect public rights-of-way from damage; and

WHEREAS, the purpose of this Local Law is to maintain the safety and general welfare of Town residents by regulating commercial activities that have the potential to adversely affect road rights-of-ways, and

NOW, THEREFORE, BE IT ORDERED, that the Town Board of the Town of Wolcott shall meet at the Wolcott Town Hall, 6070 Lake Avenue, Wolcott, New York on the 16<sup>th</sup> day of July, 2024 at 6:00pm for the purpose of conducting a public hearing on proposed Local Law #1-2024 Road Preservation Law, at which time and place all persons interested in the subject thereof may be heard concerning the same, and it is

FURTHER ORDERED, that the Town Clerk of the Town of Wolcott be, and she hereby is authorized and directed to publish and post a copy of this Order in the time and manner required by law.

VOTE - AYES   5   NAYS   0  .

SUPERVISOR - Lynn Chatfield

NEW BUSINESS – (cont'd)

2. ARPA Funding – Amber said there is around \$15,000.00 in monies left, previously we have spoken about a roof for the Town Hall, if it doesn't get spent it will get sent back.

Privilege of the floor Speaker – Matt Ohler.

1. Matt asked if residents could bring microwaves to cleanup day, Zach replied, yes.
2. Matt asked if there were any updates about the website, Jessica answered, not yet.

The next regular meeting of the Wolcott Town Board will be held July 16, 2024, at 6:00 PM at the Town Hall.

A motion was made by Julie Aldrich, seconded by Jorden Brown, to adjourn the meeting at 6:21 PM.

Respectfully submitted,

Jessica Freer  
Town Clerk