

REGULAR MEETING - WOLCOTT TOWN BOARD - JUNE 19, 2018

A regular meeting of the Wolcott Town Board was held Tues., June 19, 2018, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman - Zachary Decker
Councilwoman - Lori Furguson

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Supervisor's Clerk; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Jack Whitaker, 6300 Wadsworth Rd., Wolcott; Ronald Lancy, 11972 Cottage Rd. #1, Wolcott; Edward Bundy, 7327 East Port Bay Rd., Wolcott; Jason Kenney, 7337 East Port Bay Rd., Wolcott; Patti Marini, Wayne County Compliance Officer; Maricruz Reyes, Wayne County Times Reporter.

Copies presented to the Town Board:

1. Minutes of May 15, 2018 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Port Bay SD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, Animal Control Officer's and Highway Supt's reports were pre-sented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

BOARD OF ETHICS COMPLIANCE - Patti Marini

Ms. Marini attended tonight's meeting to discuss Board of Ethics compliance. As the Town has not formally designated a Board of Ethics, it is necessary, in order to be in compliance, to either designate the Wayne County Board of Ethics as our Board of Ethics or to petition individuals in our town who might be interested in serving on a Board of Ethics. Discussion.

Ms. Marini fielded questions from the Town Board and anyone else who had questions. It was determined to have the Wayne County Board of Ethics serve as the Town's Board of Ethics. Ms. Marini had sample copies of a code of ethics for the Town Board to peruse. The Town Board will be moving forward with this and following the steps needed to be in compliance with this issue.

Ms. Marini thanked the Board for their time and said she is willing to help us in any way she can.

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Memo from WA CO Board of Elections regarding the Democratic Federal Primary scheduled for June 26th.

2. Copy of the letter our attorney, Art Williams, sent to Lee Walter in response to his letter pertaining to the recent audit of the Town's financial statements.

3. Letter from MRB Group announcing the addition of Chatfield Engineers to their team of engineers.

4. Notice of Violation and Order to Comply from NYS Dept. of Labor, Public Employee Safety and Health Bureau, regarding provisions for our Animal Control Officer. Brief discussion regarding this. Lynn is meeting with Gary tomorrow. We will be doing what needs to

be done to get in compliance.

A motion was made by Adam Ellis, seconded by Zach Decker, to accept the minutes of May 15, 2018, general correspondence and departmental reports. VOTE - AYES 5 NAYS 0.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #189 thru #233 - total - \$96,715.96

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$35,302.69

PORT BAY SD - Claims #18 thru #24 - total - \$449,335.75

A resolution was presented by Adam Ellis, moved by Lori Furguson, seconded by Zach Decker "Be it RESOLVED to pay General, Highway, and Port Bay Sewer District claims as presented."

VOTE - AYES 5 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Amber informed the board that Blue Heron Construction would not be getting reimbursed for their first pay application for the Port Bay Sewer Project as they did not have all the MWBE paperwork turned in to EFC. As EFC is not going to reimburse us until Blue Heron has turned in all their paperwork, we will not be cutting them a check until all things are in order.

2. Amber is thankful the records room is finally finished. Her clerk is busy moving stuff from their room in to storage.

3. Amber has filed the final roll with the County for 2018.

4. Amber made copies of an article in the Association of Town's magazine and put it in the Councilmembers mailboxes regarding the state's changes to their sexual harrassment policy and training re-quirements.

HIGHWAY - Scott Maybe

1. Scott had a check for \$419.86 for scrap metal from our clean-up day held June 9th.

2. Scott has been looking at new high-pressure steam cleaners for the town barn. The current one has seen better days. He had a couple of different ones for the Board to look at. Discussion.

RESOLUTION #24-18 AUTHORIZING THE HIGHWAY SUPERINTENDENT TO PURCHASE NEW STEAM CLEANER FOR THE HIGHWAY DEPARTMENT -

The following resolution was presented by Lori Furguson, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the steam cleaner at the Highway Department is no longer doing its job efficiently; and

WHEREAS, it is necessary to have this piece of equipment in good working order;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Highway Superintendent to purchase a new high-pressure steam cleaner from Haun's Welding Supply at a cost of \$5,899.07.

VOTE - AYES 5 NAYS 0.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don informed the Board that out of the 171 parcels

included
in the Blind Sodus Bay Sewer District, only 4 parcels were
still need ing to be connected or dye-tested. Discussion.
Don will be sending out a letter to the remaining 4 property
owners informing them of
their need to either connect to the sewerline or have their
current system dye-tested in order to be in compliance.

2. Don had an environmental form needing to be signed
by the Su-pervisor.

RESOLUTION #25-18 AUTHORIZING THE SUPERVISOR TO SIGN
NEGATIVE
DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR)
FORM FOR
EDWARD ALOI -

The following resolution was presented by Zach Decker,
moved by
Dan Youngman, seconded by Lori Furguson,

WHEREAS, Edward Aloï has requested to continue
utilizing 4 com-mercial campsites on his newly acquired
property located at 7794 East Port Bay Road in the Town of
Wolcott; and

WHEREAS, the Special Permit issued in 2003, to the
former owners Larry and Bonnie Slater, stated that the
permit applied only to them and not to any subsequent owners
of said property; and

WHEREAS, per our town attorney, it is necessary for the
new owner
to go through the special permit process again; and

WHEREAS, our Local Law #1-2000, Section 501-C,
requires a special
permit for commercial uses; and

CODE ENFORCEMENT OFFICER - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, the Code Enforcement Officer has reviewed
said project

and feels a negative declaration is in order; and
WHEREAS, the Town Board concurs with the Code
Enforcement Officer

and sees no negative impact environmentally;

NOW, THEREFORE, BE IT RESOLVED, the Town Board
authorizes the Su-pervisor to sign a negative declaration
for said project.

VOTE - AYES 5 NAYS 0 .

TOWN CLERK - Dawn Krul

1. The Town Clerk stated that the town offices would
be closed

July 5th and 6th for the 4th of July holiday.

2. The Town Clerk will be on vacation in July over the
next

board meeting. Her deputy will be covering for her.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code/Fee Schedule - Councilman Ellis and
Codes Offi-cer, Don Camp, are meeting next Wednesday to
begin working out the
details on these two items.

2. Security System - Lynn has a call in to Mark Sauers,
the ori-ginal installer of our system.

3. Blind Sodus Bay Water District - still on
backburner.

4. Brown/Wadsworth Road Water District - the initial
engineering

drawings are being compiled to be taken to USDA for their
approval.

As soon as we have their approval, we can move forward.

5. Eades Road Bridge - Jack Whitaker reported that
things were moving along nicely with the bridge repairs.

6. Port Bay Sewer District - Lynn reported that work
had finally begun on this project.

7. Specs for Phase III Courtroom Remodel - Only one

estimate was submitted for this remodel. Lynn will need to sign the contract.

RESOLUTION #26-18 AUTHORIZING THE SUPERVISOR TO SIGN
A CONTRACT
WITH HOME REMEDY CONSTRUCTION FOR PHASE III OF COURTROOM
REMODEL -

The following resolution was presented by Zach Decker, moved by Lori Furguson, seconded by Adam Ellis,

WHEREAS, Ron Gill of Home Remedy Construction submitted the sole bid for Phase III of the courtroom remodel; and

WHEREAS, the Town Board feels the bid is fair and reasonable; and

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, there needs to be a signed contract between the Town and Home Remedy Construction for services provided; and

WHEREAS, said contract states "down payment and progress payments upon request"; and

WHEREAS, the Town Board acknowledges and agrees to these payment terms;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign a contract with Home Remedy Construction for Phase III of court-room remodel for an estimated cost of \$46,450.00.

VOTE - AYES 5 NAYS 0.

8. Franchise Agreement with Spectrum - Discussion ensued among the board members and Amber. She explained

how a franchise agreement works. As soon as details are worked out and Lynn has the agreement, we will pass a resolution authorizing him to sign it.

9. Date for Electronics Recycling - The Board discussed dates for electronics recycling as well as another cleanup day - but not on the same date. It was determined to have the electronics recycling on Sept. 8th and cleanup day on Sept. 15th. The dates will be advertised sometime in August.

NEW BUSINESS -

1. Special Meeting - A special meeting for the CDBG grant will be held Tuesday, July 3rd, at 3:30 PM. The Board will be looking over submitted bids for engineering and administration of this grant. The Town Clerk will advertise this special meeting.

2. Audit Reports from Lee Walter - The audit reports from Lee Walter were made available to the Board.

RESOLUTION #27-18 ACCEPTING ANNUAL AUDIT OF TOWN RECORDS -

The following resolution was presented by Adam Ellis, moved by Zach Decker, seconded by Dan Youngman,

WHEREAS, the Chief Fiscal Officer's, Town Clerk's, Tax Collector's and Justices bank transactions for 2017 were audited by CPA, Lee Walter; and

WHEREAS, these reports were made available for the Town Board to examine; and

WHEREAS, the Town Board found them to be acceptable and in order;

NOW, THEREFORE, BE IT RESOLVED, that the Wolcott Town

Board ac-cepts the audit reports for the Chief Fiscal Officer's, Town Clerk's, Tax Collector's and Justices bank transactions for the year 2017.

On Roll Call Vote - Chatfield "YES", Ellis "YES", Youngman "YES",

Decker "YES", Furguson "YES".

SUPERVISOR - (cont'd)

3. Transfer money to cover Phase II of Port Bay Sewer Project -

RESOLUTION #28-18 AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL CHECKING ACCOUNT TO THE PORT BAY SEWER PROJECT ACCOUNT -

The following resolution was presented by Dan Youngman, moved by Zach Decker, seconded by Lori Furguson,

WHEREAS, we have not yet signed the contract with MRB Group for Phase II of the Port Bay Sewer Project; and

WHEREAS, reimbursements are not yet available from EFC; and

WHEREAS, we have outstanding bills from MRB Group that need to be paid; and

WHEREAS, we need to make funds available to cover said bills;

NOW, THEREFORE, BE IT RESOLVED, to authorize the transfer of \$10,000 from the General Checking Account to the Port Bay Sewer Pro-ject Account to pay these bills; and be it

FURTHER RESOLVED, to reimburse the General Checking Account upon payment from EFC.

VOTE - AYES 5 NAYS 0 .

4. Councilwoman Furguson was asked by a town resident to speak with the rest of the board regarding the lack of a local

emergency facility. Discussion.

5. Lynn reported there was going to be a walk-thru of the Butler Correctional Facility on June 26th and he would be attending. It is being put up for sale.

6. Lynn informed the rest of the Board of an article in a local paper stating that someone was looking at the vacant Florentine Hen-drick Building or a school in Walworth as potential detention centers for youthful offenders. Discussion.

The next regular meeting of the Wolcott Town Board will be held July 17, 2018, at 6:00 PM at the Town Hall.

A motion was made by Dan Youngman, seconded by Zach Decker, to adjourn the meeting at 7:04 PM.

submitted,

Respectfully

Dawn M. Krul
Town Clerk

