

REGULAR MEETING
WOLCOTT TOWN BOARD - March 16, 2021

A regular meeting and public hearing of the Wolcott Town Board was held Tuesday, March 16th, 2021, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilwoman - Lori Furguson (ABSENT)
Councilman - Derek Ceratt

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Don Camp, Code Enforcement Officer; Zach Decker, Highway Superintendent; Karli Starczewski, Assessor's Clerk; Paige Starczewski, 5835 Delf Dr., Wolcott; Chris Bauer, Deputy Highway Superintendent; Ron Lancy, 11972 Cottage Rd #1, Wolcott, Deb Hall, Times of Wayne County;

Copies presented to the Town Board:

1. Minutes of February 16, 2020 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Port Bay SD Fund Claims (Unaudited)
5. Brown/Wadsworth Rd WD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.
Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE - No Correspondence this month.

A motion was made by Derek Ceratt, seconded by Adam Ellis, to accept the minutes of February 16, 2021 and departmental reports.

VOTE - AYES 4 NAYS 0 .

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #63 thru #94 - total - \$22,495.66

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$267,000.87

PORT BAY SD - Claims #10 thru #14 - total - \$7,478.71

BROWN/WADSWORTH RD WD - Claim #3 - total - \$760.00

A resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Dan Youngman "Be it RESOLVED to pay General, Highway, Port Bay SD and Brown/Wadsworth Rd WD account claims as presented." VOTE - AYES 4 NAYS 0 .

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Amber said she is working to get the Tentative Roll for 2022 finished before she leaves.
2. Amber said she will be on vacation from March 26th - April 12th.
3. Amber said that the Federal funds for local municipalities in the most recent COVID-19 bill are misleading. There are stipulations that have to be met before the money will be received, as well as paperwork showing a need for the money, the Town is aware there could be changes to this in the near future.

HIGHWAY - Zach Decker

1. Zach says the new truck is in service and the old one is at auction. The old truck on the auction site is currently at \$14,100.00 and the auction ends tomorrow.
2. Zach said the new loader is partially in service, the coupler and bucket are too large. Zach said they are putting a different coupler and bucket on the truck but will need to trade in the forks and purchase new ones for around \$2,000.00 with the trade in of the old ones.

A Motion was made by Dan Youngman, seconded by Derek Ceratt to allow Zach Decker to trade in the old forks and purchase new ones for a trade in price of \$2,000.00.

VOTE - AYES 4 NAYS 0 .

3. The Town of Huron Highway Dept. & Town of Wolcott Highway Dept. would like to split the cost of a MAC 8250 Max Pro Scanner. Zach said they currently use the egg farm scanner a few times a week at a cost of around \$300.00 each time; a scanner between departments would save time and money. Zach said the purchase price would be around \$12,000.00 split between Wolcott and Huron.

RESOLUTION #14-21 TO AUTHORIZING THE HIGHWAY SUPERINTENDENT TO PURCHASE A MAC 8250 MAX PRO SCANNER -

The following resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the Highway Superintendent has requested to purchase a MAC 8250 Max Pro Scanner for around \$12,000.00; and

WHEREAS, the Highway Superintendent has presented a reasonable need for the purchase; and

WHEREAS, this will be a joint purchase between Town of Wolcott and Town of Huron, Wolcott will be the lead purchasing agent,

WHEREAS, the Town Board has agreed this purchase would benefit the Highway Department,

NOW, THEREFORE, BE IT RESOLVED to allow the Highway Superintendent to purchase a MAC 8250 Max Pro Scanner for \$12,000.00.

BE IT FURTHER RESOLVED, the Town of Huron will pay the Town of Wolcott half portion of the purchase for around \$6,000.00.

VOTE - AYES 4 NAYS 0

HIGHWAY - (cont'd)

4. Zach has spoken to the County regarding the weed spraying contract this year; the County said they are using the same contractor as the previous year. Zach is not going to use them due to the problems from last year; Zach would like to contract Chase Enterprises out of Oswego.
5. The Highway Department is mowing brush and getting ready for summer work.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don said Code School will be virtual education and he only needs 15 hours of training instead of the usual 24 hours. He has already started his training for the year.
2. Don said the Wayne County Planning Board referral date is the day before Town Board meeting, so the process for Special Permits is around three months. Don would like the Town to find a way to expedite the process for residents.
3. Don would like list of residents who have and haven't hooked into the Port Bay Sewer District when the project is fully completed, those who have not hooked into the system will need dye test eventually. Amber said the list of residents who have connected to Blind Sodus Bay Sewer came from Wayne County Water & Sewer Authority after some time had passed to allow residents adequate time to complete the requirements.

TOWN CLERK - Jessica Freer

1. Jessica said she is almost finished with collecting Town & County Taxes, the last day to pay at her office is March 31st. Jessica said her settlement with the County is on April 12, 2021 and she will have her report on the tax collection next Board Meeting.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code - Bob Milliman is continuing to gather information to update the code.
2. Brown/Wadsworth Road Water District - Amber is waiting for a final budget report.
3. Port Bay Sewer District - Lynn said the project is near completion just waiting for final bills to be gathered and a final budget report as well.
4. Building Maintenance – Lynn said he will go into the cellar and find the screens to bring upstairs. Someone will be in contact with the NRW School to see if the work force program with kids would be interested in the landscape and building sign.
 - Landscape around building
 - Sign for Building
 - Courtroom Window Screens
5. Policies - Lynn had obtained a copy of a neighboring Town's employee handbook, he was going to make copies and edit the pertained parts that will be suitable for Town of Wolcott.

SUPERVISOR - (cont'd)

OLD BUSINESS - (cont'd)

6. Blind Sodus Bay Water District – Don Camp and Lynn were on a conference call with MRB and a member of the State Health Department. There is a letter that will need to be drawn up by Don Camp stating average depth of the wells of residents in the proposed district. Water samples will need to be taken and the result of those should be included in the letter too. The application for the water district has been submitted to Rural Development, when the letter is completed it can be added to the application.

NEW BUSINESS -

1. Abandoned Cemetery Mowing & Upkeep – Erick Gerstner would like to keep mowing the Town of Wolcott abandoned cemeteries. He has submitted an invoice of \$3,000.00 for the year.

A motion was made by Derek Ceratt, seconded by Dan Youngman to allow the Supervisor to sign the 2021 contract with Erick Gerstner for the mowing of the abandoned cemeteries in the Town of Wolcott. VOTE – AYES 4 NAYS 0 .

2. 2021 Weed Harvesting Contract -

RESOLUTION #15-21 AUTHORIZING SUPERVISOR TO SIGN AGREEMENT WITH WAYNE COUNTY REGARDING DISBURSEMENT OF FUNDS FOR 2021 WEED HARVESTING IN PORT BAY AND BLIND SODUS BAY -

The following resolution was presented by Dan Youngman, moved by Derek Ceratt, seconded by Adam Ellis,

WHEREAS, the Town realizes the economic value our waterfront property and communities contribute to our Town tax base; and

WHEREAS, the Town Board also realizes the environmental quality of our embayment's must be maintained; and

WHEREAS, the Town Board acknowledges the recreational value and quality-of-life value the embayment's contribute to our citizens; and

WHEREAS, the Town of Wolcott desires to be a good steward of our embayment's;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign an agreement with Wayne County contributing \$2,000.00 to this effort to pool with other contributions from the Town of Huron for \$9,000.00, the Town of Sodus for \$4,000.00 and the County of Wayne for \$15,000.00 for 2021.

VOTE - AYES 4 NAYS 0 .

SUPERVISOR - (cont'd)

NEW BUSINESS - (cont'd)

3. 2021 Fire & Ambulance Contracts -

RESOLUTION #16-21 2021 WOLCOTT FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract with the Village of Wolcott for fire protection;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Wolcott for fire protection and to pay them the sum of \$31,300.74 for said services.

VOTE - AYES 4 NAYS 0 .

RESOLUTION #17-21 2021 RED CREEK FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract with the Village of Red Creek for fire protection;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Red Creek for fire protection and to pay them the sum of \$36,140.45 for said services.

VOTE - AYES 4 NAYS 0 .

RESOLUTION #18-21 2021 FAIR HAVEN FIRE CONTRACT -

The following resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract jointly with the Village of Fair Haven and the Fair Haven Fire Department;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Fair Haven and the Fair Haven Fire Department and to pay them the sum of \$14,280.00 for said services.

VOTE - AYES 4 NAYS 0 .

SUPERVISOR - (cont'd)

NEW BUSINESS - (cont'd)

RESOLUTION #19-21 2021 FAIR HAVEN AMBULANCE CONTRACT -

The following resolution was presented by Dan Youngman, moved by Derek Ceratt, seconded by Adam Ellis,

WHEREAS, the Town of Wolcott must have ambulance coverage; and

WHEREAS, the Village of Fair Haven covers a portion of the town; and

WHEREAS, the Town Board desires for the town to have such coverage;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Fair Haven Village Ambulance and to pay them the sum of \$4,282.00 for their services.

VOTE - AYES 4 NAYS 0 .

RESOLUTION #20-21 2021 LAKESHORE VOLUNTEER AMBULANCE CONTRACT -

The following resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the Town of Wolcott must have ambulance coverage; and

WHEREAS, the Town of Wolcott also includes the Village of Wolcott and the Village of Red Creek; and

WHEREAS, the Lakeshore Volunteer Ambulance covers a portion of the Town as a whole; and

WHEREAS, the Town Board desires for the town to have such coverage,

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Lakeshore Volunteer Ambulance and to pay them the sum of \$22,000.00 for their services.

VOTE - AYES 4 NAYS 0 .

Lynn said Wayne County EMS has hired and outside consultant to look at the status of the Ambulance services across the County. This agency has had a difficult time contacting some of the services; Lynn sent a copy of our budget to Wayne County as it explains what we pay as a Town for the ambulance services in the area. In the past the Town has briefly discussed other options for ambulance services.

Privilege of the Floor was offered.

Executive Session -

A motion was made by Derek Ceratt, seconded by Adam Ellis to move into executive session at 6:37 PM to discuss matters relating to the appointment of a position. Amber and Zach were asked to stay.

VOTE - AYES 4 NAYS 0 .

SUPERVISOR - (cont'd)

Close Executive Session -

A motion was made by Derek Ceratt, seconded by Adam Ellis, to close executive session at 6:55 PM. VOTE - AYES 4 NAYS 0 .

RESOLUTION #21-21 APPOINTING LARRY P. MATTLE TO THE POSTION OF TOWN JUSTICE TO FILL THE VACANCY THRU DECEMBER 31, 2021 -

The following resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, Henry Krasucki resigned from his position of Town Justice for Town of Wolcott on December 31, 2020; and

WHEREAS, Henry Krasucki was elected to serve a term as Town Justice for Town of Wolcott until December 31, 2021; and

WHEREAS, the Town needs to fill said position,

NOW, THEREFORE, BE IT RESOLVED, to appoint Larry P. Mattle to the position of Town Justice for the Town of Wolcott beginning on March 16, 2021 thru December 31, 2021.

VOTE - AYES 4 NAYS 0

A motion was made by Derek Ceratt, seconded by Dan Youngman, to adjourn the meeting at 7:08 PM.

Respectfully submitted,

Jessica Freer

Town Clerk