

REGULAR MEETING  
WOLCOTT TOWN BOARD – APRIL 16, 2024

A regular meeting of the Wolcott Town Board was held Tuesday, April 16, 2024, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield  
Councilman - Adam Ellis, Jr.  
Councilman - Daniel Youngman  
Councilman – Jordan Brown  
Councilwoman – Julie Aldrich

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Zach Decker, Highway Superintendent, Code Enforcement Officer, Ray Hauss; Matthew Evans, Amped Designs.

Copies presented to the Town Board:

1. Minutes of March 19, 2024 (Regular Meeting & Public Hearing)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.  
Pledge of Allegiance –

GENERAL BUSINESS –

Matt Evans, Amped Designs – Jessica reached out to possibly redo the website, Matt submitted an estimate to the Board about the process, the Board had questions about maintenance and timeframe, Matt answered the Boards questions. The Board liked that Matt lived in the Village of Wolcott and they thought the estimate was reasonable, Matt will submit a formal quote for Lynn to sign.

A motion was made by Adam Ellis, seconded by Julie Aldrich, to allow the Supervisor to sign a formal quote from Amped Designs when received.

VOTE - AYES   5   NAYS   0  .

GENERAL CORRESPONDENCE –

1. Notice of an Alzheimer’s Community meeting Thursday April 25<sup>th</sup>, 11-1pm at the Wolcott Library.

A motion was made by Julie Aldrich, seconded by Jorden Brown, to accept the minutes of March 19, 2024, departmental reports, and general correspondence.

VOTE - AYES   5   NAYS   0  

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #103 thru #129 - total - \$10,191.48

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$59,975.09.

A resolution was presented by Dan Youngman, moved by Adam Ellis, seconded by Jorden “Be it RESOLVED to pay General, and Highway account claims as presented.”

VOTE - AYES   5   NAYS   0  .

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Tentative Assessment Roll sent out today.
2. New clerk working well.

HIGHWAY – Zach Decker

1. Switched to Summer work.
2. Started mowing cemeteries.
3. Thursday training for employees.
4. New truck almost done.

5. Zach said he needs permission to order a 2026 truck. He stated that paying for a chassis ahead of time, will save 5-6 thousand in interest. Zach did obtain quotes and found that Western Star was cheapest option and estimates around \$280,000.00. Zach has to obtain a build slot to reserve the truck, he said that the companies only give estimates not actual amounts due to the market and prices fluctuations, the actual cost will be unknown until the time of payment which he finds frustrating to budget for. The Board ultimately agreed it is still the best option in order to maintain equipment.

A motion was made by Jorden seconded by Julie for Zach to obtain a build slot for a 2026 Western Star truck.

VOTE - AYES   5   NAYS   0  .

6. A salt barn is needed.
7. The mower from last month is on auction, and for around the price it was paid for.
8. The 2013 Freightliner is getting refabricated, truck is getting a new mower, lots of equipment need electronic repairs.

CODE ENFORCEMENT OFFICER – Ray Hauss

1. Ray attended the CEO Conference in Syracuse; he needs to obtain 24 hours of required training a year.
2. There have been 24 new building permits since last year.

TOWN CLERK - Jessica Freer

1. Tax Season final update/numbers.
2. 2024 Annual Town Clerks Conference April 21-24.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code – Lynn had a meeting about Butler Correctional, the state has accepted Wayne County’s ideas for redevelopment not set in stone.
2. Building Maintenance – Door Seal, power washing.
3. Handbook – Amber, Zach and Jess will get started on this.
4. Blind Sodus Bay Water District – Julie brought the board up to speed on the process, Julie has a meeting tomorrow with MRB, Lynn, to obtain more details for the application. Letters of Support from local representatives.

RESOLUTION #25-24 RESOLUTION AUTHORIZING THAT LYNN CHATFIELD, WHO IS THE SUPERVISOR, IS EMPOWERED TO ACT ON BEHALF OF THE TOWN OF WOLCOTT AS THE AUTHORIZED OFFICIAL -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jordan Brown,

Resolved by the Town Board of the Town of Wolcott as follows:

WHEREAS, the Town Charter requires the Town Board to designate the source of any money appropriated after the budget is adopted; and

WHEREAS, the Town of Wolcott is asking for 2,778,300 for the Blind Sodus Bay Water District Project;

NOW THEREFORE, the Supervisor, Lynn Chatfield, is hereby authorized, on behalf of the Town of Wolcott, to apply for, accept, and expend grant funds from the Northern Borders Regional Commission. The named authorized official has permission to sign all NBRC investment documents that bind the applicant.

VOTE - AYES 4 NAYS 0 (Julie abstained from voting).

5. Barrier Bar Status – Lynn has a Meeting next Wednesday at Blind Sodus Bay. A resident is concerned about not having a guardrail where PHASE 1 is construction was. Lynn said that is private property and there’s nothing we can do about it.

SUPERVISOR -

NEW BUSINESS –

1. Privilege of the Floor Rules was discussed with the Board; Lynn showed the Board a neighboring Towns rules and spoke about slightly revising them. Once adopted they need to be conspicuously placed at every meeting.

2. Occupancy Tax at Wayne County Board of Supervisors meeting was tabled.

The next regular meeting of the Wolcott Town Board will be held May 21, 2024, at 6:00 PM at the Town Hall.

A motion was made by Jorden Brown, seconded by Adam Ellis, to adjourn the meeting at 6:47 PM.

Respectfully submitted,

Jessica Freer  
Town Clerk