

REGULAR MEETING - WOLCOTT TOWN BOARD - APRIL 16,
2019

A regular meeting of the Wolcott Town Board was held Tues., Apr. 16, 2019, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman (ABSENT)
Councilman - Zachary Decker
Councilwoman - Lori Furguson

OTHERS PRESENT - Jessica Freer, Dep. Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Tom Stoughtenger, Times of Wayne County.

Copies presented to the Town Board:

1. Minutes of March 19, 2019 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Port Bay SD Fund Claims (Unaudited)
5. FEMA Embankment Repair Fund Claim
(Unaudited)
6. CDBG Community Development Block Grant
(Unaudited)

The Supervisor's, Town Clerk's, Tax Collector's, Justices, Code Enforcement Officer's and Highway Supt's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:01 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Letter from NRW Project Graduation requesting donations.

A motion was made by Zach Decker, seconded by Lori Furguson, to accept the minutes of February 19 and March 12, 2019, general correspondence and departmental reports.

VOTE - AYES 4 NAYS 0.

GENERAL BUSINESS - (cont'd)

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #118 thru #156 - total - \$54,472.73

HIGHWAY ACCOUNT - DA Townwide - total - \$167,525.33

PORT BAY SD - Claims #18 thru #24 - total - \$300,983.57

FEMA ACCOUNT - Claims #4 - total - \$460.00

CDBG ACCOUNT - Claims #2 - total - \$16,650.00

A resolution was presented by Adam Ellis, moved by Zach Decker, seconded by Lori Furguson "Be it RESOLVED to pay General, Highway,

Port Bay Sewer District, FEMA, and CDBG account claims as presented."

VOTE - AYES 4 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Amber said informal hearings are finished.
2. Amber stated the tentative roll has been sent to Wayne County. She's waiting for corrections that go through Board of Assessment Re-view which will be done in May. She's looking forward to the Final Roll being closed out.

3. Amber said NYS is making changes to the STAR Program. She said they have already removed 4 residents from the Basic STAR Program and won't know how many Enhanced STAR residents until a couple weeks.

Discussion.

4. Transfer of Highway Funds.

RESOLUTION #15-19 AUTHORIZING THE TRANSFER OF \$111,980.77 FROM HIGHWAY CD TO HIGHWAY CHECKING ACCOUNT -

The following resolution was presented by Zach Decker, moved by Lori Furguson, seconded by Adam Ellis,

WHEREAS, the Highway Department has been authorized by the Town Board to purchase a 2012 Caterpillar Excavator; and

WHEREAS, it is necessary to transfer funds to do so;

NOW, THEREFORE, BE IT RESOLVED, to transfer \$111,980.77 (+/-) from the Highway CD to the Highway Checking Account to purchase a 2012 Caterpillar Excavator.

VOTE AYES 4 NAYS 0.

ASSESSOR - (cont'd)

5. Amending 2019 Budget Line Item -

RESOLUTION #16-19 AMENDING LINE ITEM DA5130.2
(HIGHWAY EQUIPMENT) IN THE 2019 HIGHWAY BUDGET -

The following resolution was presented by Adam Ellis, moved by Zach Decker, seconded by Lori Furguson,

WHEREAS, the amount for line item DA5130.2 (Highway Equipment) in the 2019 Highway Budget was \$12,000.00; and

WHEREAS, this amount needs to be increased due to an unexpected equipment purchase;

NOW, THEREFORE, BE IT RESOLVED, to amend line item DA5130.2 (Highway Equipment) to \$164,498.00 in the 2019 Highway Budget.

VOTE AYES 4 NAYS 0.

HIGHWAY - Scott Maybe

1. Scott said they've had the new Excavator out for the past 2 weeks doing ditches without any problems.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don stated that Jody Rose on South Maple St. is applying for a special permit and has an environmental form needing to be signed by the Supervisor.

RESOLUTION #17-19 AUTHORIZING THE SUPERVISOR TO
SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL
QUALITY REVIEW (SEQR) FORM FOR
JODY ROSE -

The following resolution was presented by Lori Furguson, moved by Zach Decker, seconded by Adam Ellis,

WHEREAS, Jody Rose has requested to build additions on the north and south ends of his cottage located at 7826 South Maple Rd., Wol-cott; and

WHEREAS, our Local Law #1-2000, Section 502-C, states special permits are required to expand pre-existing structures on less than one acre of land in waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 4 NAYS 0.

CODE ENFORCEMENT OFFICER - (cont'd)

2. Don said the elevator was recently inspected. There are violations old and new not fixed and Don would like them to finally be fixed. Don stated the inspectors said the security equipment being held in the elevator room in the attic needs to be moved. Don will

call the inspectors to find out exactly what they want done.

3. Kevin Fletcher's son on Muckland Ave would like a sign stating he is a car dealer. No vehicles will be sold, repaired or stored on the property just the sign. The Board agreed to allow the sign to be displayed. Don will mail the letter to him stating what the Board has allowed.

4. Don received a questionnaire from ISO Insurance regarding the job he is performing. They will be coming in June to interview him. He is hoping to get a good score.

5. Don attended code school and completed an additional 24 hours training. He also got his certificate and passed.

TOWN CLERK - Jessica Freer, Dep.

1. Jessica said Tax Collection season is done. Dawn settled with the county last week and everything balanced. She also stated about 85% of the taxes were collected. The rest of the 15% that were not will be handled through the County.

2. The Town Hall will be closed Friday the 19th for Good Friday.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code - There will be a workshop on April 18th at 5pm to discuss the code.

2. Security System - Need to move upstairs unit in elevator room Lynn will contact Dennis.

3. Blind Sodus Bay Water District - Still on backburner.

4. Brown/Wadsworth Road Water District - Donegan's is working on the Bond Anticipation Note.

5. Port Bay Sewer District - Grinder pumps are

being installed.

6. Blind Sodus Bay Road CDBG - MRB is working with DEC on per-mits.

7. Sexual Harrassment Training - NYMIR is saying there needs to be a trainer holding the class. Wayne County Human Resources will find out if a trainer is needed. Lynn will try to schedule a meeting in the future for all employees to attend. Discussion.

8. Website Upgrade - After Lori's schedule clears up she will contact the company and schedule a meeting.

SUPERVISOR - (cont'd)

NEW BUSINESS -

1. Lynn and Scott have looked at the Ingersoll Drive turnaround and have decided to pave/blacktop the area for ease of use. The area will need to be surveyed before anything is done. Discussion.

2. Bond Counsel for Brown/Wadsworth RD WD -

RESOLUTION #18-19 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH TIM MCGILL TO SERVE AS BOND COUNSEL FOR THE BROWN/WADSWORTH ROAD WATER DISTRICT

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The following resolution was presented by Adam Ellis, moved by Lori Furguson, seconded by Zach Decker,

WHEREAS, the Town has formed the Brown/Wadsworth Road Water

District; and

WHEREAS, the Town will be moving ahead with the project and needing bond counsel;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Tim McGill for bond counsel for the Brown/Wads-worth Road Water District.

VOTE - AYES 4 NAYS 0.

3. Fiscal Advisor for Brown/Wadsworth RD WD -

RESOLUTION #19-19 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH BERNARD P. DONEGAN FOR MUNICIPAL ADVISORY SERVICES FOR THE BROWN/WADSWORTH ROAD WATER DISTRICT -

The following resolution was presented by Zach Decker, moved by Lori Furguson, seconded by Adam Ellis,

WHEREAS, the Town Board has established the Brown/Wadsworth Road Water District; and

WHEREAS, the Town will require financial services for said pro-ject;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Bernard P. Donegan for municipal advisory services at a cost of \$161.00 per hour and any out-of-pocket expenses for an estimated cost not to exceed \$20,000.00;

BE IT FURTHER RESOLVED, that should the project change this estimate may need to be revisited.

VOTE - AYES 4 NAYS 0.

SUPERVISOR - (cont'd)

NEW BUSINESS - (cont'd)

4. Legal Services Agreement for Brown/Wadsworth Rd. WD -

RESOLUTION #20-19 AUTHORIZING THE SUPERVISOR TO SIGN LEGAL SERVICES AGREEMENT WITH TOWN ATTORNEY, ART WILLIAMS, FOR THE BROWN/WADSWORTH ROAD WATER DISTRICT -

The following resolution was presented by Adam Ellis, moved by Zach Decker, seconded by Lori Furguson,

WHEREAS, the Town Board has established the Brown/Wadsworth Road Water District; and

WHEREAS, the Town is required to have legal counsel for said project; and

WHEREAS, the Town wishes to utilize our Town Attorney, Art Williams, as legal counsel for said project;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Art Williams for legal services for the Brown/ Wadsworth Road District at \$175.00 per hour-not to exceed \$10,000.00.

VOTE - AYES 4 NAYS 0.

5. Kocher Surveying Services -

RESOLUTION #21-19 AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENT WITH KOCHER SURVEYING, P.C. FOR THE BROWN/WADSWORTH ROAD WATER DISTRICT -

The following resolution was presented by Zach Decker, moved by Adam Ellis, seconded by Lori

Ferguson,

WHEREAS, the Town Board has established the Brown/Wadsworth Road Water District; and

WHEREAS, Kocher Surveying has submitted an agreement proposing their scope of services; and

WHEREAS, the Town Board accepts their proposal;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign agreement with Kocher Surveying, P.C. for professional surveying services for the Brown/Wadsworth Road Water District for a cost of \$26,875.00 based on NYS prevailing wage rates.

VOTE - AYES 4 NAYS 0.

6. Fall Cleanup/Electronics Recycling - Lynn has been trying to contact DEC on getting a permit for electronic recycling. Fall Clean-up Day is September 14th and Electronic Recycling will be September 21st. Don suggested a mailing to all residents about the fall cleanup /recycling days to try to get more community participation, as well as possibly a ticket if residents do not clean up their property.

Privilege of the Floor -

1. Lori asked about the Phase 2 project for the Port Bay SD. Lynn said MRB is working with Art Williams about the legal aspects of the project. Discussion.

2. Zach talked about the old excavator and how it didn't go up for auction in time for the Board Meeting due to the auctioneers fault and the Town has to notify the auctioneers within 24 hours if we accept or decline the bid. Zach would like the Town Board to pass

a motion to accept or decline any bids for the excavator. Zach and Scott were confident the Town would get a good bid and highly suggested we accept whatever comes in. The rest of the board agreed.

A motion was made by Lori Furguson, seconded by Zach Decker, to accept bid from Auctions International for the old excavator and extra equipment. VOTE - AYES 4 NAYS 0.

3. Tom Stoughtenger asked if he was covered under the Town's insurance when he is the Court Constable. Amber stated the Town would have to find out since he is an independent contractor and not an employee of the Town. Lynn said he will contact Dobbin's Insurance regarding the question.

EXECUTIVE SESSION -

A motion was made by Zach Decker, seconded by Lori Furguson, to move into executive session at 6:47 PM to discuss the financial history/future of a particular personnel. Scott Maybe was asked to stay.

VOTE - AYES 4 NAYS 0.

CLOSE EXECUTIVE SESSION -

A motion was made by Zach Decker, seconded by Lori Furguson, to close executive session at 7:08 PM. VOTE - AYES 4 NAYS 0.

RESUME REGULAR SESSION -

A motion was made by Zach Decker, seconded by Adam Ellis, to increase Timothy Azzolina's pay to \$21.31 per hour effective next pay period due to exceeding the Highway Supt's expectations in his job performance. VOTE - AYES 4 NAYS 0.

The next regular meeting of the Wolcott Town Board will be held May 21, 2019, at 6:00 PM at the Town Hall.

A motion was made by Zach Decker, seconded by Lori Furguson, to adjourn the meeting at 7:10 PM.

Respectful
ly submitted,

Freer

Clerk

Jessica

Dep. Town

