

REGULAR MEETING
WOLCOTT TOWN BOARD - June 15, 2021

A regular meeting and public hearing of the Wolcott Town Board was held Tuesday, June 15th, 2021, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr. (ABSENT)
Councilman - Daniel Youngman
Councilwoman - Lori Furguson
Councilman - Derek Ceratt

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Don Camp, Code Enforcement Officer; Zach Decker, Highway Superintendent, Chris Bauer, Deputy Highway Superintendent; Dave Doyle, MRB Group; Ron Lancy, 11972 Cottage Rd. #1, Wolcott

Copies presented to the Town Board:

1. Minutes of May 18, 2021 (Regular Meeting).
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Port Bay SD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE - No correspondence this month.

A motion was made by Derek Ceratt, seconded by Lori Furguson, to accept the minutes of May 18, 2021 and departmental reports

VOTE - AYES 4 NAYS 0.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #159 thru #187 - total - \$7,342.08

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$26,484.64

PORT BAY SD - Claims #22 thru #24 - total - \$15,387.93

A resolution was presented by Lori Furguson, moved by Derek Ceratt, seconded by Dan Youngman "Be it RESOLVED to pay General, Highway and Port Bay SD account claims as presented." VOTE - AYES 4 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. RESOLUTION #30-21 TO AUTHORIZE BUDGET TRANSFERS -

The following resolution was presented by Derek Ceratt, moved by Lori Furguson, seconded by Dan Youngman,

WHEREAS, the New York State Comptroller's Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, a new water district and Highway salt shed are being researched as well as grant applications for such projects,

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to make the following transfers to line items in the 2021 Budget.

From Contingent - B1990.4 to Grant Application - B6989.4 in the amount of \$1,097.50

From Contingent - B1990.4 to Research - B8030.4 in the amount of \$2,957.00

VOTE - AYES 4 NAYS 0 .

2. RESOLUTION #31-21 TRANSFER \$17,128.13 OUT OF PORT BAY SD PROJECT ACCOUNT TO PORT BAY SD OPERATING ACCOUNT -

The following resolution was presented by Lori Furguson, moved by Dan Youngman, seconded by Derek Ceratt,

WHEREAS, when the Town of Wolcott closed on our Bond with Environmental Facilities Corporation (EFC), the Town had to pay off the Bond Anticipation Notes (BAN); and

WHEREAS, the Town of Wolcott had to pay the interest on the BAN to Greene County Bank in the amount of \$17,128.13 out of the Port Bay Sewer District Operating Account; and

WHEREAS, EFC reimbursed back to the Town the interest paid on the BAN into the Port Bay Sewer District Project Account; and

WHEREAS, the reimbursed interest needs to be moved back to the Port Bay Sewer District Operating Account,

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor's Clerk to transfer the 17,128.13 received from EFC for the reimbursed interest out of the Port Bay Sewer District Project Account to the Port Bay Sewer District Operating Account.

VOTE - AYES 4 NAYS 0 .

3. Amber is looking for a Board of Assessment Review member, possibly two members. She said they get paid \$100.00 for each time they meet, which is usually once a year on grievance day in May.

4. Amber said her Final Roll is finalized and filed at Wayne County.

ASSESSOR/SUPERVISOR'S CLERK - (cont'd)

5. RESOLUTION #32-21 AUTHORIZING RURAL DEVELOPMENT TO RECAPTURE THE BALANCE OF RD GRANT FUND FOR THE BROWN/WADSWORTH RD WATER DISTRICT -

The following resolution was presented by Derek Ceratt, moved by Lori Furguson, seconded by Dan Youngman,

WHEREAS, the Town of Wolcott received approval for loan and grant funding from USDA Rural Development in the amounts of \$991,000 for the construction of Brown/Wadsworth Road Water District; and

WHEREAS, the project has been completed and all costs have been incurred; and

WHEREAS, the total project costs for the project is less than the approved funding, as follows:

Total Loan/Grant Award	\$991,000.00
Total Expenditures	<u>\$933,637.51</u>
Grant Balance	\$ 57,362.49

BE IT RESOLVED, that the Town Board of the Town of Wolcott hereby authorizes Rural Development to recapture the balances of the RD grant funds allocated to each project as shown above.

VOTE - AYES 4 NAYS 0.

5. There was a question about her 2022 Assessment Update, Amber said there will be substantial increases in assessments town wide due to the state of the housing market at the moment, there was discussion regarding revaluation and equalizations.

HIGHWAY - Zach Decker

1. Zach said the Highway Department would be paving soon with Town of Butler.
2. A resident at the end of Ingersoll Drive contacted Zach about a snow push off; this has been discussed in the past as there is no good place at the end of the road for snow. Zach said he will go meet with them to discuss options, Zach would like the Attorney to draw something up when a decision has been made to make everything legal and accountable.
3. Zach said he has been cleaning the barns for Cleanup Day and the Republican Caucus.
4. Zach said the Highway will be closed on July 5th, 2021 for Independence Day.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don has called Dollar General about building plans, he spoke to someone but has not heard anything since nor has he issued a building permit.
2. Don hasn't heard anything about Bryan Poppvici and his property either.

CODE ENFORCEMENT OFFICER - (cont'd)

3. RESOLUTION #33-21 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR GREG GUMINA -

The following resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Lori Ferguson

WHEREAS, Greg Gumina has demolition his current cottage and rebuild with a larger, 2 story residence at 7858 North Maple Rd., Wolcott; and

WHEREAS, our Local Law #1-2000, Section 502-C, states special permits are required to expand pre-existing structures on less than one acre of land in waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally.

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 4 NAYS 0.

TOWN CLERK - Jessica Freer

1. The Town Hall will be closed on July 5th & 6th for Independence Day.
2. Jessica said there is a free fishing weekend across New York State on June 26 and 27th.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code - Lynn says a meeting will need to be scheduled to discuss the code and changes in depth, potentially more than one meeting.

2. Port Bay Sewer District - Amber said we received the final bill from C.P Ward, Amber discussed the future problems there will be with easement reconciliation and the monies with those.

3. Building Maintenance - Lynn was going to speak with Eddie Nowak to build the sign for the Town Hall, he does a very nice job with custom wood signs.

- Landscape around building
- Sign for Building
- New Keys
- Phone lines

4. Blind Sodus Bay Water District - Lynn said paperwork is at USDA Rural Development and now the Town is just waiting, Dave Doyle said it could be August or September when we hear something.

SUPERVISOR - (cont'd)

OLD BUSINESS - (cont'd)

5. Drug Policy -

RESOLUTION #34-21 ADOPTING DRUG-FREE WORKPLACE POLICY -

The following resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Lori Furguson,

WHEREAS, the Town desires to have and a Drug-Free Workplace Policy; and

WHEREAS, the goal of such policy is to provide an maintain a safe work environment for the employees,

NOW, THEREFORE, BE IT RESOLVED, to adopt the attached Drug-Free Workplace Policy effective immediately for the Town of Wolcott.

VOTE - AYES 4 NAYS 0 .

Town of Wolcott
Drug-Free Workplace Policy

Objective

The Goal of this policy is to provide and maintain a work environment that is free of substance abuse to protect the safety of the public with whom we interact and the employees with whom we work with. The Town of Wolcott and its officials recognize that substance abuse poses a serious societal problem; The Town of Wolcott is required by Federal Law to comply with the DOT/FHWA regulations as it pertains to drug and alcohol testing programs.

Policy

Any unlawful manufacture, distribution, dispensing, possession or use of a controlled or illegal substance during the course of work or while on Town of Wolcott property or work site is prohibited.

The use of possession of alcoholic beverages on Town of Wolcott property or work site is prohibited with the exception of special events or ceremonies where approval has been granted by the Board.

No employee shall work or report to work while under the influence of alcohol or illegal substances.

Any employee with an alcohol/substance abuse problem is urged to seek help and may obtain information regarding available treatment programs from the Wayne County Personnel Office or the Wayne County Community Counseling Center.

Any Employee who is convicted of a violation of an alcohol related/criminal drug statue, which occurred at the workplace, or during the course of work, shall notify their department head within five days of the conviction.

Consequences for Violators

Employees violating these policies shall be subject to criminal, civil, and disciplinary penalties as provided by existing statues and relevant contract provisions.

Distribution, purchase, sale or attempted purchase or sale of a controlled substance at the workplace will, without exception, result in actions to terminate the employee involved.

All employees shall be made aware of and provided with a copy of this policy.

SUPERVISOR - (cont'd)

DRUG POLICY - (cont'd)

Employee Acknowledgement

The undersigned employee acknowledges that he or she has read the Drug-Free Workplace Policy and agrees to comply with all terms of this policy.

Employee Name, Signature

Date

NEW BUSINESS -

Audit Report - Meeting for the Corrective Action Plan will be July 13th, 2021 at 6:00 PM at the Town Hall

Privilege of the Floor was offered.

The next regular meeting of the Wolcott Town Board will be held July 20, 2021 at 6:00 PM at the Town Hall.

A motion was made by Lori Furguson, seconded by Derek Ceratt, to adjourn the meeting at 6:51 PM.

Respectfully submitted,

Town Clerk

Jessica Freer