

REGULAR MEETING
WOLCOTT TOWN BOARD – FEBRUARY 21, 2023

A regular meeting of the Wolcott Town Board was held Tuesday, February 21, 2023, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman – Jordan Brown

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Ray Hauss, Code Enforcement Officer; Chris Bauer, Deputy Highway Superintendent; Karli Starczewski, Assessor's Clerk; Joanne & Rick Henahan, Wolcott; Lori Furguson, Wolcott; Richard Allen, Sterling.

Copies presented to the Town Board:
1. Minutes of January 17, 2023 (Regular Meeting)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)
4. Brown/Wadsworth Road WD (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.
Pledge of Allegiance –

GENERAL BUSINESS –

Executive Session -

A motion was made by Adam Ellis, seconded by Dan Youngman to move into executive session at 6:01 PM to discuss matters relating to a corporation and personnel.

VOTE - AYES 4 NAYS 0.

Close Executive Session -

A motion was made by Jordan Brown, seconded by Adam Ellis to close executive session at 6:09 PM. VOTE - AYES 4 NAYS 0.

GENERAL CORRESPONDENCE – No Correspondence this month.

A motion was made by Adam Ellis, seconded by Jordan Brown, to accept the minutes of January 17, 2023, and departmental reports.

VOTE - AYES 4 NAYS 0.

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #30 thru #63 - total - \$31,387.07

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$178,481.51

BROWN/WADSWORTH RD WD ACCOUT – Claim #1 – total - \$2,132.63

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jorden Brown “Be it RESOLVED to pay General, Highway, and Brown/Wadsworth Road account claims as presented.”

VOTE - AYES 4 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Amber stated the auditors were at the Town Hall and were working on the AUD, they should email her the draft for approval soon.

2. The change of assessment notices will go out next week, her clerk will be doing the informal hearings this year.

3. RESOLUTION #7-23 TO APPOINT ERIKA BARNES TO THE BOARD OF ASSESSMENT REVIEW -

The following resolution was presented by Jorden Brown, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, there was a vacancy on the Board of Assessment Review due to Donald Stevens term expiring; and

WHEREAS, the Town needs to fill said position; and

WHEREAS, the Town and Erika Barnes have both agreed to said appointment;

NOW, THEREFORE, BE IT RESOLVED, to appoint Erika Barnes to the Board of Assessment Review for a term starting February 21, 2023, to September 30, 2027.

VOTE - AYES 4 NAYS 0.

RESOLUTION #8-23 TO AUTHORIZE BUDGET TRANSFER –

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Jorden Brown,

WHEREAS, the New York State Comptroller’s Office made a recommendation during their audit process with the Town stating to do transfers for budget line items as they happen if they are over budget during the year; and

WHEREAS, bills came in larger than expected for signs & sand,

NOW, THEREFORE, BE IT RESOLVED, to allow the Supervisor’s Clerk to make the following transfers to the line items in the 2023 Budget:

From Contingent – B1990.4 to Signs & Sand – B3310.4 in the amount of \$31.99

VOTE - AYES 4 NAYS 0.

HIGHWAY – Chris Bauer

1. The highway has been doing ditching on West Bay Road.
2. The highway department needs a new salt barn.

CODE ENFORCEMENT OFFICER – Ray Hauss

1. Special Permit Request – Richard Allen
13903 Ingersoll Rd. Ext.
Sterling, NY 13156
78121-14-259497

Code Enforcement Officer, Ray Hauss, presented Special Permit Request #1-2023, which was brought before the Town Board January 17, 2023, at which time a negative impact was declared on the environment and signed by the Supervisor.

Request regarding Town of Wolcott Local Law #1-2000 Section 502-C, states special permits are required to expand pre-existing structures on less than one acre of land in waterfront area. Richard would like to add on a deck and a small addition onto his property.

Ray gave the information to our Board of Appeals, they voted unanimously to approve it on February 13, 2023.

RESOLUTION #9-23 RICHARD ALLEN SPECIAL PERMIT #1-2023 –

The following resolution was presented by Dan Youngman, moved by Jorden Brown, seconded by Adam Ellis,

BE IT RESOLVED, that the Wolcott Town Board approve the request of Richard Allen at the recommendation of the local Board of Appeals to the Town Board.

VOTE - AYES 4 NAYS 0.

RESOLUTION #10- 23 AUTHORIZING THE SUPERVISOR TO SIGN NEGATIVE DECLARATION FOR A SHORT ENVIRONMENTAL QUALITY REVIEW (SEQR) FORM FOR RICHARD & JOANNE HENAHAN-

The following resolution was presented by Dan Youngman, moved by Jorden Brown, seconded by Adam Ellis,

WHEREAS, Richard and Joanne would like to demo their existing cottage and have a new home be built on their property at 8279 East Port Bay Rd, Wolcott; and

WHEREAS, our Local Law #1-2000, section 502-c; and

WHEREAS, the Code Enforcement Officer has reviewed said project and feels a negative declaration is in order; and

WHEREAS, the Town Board, upon review, concurs with the Code Enforcement Officer and sees no negative impact environmentally,

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a negative declaration for said project.

VOTE - AYES 4 NAYS 0.

TOWN CLERK - Jessica Freer

1. Jessica gave an update to the taxes, she said as of today she has collected 2.6 million out of the 3.5 million warranted to her and about 75% collected, she said they has been the average for many years now.

2. Jessica said there is registrar education in Clayton, NY she would like to attend, the board had no issues. Jessica said her office would be close on March 13 for that training.

3. Auditors came previous week to review the Town Clerk's and Tax Collection records.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code – Lynn will try to get ahold of Bret Deroo.

2. Building Maintenance – Jessica said Spectrum came for a quick survey the prior week and will contact us later for more information.

3. Blind Sodus Bay Water District – Waiting to hear from MRB Group and our Attorney for the next steps.

4. Salt Barn – Waiting to hear information from submitted grants.

5. Cemetery Monument Update – Lynn spoke to the man who removed the monuments he will submit a price to do the foundation and set them up.

7. Blind Sodus Bay Bluff & Barrier Bar Status – Lynn said the bluff project is finished except for seeding which will happen in the spring time. The barrier bar should go out to bid in March, Lynn said Wayne County Soil and Water is the project lead. Richard Allen had some questions about the project, Lynn answered to the best of his ability.

NEW BUSINESS –

1. 2023 Weed Harvesting Contract.

RESOLUTION #11-23 AUTHORIZING SUPERVISOR TO SIGN AGREEMENT WITH WAYNE COUNTY REGARDING DISBURSEMENT OF FUNDS FOR 2023 WEED HARVESTING IN PORT BAY AND BLIND SODUS BAY -

The following resolution was presented by Jorden Brown, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the Town realizes the economic value our waterfront property and communities contribute to our Town tax base; and

WHEREAS, the Town Board also realizes the environmental quality of our embayment's must be maintained; and

WHEREAS, the Town Board acknowledges the recreational value and quality-of-life value the embayment's contribute to our citizens; and

WHEREAS, the Town of Wolcott desires to be a good steward of our embayment's;

SUPERVISOR – (cont'd)

RESOLUTION – (cont'd)

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign an agreement with Wayne County contributing \$2,000.00 to this effort to pool with other contributions from the Town of Huron for \$9,000.00, the Town of Sodus for \$4,000.00 and the County of Wayne for \$15,000.00 for 2023.

VOTE - AYES 4 NAYS 0.

2. Lynn said we normally do our 2023 Fire & Ambulance Contracts during the February meeting but we are waiting on an ambulance contract from an organization, the board decided to hold off on approving the rest until we hear from the missing one.

3. Councilmember vacancy.

RESOLUTION #12-23 APPOINTING JULIE ALDRICH TO THE POSITION OF COUNCILMEMBER TO FILL THE VACANCY -

The following resolution was presented by Dan Youngman, moved by Jorden Brown, seconded by Adam Ellis,

WHEREAS, Ray Hauss resigned from his position of Councilmen as of January 3rd, 2023; and
WHEREAS, the Town needs to fill said position; and

WHEREAS, the Town Board has decided to appoint Julie Aldrich to the position,

NOW, THEREFORE, BE IT RESOLVED, to appoint Julie Aldrich to position of Councilmember starting February 22, 2023, thru December 31, 2023.

VOTE - AYES 4 NAYS 0.

The next regular meeting of the Wolcott Town Board will be held March 21, 2023, at 6:00 PM at the Town Hall.

A motion was made by Jorden Brown, seconded by Adam Ellis, to adjourn the meeting at 6:26 PM

Respectfully submitted,

Jessica Freer
Town Clerk