

REGULAR MEETING - WOLCOTT TOWN BOARD - MAY 17, 2016

A regular meeting of the Wolcott Town Board was held Tues., May 17, 2016, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield  
Councilman - Adam Ellis, Jr.  
Councilman - Russell Freer, Jr.  
Councilman - Christopher Loveless  
Councilman - Daniel Youngman

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Bookkeeper; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Henry Krasucki, Town Justice; Amanda Meyers, Assessor's Clerk; Chris Bauer, Highway Dept.; Robert Huntington, Highway Dept.; Ronald Lancy, 11972 Cottage Rd. #1, Wolcott; Jack Whitaker, 6300 Wadsworth Rd., Wolcott; Lori Furguson, 7870 North Maple Rd., Wolcott; Roger & Lynn Pritchard, 8081 Martin Rd., Wolcott; Cathy Willmott, 8167 Ridge Rd., Sodus.

Copies presented to the Town Board:

1. Minutes of April 19, 2016 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Port Bay SD Claims (Unaudited)
5. Blind Sodus Bay SD Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, Animal Control Officer's and Highway Supt's reports were pre-sented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

SPECIAL PERMIT REQUEST - Michael Young  
3051 Daansen Rd.  
Walworth, NY 14568  
Property Location - 7834 South Maple St.  
Wolcott, NY 14590  
Tax Map #75119-11-

528591

Code Enforcement Officer, Don Camp, presented Special Permit Re-quest #1-2016, which was brought before the Town Board Apr. 19, 2016, at which time a negative impact was declared on the environment and signed by the Supervisor. It was brought before the local Planning Board for review on May 2, 2016.

SPECIAL PERMIT REQUEST - (cont'd)

Request regarding Town of Wolcott Local Law #1-2000 Section 502-C which requires a special permit to expand pre-existing structures on less than one acre of land in a waterfront area. Mr. Young has re-quested to expand existing deck on the bayside of cottage to 12'x16'.

Don reported that the local Planning Board approved it. There were letters sent to adjoining neighbors but no one responded either way.

There being no objections from the Town Board, the following re-solution was presented by Adam Ellis, moved by Dan Youngman, seconded by Russ Freer "Be it RESOLVED that the Wolcott Town Board approve the request of Michael Young and the recommendation of the Planning Board to the Town Board."

VOTE - AYES 5 NAYS 0.

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Letter from Josh Pierce, who submitted a mowing bid, thanking us for the opportunity and asking us to keep his information on file that he may be included in future bids if necessary.

2. Notice of Public Hearing from the Town Sterling to be held May 23, 2016, at 7:05 PM regarding the adoption of amending the Land Use Regulations to promote the protection of ground water resources as a Local Law.

3. A Proposal for the Town's consideration from Cathy Willmott, Advanced Occupational Services, who is a certified on-site drug and alcohol collector. Brief discussion ensued with the subject being tabled until next month to check pricing with the current company that performs the screenings.

A motion was made by Adam Ellis, seconded by Dan Youngman, to accept the minutes of Apr. 17, 2016, general correspondence and departmental reports. VOTE - AYES 5 NAYS 0.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #141 thru #175 - total - \$12,763.63

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$20,659.15

PORT BAY SD - Claims #1 thru #5 - total - \$436,944.73

BLIND SODUS BAY SD - Claims #20 thru #21 -  
total - \$829.50

A resolution was presented by Adam Ellis, moved  
by Russ Freer, seconded by Chris Loveless"Be it  
RESOLVED to pay General, Highway,  
Port Bay and Blind Sodus Bay Sewer District claims  
as presented."

VOTE - AYES 5 NAYS 0.

ASSESSOR/BOOKKEEPER - Amber Roberts

Assessor -

RESOLUTION #35-16 APPROVING THE ASSESSOR'S  
OFFICE TO PERFORM AN UPDATE FOR THE YEAR 2017 -

The following resolution was presented by Adam  
Ellis, moved by Russ Freer, seconded by Chris  
Loveless,

WHEREAS, the sole assessor has expressed to the  
Town Board of  
the Town of Wolcott a desire to do an assessment  
improvement process  
or an update, for the year 2017; and

WHEREAS, the Town Board agrees to support the  
assessor's efforts and allocate sufficient funds to  
cover all costs associated with the process;

NOW, THEREFORE, BE IT RESOLVED, that the Town  
Board of the Town  
of Wolcott adopts the above resolution approving  
the assessor's of-  
fice to perform an update for 2017.

On Roll Call Vote - Chatfield "YES", Ellis  
"YES", Freer "YES",

Loveless "YES", Youngman  
"YES".

Bookkeeper -

1. Amber reported that the short-term EFC loan is now closed for the Blind Sodus Bay Sewer District. The town's general fund will now be able to be reimbursed.

2. Amber stated that the auditor's were here on Monday. They had a couple of recommendations for us. They would like us to have an employee handbook. They also suggested that the other departments that handle money be audited as well.

HIGHWAY - Scott Maybe

1. Scott said the surplus tractor and Ford pickup were sold at the auction for \$2,300 and \$3,750 respectively.

2. Scott had an estimate for repairs to the overhead doors at the highway garage. He received just one bid and that was from Dan Tatum. Discussion.

A motion was made by Adam Ellis, seconded by Chris Loveless, to accept Dan Tatum's bid of \$2,860 to repair three overhead doors at the highway garage. VOTE - AYES 5 NAYS 0.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don mentioned again that the new International Codes book will contain many references to the supplements for New York State. Don said this could be a real nightmare.

CODE ENFORCEMENT OFFICER - (cont'd)

2. Don contacted the Huron Codes Officer for details as to how they handle their sewer

inspections and dye testing.

3. Don referenced the draft Land Use Code from 2002 in comparison with the original adopted in 2000. If we wish to make an amendment to the original, there will need to be a public hearing and other criteria followed. The Supervisor will look into the cost of proceeding with changing our Land Use Code.

TOWN CLERK - Dawn Krul

1. The Town Clerk reported that the state conference held in Saratoga Springs was informative as usual.

2. The Town Clerk stated the town offices will be closed on Monday, May 30th, for Memorial Day.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. The Board looked over the two bids received for the handi-capped ramp and the records room in the basement. One bid covered both the ramp and records room and the other just the records room.  
Discussion.

RESOLUTION #36-16 AWARDED HARTER AND SONS  
CONSTRUCTION THE BID FOR FINISHING THE HANDICAPPED  
RAMP -

The following resolution was presented by Russ Freer, moved by Adam Ellis, seconded by Dan Youngman,

WHEREAS, the interior of the handicapped ramp at the Town Hall is needing to be finished; and

WHEREAS, an ad was placed for bids to finish the handicapped ramp remodel; and

WHEREAS, Harter and Sons Construction was the only bid received for the ramp remodel; and

WHEREAS, the bid was acceptable to the Town Board;

NOW, THEREFORE, BE IT RESOLVED, to award Harter and Sons Construction the bid for finishing the handicapped ramp at an estimated cost of \$8,650.00.

VOTE - AYES   5   NAYS   0  .

SUPERVISOR - (cont'd)

RESOLUTION #37-16 AWARDED HARTER AND SONS CONSTRUCTION THE BID FOR REMODELING THE BASEMENT RECORDS ROOM -

The following resolution was presented by Adam Ellis, moved by Russ Freer, seconded by Chris Loveless,

WHEREAS, the current records room in the basement is in desperate need of remodeling; and

WHEREAS, an ad was placed for bids to remodel said room; and

WHEREAS, two bids were received to perform the remodeling; and

WHEREAS, Harter and Sons Construction had the lower bid; and

WHEREAS, the bid was acceptable to the Town Board;

NOW, THEREFORE, BE IT RESOLVED, to award Harter and Sons Construction the bid for remodeling the basement records room at an estimated cost of \$11,550.00.

VOTE - AYES   5   NAYS   0  .

2. The Board also looked over the bids for repaving the Town Hall parking lot and sidewalk in front of the Town Hall. The following bids were received:

Homestate Paving - Parking Lot and Sidewalk - \$5,000.00

All County Construction - Parking Lot - \$9,950.00

- Sidewalk - \$6,450.00

Asphalt Solutions - Parking Lot and Sidewalk - \$25,465.00

RESOLUTION #38-16 AWARDING ALL COUNTY CONSTRUCTION THE BID FOR REPAIRING TOWN HALL PARKING LOT AND SIDEWALK -

The following resolution was presented by Chris Loveless, moved by Russ Freer, seconded by Adam Ellis,

WHEREAS, the Town Hall Parking Lot and sidewalk in front of the Town Hall are in need of repair; and

WHEREAS, an ad was placed for bids to repair the parking lot and sidewalk; and

WHEREAS, three bids were received to perform said repairs with each bidder having conditions needing to be met by the Town; and

WHEREAS, the Town Board determined the bid from All County Construction with their conditions would best meet the Town's needs;



NOW, THEREFORE, BE IT RESOLVED, to award All County Construction the bid for repairing the Town Hall parking lot and sidewalk at an estimated total cost of \$16,400.00.

VOTE - AYES   5   NAYS   0  .

SUPERVISOR - (cont'd)

3. The Board discussed the broken windows in the courtroom. Councilman Loveless suggested the windows we purchased a long time ago that are stored at Wolcott Building Supply need to get brought here and see if they will work to replace the broken ones. Lynn will see about getting someone to help him to get the windows here.

4. Lynn is waiting for someone from the state to call him back with regards to headstone damage in our cemeteries.

5. Amber has looked into credit card processing for the Town Clerk's Office and the Court. It will now be up to those offices to use the information to move forward with this, which the Board would recommend they do.

6. The Board revisited the Medical Center deed transfer. The process was started many years ago to transfer the title to Rochester General Hospital, but a signed, finalized document is nowhere to be found. Discussion. Lynn will contact the Medical Center and possibly RGH to see if something more conclusive can be found or done.

7. Amber stated the Board needs to decide what is to be done about property owners who haven't hooked up to the Blind Sodus Bay Sewer District now that it is

online. It was suggested that after a month or so a letter needs to be sent to those that have not hooked up stating if they are not hooked up by a certain date, they will be subject to an inspection. More details to be worked out.

8. Time clocks were brought up again with conflicting information between the board members. This will be tabled again for next month's meeting.

9. Lynn is still waiting to hear from someone with regards to the highway security system being residential or commercial.

10. Lynn talked with Ken Dobbin and when the insurance policies come up for renewal, he will do a walk thru at the highway barn to make sure we are being credited correctly for things that may help reduce our premiums.

11. Lynn has talked with Scott and they will be sitting down with the union to put together specific job descriptions. On the other hand, it was suggested a committee be formed to discuss other town employees' job descriptions and wages for newly elected/appointed personnel. The committee will consist of Lynn, Russ and Amber.

#### NEW BUSINESS -

1. The Town Clerk informed the board the ad for the Annual Town Cleanup Day, which is June 11th from 9 to 1, will be in the Shopper the weeks of May 30th and June 6th.

2. The date for June's board meeting needs to be changed as it is a night meeting at the County for Lynn. It was determined to have June's meeting on the 14th.

3. Don introduced Roger Pritchard as the newest volunteer for the Planning Board. He will be replacing Thomas

Wright, whose term expired March 31st, and who for personal reasons, did not feel he should be reappointed to the position.

SUPERVISOR - (cont'd)

RESOLUTION #39-16 APPOINTING ROGER PRITCHARD TO THE PLANNING BOARD -

The following resolution was presented by Adam Ellis, moved by Russ Freer, seconded by Dan Youngman,

WHEREAS, there is a vacancy on the Planning Board due to the declination of Thomas Wright to be reappointed; and

WHEREAS, this vacancy is needing to be filled; and

WHEREAS, an ad was placed in the local newspaper seeking someone to fill the vacancy; and

WHEREAS, no one responded to the ad; and

WHEREAS, Roger Pritchard, having been asked, was willing to fill said vacancy;

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby appoints Roger Pritchard to the Planning Board for a 5-year term - effective immediately.

VOTE - AYES 5 NAYS 0.

4. Lynn told the rest of the board he was headed to Wayne County Water & Sewer tomorrow to meet with Marty Aman so that he and Marty can sign the Blind Sodus Bay Sewer District easements. Each one needs to be notarized and they are made out in triplicate. One copy is the Town's, one is filed at the County and one is for the homeowner.

PRIVILEGE OF THE FLOOR -

Lynn offered privilege of the floor, and Jack Whitaker made mention that he was able to get rid of electronics through the local ambulance service.

The next regular meeting of the Wolcott Town Board will be held  
June 14, 2016, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Chris Loveless, to adjourn the meeting at 7:20 PM.

Respectfully submitted,

Krul

Clerk

Dawn M.

Town





