

REGULAR MEETING - WOLCOTT TOWN BOARD - APRIL 19,
2016

A regular meeting of the Wolcott Town Board was held Tues., Apr. 19, 2016, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Russell Freer, Jr.
Councilman - Christopher Loveless
Councilman - Daniel Youngman

OTHERS PRESENT - Jessica Freer, Dep. Town Clerk; Amber Roberts, Assessor/Bookkeeper; Don Camp, Code Enforcement Officer; Scott Maybe Highway Supt.; Robert Huntington, Highway Dept.; Amanda Meyers, As-sessor's Clerk; Ron Gill, Home Remedy Construction; Ronald Lancy, 11972 Cottage Rd. #1, Wolcott; Jack Whitaker, 6300 Wadsworth Rd., Wolcott; Kenneth Keiliszak, 8345 East Port Bay Rd., Wolcott; Terry Bauer, 8470 Livingston Rd., Red Creek; Lori Furguson, 7870 N. Maple Rd., Wolcott; Mike Stanley, 6489 Rt. 104A, Red Creek.

Copies presented to the Town Board:

1. Minutes of March 22, 2016 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Tax Collector's, Justices, Code Enforcement Officer's, Animal Control Officer's and Highway Supt's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Letter from Jack Becker, treasurer for Fairmount Cemetery, regarding financial support from the Town.

2. Letter from Erika Barnes, Youth & Aging Recreation Commissioner for Wayuga Recreation Program regarding financial support from the Town.

A motion was made by Adam Ellis, seconded by Russ Freer, to accept the minutes of Mar. 22, 2016, general correspondence and departmental reports. VOTE - AYES 5 NAYS 0.

GENERAL BUSINESS - (cont'd)

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #103 thru #140 - total - \$155,122.35

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$118,964.13

A resolution was presented by Adam Ellis, moved by Russ Freer, seconded by Chris Loveless "Be it RESOLVED to pay General and Highway claims as presented." VOTE - AYES 5 NAYS 0.

ASSESSOR/BOOKKEEPER - Amber Roberts

1. Amber brought up new 2016 STAR applicants will be rejected. At least 40 homeowners will be affected in the Town of Wolcott. New applicants

will be sent a "rebate check" from the State in place of a tax break on 2016 School Taxes.

2. Amber brought up the New Paid Family Leave. After 6 months of employment, the employee is eligible for 6 weeks paid leave. There is not much information on this.

3. Amber also said there are new minimum wage increases within the next few years that will affect some town employees, but for now nothing is going into effect.

HIGHWAY - Scott Maybe

1. Scott asked if mowing tractor was declared a surplus. It was at the previous Board Meeting and he is approved to sell the tractor at auction in May.

2. Scott said brush pickup for the town is finished.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don had an environmental form needing to be signed by the Supervisor.

RESOLUTION #31-16 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR MICHAEL YOUNG -

The following resolution was presented by Adam Ellis, moved by Russ Freer, seconded by Dan Youngman,

WHEREAS, Michael Young has requested to expand is deck to 12' x 16' on the bayside of his existing property, located at 7834 South Maple Street; and

CODE ENFORCEMENT - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, our Local Law #1-2000, Section 502-C, requires a special permit to expand pre-existing structures on less than one acre of land in a waterfront area; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board concurs with the Code Enforcement Officer and sees no negative impact environmentally;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 5 NYES 0.

2. Don said three members of the Zoning Board of Appeals went for training.

3. McMahon LaRue Associates, P.C. met with Don Camp to discuss flood insurance, FEMA regulations. Don asked McMahon Larue about po-tential Port Bay SD properties being in a flood zone. The Supervisor contacted Dave Doyle and Dave Willard of MRB Group about these con-cerns and will let him know. Don questioned the issuance of permits for property owners in potential flood zones. Don will contact Art Williams with furthur questions.

4. Don found a newer draft of the Land Use Code from 2002. He doesn't know where it came from but has modifications from the old 2000 version. Don will make copies to pass out at next board meeting.

5. Don got his 24 hrs. of required training at Code School. Ef-fective October 2016, International

Codes of 2015 as well as a NYS supplement to the International Codes of 2015 will be used.

TOWN CLERK - Dawn Krul

1. Tax Collection Done for 2016. Eighty-nine percent of tax war-rant was paid for the 2016 tax year up from 80% the previous year.

2. Fishing licenses are currently being sold for the spring sea-son.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Local Law states that you need a sewer inspection if you do not hook into sewer. Testing is required for homeowners. Discussion. Don will contact Town of Huron to see how their inspection is done.

2. Ron Gill presented estimate for Courtroom and discussed the estimate with the Board._

SUPERVISOR - (cont'd)

RESOLUTION #32-16 AUTHORIZING THE SUPERVISOR TO SIGN A CONTRACT WITH HOME REMEDY CONSTRUCTION FOR THE REMODEL OF THE COURTROOM -

The following resolution was presented by Lynn Chatfied, moved by Chris Loveless, seconded by Dan Youngman,

WHEREAS, the court was awarded a grant from the Justice Court Assistance Program (JCAP) in the amount of \$25,000 for court improve-ments; and

WHEREAS, the Court Clerk received an estimate

from Home Remedy Construction of \$36,700.00 for the project as described; and

WHEREAS, the Town Board, after discussion with the contractor regarding this project, agreed to have the town pay the overage;

NOW THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign a contract with Home Remedy Construction to begin work on court improvements as outlined and to coordinate with the Town Board and the Court Clerk.

On Roll Call Vote - Chatfield "Yes", Ellis "Yes", Freer "Yes",
Loveless "Yes", Youngman "Yes".

3. Supervisor Chatfield asked how many bids were submitted for the Assessor's/Town Clerk's records room and ramp remodel. As only one bid was submitted, the Board said to put it back out for bid and come back to it next month.

NEW BUSINESS -

1. Supervisor Chatfield opened the bids for the mowing of the abandoned cemeteries. They were as follows:

Eric Gerstner - \$1,250.00 2-3 Times a month for season

John Foster - \$6,750.00 Weekly for the season

Joshua Pierce - \$3,230.00 Weekly for the season

Andrus Lawn Care - \$4,500.00 3-4 Times a month for season

Vanderlinde Outdoor Enterprising - \$12,000.00 3-4 Times a month for season

Brandon Turnbaugh - \$7,623.20 2-3 Times a month for season

Northeast Property
Maintenance - \$1,390.00 Per month for
season

RESOLUTION #33-16 AWARDING ERIC GERSTNER BID
FOR MOWING OF THE FIVE ABANDONED CEMETERIES IN THE
TOWN OF WOLCOTT -

The following resolution was presented by Lynn
Chatfield, moved
by Chris Loveless, seconded by Adam Ellis,

WHEREAS, the Town placed an ad in the Wayuga
Shopper seeking the
submission of bids to mow five abandoned cemeteries
in the Town of Wolcott; and

SUPERVISOR - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, the Town received numerous bids to mow
said cemeteries; and

WHEREAS, the Town Board has reviewed these bids
and determined that Eric Gerstner has submitted the
most favorable bid;

NOW, THEREFORE, BE IT RESOLVED, to award Eric
Gerstner the bid
for mowing of the five abandoned cemeteries for the
Town of Wolcott
at a seasonal rate of \$1,250.00.

VOTE - AYES 5 NAYS 0.

RESOLUTION #34-16 AUTHORIZING SUPERVISOR TO
SIGN CONTRACT WITH ERIC GERSTNER FOR MOWING OF
ABANDONED CEMETERIES -

The following resolution was presented by Russ
Freer, moved by Chris Loveless, seconded by Adam
Ellis,

WHEREAS, the Town Board has awarded Eric Gerstner the bid for mowing of the five abandoned cemeteries in the Town of Wolcott; and

WHEREAS, a contract is needing to be signed by Eric Gerstner and the Supervisor agreeing to the conditions stated in said contract;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign a contract with Eric Gerstner for mowing and upkeep of the five abandoned cemeteries in the Town of Wolcott.

VOTE - AYES 5 NAYS 0.

2. Supervisor Chatfield brought up the desire for time clocks at the highway dept. Amber discussed the options of different time clocks. The Board looked through the options and picked two to get more information on.

3. Amber brought up the Medical Center on Lawville Road as there were questions as to what happened in the early 1990's and why the transfer did not happen. There are old documents alluding to a trans-fer and signing of documents but none have been found. A decision was made to thoroughly search through old records and ask previous board members to see if any information can be found.

4. Supervisor Chatfield brought up the fire alarm system at the highway barn. Ken Dobbin will look at the policy to see if it is commercial or residential due to liability issues. Councilman Ellis brought up Security Systems at the Highway Dept., more information is needed.

5. There are broken windows in the courtroom that need fixing. It will be dicussed with Ron Gill.

6. Supervisor Chatfield brought up wage limits/policies and job descriptions for new hires. Starting a comittee and talking to other towns to

see their policies was also discussed. Manuals of different departments were ordered for the Board Members to look over. Discussion.

SUPERVISOR - (cont'd)

7. Amber has been looking into credit card processing for the court/Town Clerk's office. Discussion. The Board approved for Amber to look further into the process.

8. Supervisor Chatfield brought up the repaving of the Town Hall Parking Lot. Newer bids are needed for the parking lot. It was decided to put back out for bid and contact old bidders for updated estimate.

9. Supervisor Chatfield brought up the breach on Port Bay. Supervisor Chatfield said himself, Scott Maybe, and Supervisor Craine of Huron are working with DEC to contain breach. Wayne County Soil and Water are working on temporary fixes. Willow, cottonwood and dog-wood stumps are suggested to contain the breach. Supervisor Chatfield has contacted several members of the community to see if they have any of those tree stumps that can be used. Lori Furguson and Council-man Freer said they have willow trees that can be used. Mike Stanley said he knows of where some trees on Eades Rd. that can possibly be used.

PRIVILEGE OF THE FLOOR -

Terry Bauer brought up his concerns about the wage limits for Town employees and keeping the public informed about town business. Discussion with the Board.

Scott Maybe brought up having time clocks at the Town Hall as

well as the Highway Barns. The Board didn't see a problem with having time clocks at both places.

The next regular meeting of the Wolcott Town Board will be held
May 17, 2016, at 6:00 PM at the Town Hall.

A motion was made by Russ Freer, seconded by Adam Ellis, to ad-journ the meeting at 7:35 PM.

Respectfully submitted,

Freer
Clerk

Jessica
Dep. Town

