

REGULAR MEETING - WOLCOTT TOWN BOARD - JUNE 14,  
2016

A regular meeting of the Wolcott Town Board was held Tues., June 14, 2016, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield  
Councilman - Adam Ellis, Jr.  
Councilman - Russell Freer, Jr.

(ABSENT)

Councilman - Christopher Loveless  
Councilman - Daniel Youngman

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Bookkeeper; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Robert Huntington, Highway Dept.; Jack Whitaker; 6300 Wads-worth Rd., Wolcott; Ron Gill, Home Remedy Construction; Dave Doyle, MRB Group.

Copies presented to the Town Board:

1. Minutes of May 17, 2016 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Senior Citizen Fund Claim (Unaudited)
5. West Port Bay WD Claim (Unaudited)
6. Waters/Red Creek RD WD Claim (Unaudited)
7. Port Bay WD Claim (Unaudited)
8. Blind Sodus Bay SD Claim (Unaudited)
9. Port Bay SD Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Offi-cer's, Animal Control Officer's and Highway Supt's reports were pre-sented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:05 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. No general correspondence.

A motion was made by Adam Ellis, seconded by Chris Loveless, to accept the minutes of May 17, 2016, and departmental reports.

VOTE - AYES 4 NAYS 0.

GENERAL BUSINESS - (cont'd)

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #176 thru #211 - total - \$26,563.59

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$22,097.66

SENIOR CITIZEN'S - Claim #1 - total - \$500.00

WEST PORT BAY WD - Claim #1 - total - \$983.87

WATERS/RED CREEK RD WD - Claim #1 - total - \$6,603.75

PORT BAY WD - Claim #1 - total - \$14,354.37

BLIND SODUS BAY SD - Claims #22 thru #24 - total - \$4,940.00

PORT BAY SD - Claims #6 thru #8 - total -  
\$88,079.82

A resolution was presented by Adam Ellis, moved by Chris Loveless seconded by Dan Youngman "Be it RESOLVED to pay General, Highway, Senior Citizen's, West Port Bay WD, Waters/Red Creek RD WD, Port Bay WD, Blind Sodus Bay SD and Port Bay SD claims as presented."

VOTE - AYES 4 NAYS 0.

ASSESSOR/BOOKKEEPER - Amber Roberts

1. Amber had a copy of the draft audit for the board to peruse.

HIGHWAY - Scott Maybe

1. Scott had a check for scrap metal from the town cleanup day.

2. Scott also had a check from the sale of the pickup and trac-tor at the auction in Palmyra.

3. The highway crew will begin resurfacing several roads in the town tomorrow.

4. Scott and the board discussed the need to replace the I-Beam along the front of the highway garage.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don had an environmental form needing to be signed by the Supervisor.

CODE ENFORCEMENT OFFICER - (cont'd)

RESOLUTION #40-16 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR SCOTT WEEKS -

The following resolution was presented by Adam Ellis, moved by Chris Loveless, seconded by Dan Youngman,

WHEREAS, Scott Weeks has requested to move a 1987 single-wide mobile home from 6391 County Line Road to 6363 County Line Road in the Town of Wolcott; and

WHEREAS, our Local Law #1-2000, Section 601-C-1, requires a special permit to place or relocate a mobile home which is more than 10 years old in the Town of Wolcott; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board concurs with the Code Enforcement Officer and sees no negative impact environmentally;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 4 NAYS 0.

2. Don informed the board that New York State has now mandated that all commercial businesses, churches, garages, etc. have carbon monoxide detectors.

3. Don stated that the door to the men's room needs adjusting so as to stay closed.

4. Don again mentioned the need to decide what to do with the draft Land Use Code. Lynn wasn't able to get any new information as

of this meeting regarding potential costs associated with changing the existing Land Use Code.

TOWN CLERK - Dawn Krul

1. The Town Clerk will be on vacation June 16th thru the 21st.
2. The Town Offices will be closed July 4th & 5th for the Fourth of July holiday.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Assessor's/Town Clerk's records room & ramp remodel - the Town Clerk stated that Don Harter had been in to inquire as to when they could begin the remodel. He was told pretty much anytime. Lynn will contact Don to tell him he can start whenever it works for him.
2. Town Hall Parking Lot - the Town Clerk reported that Chance, from All County Construction, who were awarded the bid to do the parking lot, had stopped in to look things over and said he would get in touch with Scott at the highway. Scott said he hadn't as of today.

SUPERVISOR - (cont'd)

3. Courtroom remodel/additional options?/broken windows - Ron Gill was on hand to discuss the courtroom remodel and address what additional options the board would like to have done. He hopes to begin the remodel within the next couple of weeks.
4. Headstone Damage - Lynn still hasn't heard back from anyone from the state regarding this.

5. Credit Card Processing Information - the Town Clerk and the Court Clerk still need to decide when or if they will offer this ser-vice to the public.

6. Medical Center Transfer - the Board once again discussed the Medical Center and the transfer of ownership that seems to never have been completed. It was determined to find out if there needs to be liability insurance obtained as the Town still owns the building.

Lynn will contact our attorney with this.

7. Sewer Inspections/connections/testing for BSB & Port Bay - a discussion resulted in the Code Enforcement Officer volunteering to put a letter together to eventually send to the property owners in the district/s informing them of their options.

8. Time Clocks - to resolve the issue of installing a time clock at the highway garage, a meeting to work out the details will need to be set up between the Teamster's Union and the Town.

9. Highway Security System - Residential vs Commercial - nothing further to report at this time.

10. Wage Limits for newly elected/appointed - the committee that was formed last month didn't get a chance to meet yet.

11. Drug & Alcohol Testing Price Comparison - the Town Clerk will call our current company for more specifics as to what their pricing covers so as to compare with the proposal submitted by Cathy Willmott

#### NEW BUSINESS -

1. Report on Cleanup Day - it was a successful venture once again with many residents bringing their unwanted items for the 10th year in a row.

2. Authorize Lynn to sign legal services

agreements with Art Williams for Blind Sodus Bay Sewer Project (Amended) and Port Bay Sewer Project.

RESOLUTION #41-16 AUTHORIZING THE SUPERVISOR TO SIGN AMENDED LEGAL SERVICES AGREEMENT WITH TOWN ATTORNEY, ART WILLIAMS, FOR THE BLIND SODUS BAY SEWER DISTRICT -

The following resolution was presented by Chris Loveless, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the Town authorized the previous Supervisor to sign a legal services agreement with Town Attorney, Art Williams, for the Blind Sodus Bay Sewer District; and

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, it has become necessary to amend the previous agreement of "\$165.00 per hour - not to exceed \$4,500.00" due to costs incurred above and beyond that amount; and

WHEREAS, the Town needs to cover all expenses for services rendered by our legal counsel;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign amended agreement with Town Attorney, Art Williams, for "\$175.00 per hour - not to exceed \$6,000.00" for the Blind Sodus Bay Sewer District.

VOTE - AYES 4 NAYS 0.

RESOLUTION #42-16 AUTHORIZING THE SUPERVISOR TO SIGN LEGAL SERVICES AGREEMENT WITH TOWN ATTORNEY, ART WILLIAMS, FOR THE PORT BAY SEWER DISTRICT -

The following resolution was presented by Adam

Ellis, moved by Chris Loveless, seconded by Dan Youngman,

WHEREAS, the Town has been awarded grant funding from EFC for the Port Bay Sewer District; and

WHEREAS, the Town is required to have legal counsel for said project; and

WHEREAS, the Town wishes to utilize our Town Attorney, Art Williams as legal counsel for said project;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Art Williams for legal services for the Port Bay Sewer District at "\$175.00 per hour - not to exceed \$10,000.00."

VOTE - AYES   4   NAYS   0  .

3. Authorize the Supervisor to sign proposal from Deuel Archaeology for Phase IA Cultural Resource Investigation for the proposed Port Bay Sewer Project.

RESOLUTION #43-16 AUTHORIZING THE SUPERVISOR TO SIGN PHASE IA CULTURAL RESOURCES INVESTIGATION FOR THE WOLCOTT/HURON JOINT PORT BAY SEWER PROJECT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Chris Loveless,

WHEREAS, the Towns of Wolcott and Huron (together the "Towns") have agreed to undertake a project (the "Project") to construct and finance a public sanitary sewer system to serve the eastern and west-ern sides of Port Bay in the Towns of Wolcott and Huron; and

WHEREAS, the State Historic Preservation Office (SHPO) has re-quired that a Phase I Archaeological



Survey be conducted as part of  
the environmental review of the Project; and  
SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, to meet SHPO's requirement Deuel  
Archaeology has sub-mitted a proposal to the Town  
of Wolcott for completing a Phase IA Cultural  
Resources Investigation, which is the first step in  
complet-ing the overall Phase I Cultural Resources  
Investigation; and

WHEREAS, Deuel Archaeology has proposed a lump  
sum cost of \$4,795.00 to complete the Phase IA  
Cultural Resources Investigation, said cost to be  
paid from the Project budget; and

WHEREAS, the Town Board of the Town of Wolcott  
has reviewed and approved the proposal of Deuel  
Archaeology in form and content;

NOW, THEREFORE, BE IT RESOLVED, that the Town  
Board of the Town  
of Wolcott hereby authorizes the Town Supervisor to  
sign the proposal  
from Deuel Archaeology and authorize the completion  
of the Phase IA Cultural Resources Investigation at  
a cost of \$4,795.00.

VOTE - AYES 4 NAYS 0.

4. A letter from DEC seeking approval to  
acquire 34.75 acres on Livingston Road in North  
Wolcott from Brenda Campen was discussed by the  
Board. The letter stated the Town could object to  
public acqui-sition via resolution within 90 days  
of receipt of the notification.  
The Board did not object and Lynn will contact DEC  
by phone or letter  
informing them as such.

5. Proposal from MRB Group for water  
feasibility study for Blind  
Sodus Bay area. Dave Doyle was on hand to clarify

some of the details and answer any questions the Board may have had.

RESOLUTION #44-16 AUTHORIZING THE SUPERVISOR TO SIGN PROPOSAL FROM MRB GROUP FOR WATER SUPPLY FEASIBILITY STUDY FOR THE BLIND SODUS BAY AREA -

The following resolution was presented by Chris Loveless, moved by Adam Ellis, seconded by Dan Youngman,

WHEREAS, a number of property owners in the Blind Sodus Bay area have expressed to the Town Board the desire for public water; and

WHEREAS, in response to these requests, the Town Board desires to investigate the feasibility and costs of providing public water to the Blind Sodus Bay area, including the availability of funding for public water improvements through Rural Development; and

WHEREAS, in order to apply for Rural Development funding a feasibility study must be completed and a Preliminary Engineering Report (PER) prepared; and

WHEREAS, MRB Group has submitted a proposal to complete the feasibility study and PER in accordance with Rural Development's requirements for a lump sum cost of \$12,100.00;

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Wolcott hereby authorizes the Supervisor to sign

the proposal from MRB Group and authorize the completion of the feasibility study and PER at a cost of \$12,100.00.

VOTE - AYES 4 NAYS 0.

PRIVILEGE OF THE FLOOR -

Lynn offered privilege of the floor, to which Robert Huntington, of the Highway Dept., wanted to state that the highway guys didn't have a problem with a time clock being placed at the highway barn.

The next regular meeting of the Wolcott Town Board will be held July 19, 2016, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Dan Youngman, to ad-journ the meeting at 7:19 PM.

Respectfully submitted,

Krul

Clerk

Dawn M.

Town







