

REGULAR MEETING - WOLCOTT TOWN BOARD - FEBRUARY 20, 2018

A regular meeting of the Wolcott Town Board was held Tues., Feb. 20, 2018, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman - Zachary Decker
Councilwoman - Lori Furguson

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Supervisor's Clerk; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Jack Whitaker, 6300 Wadsworth Rd., Wolcott; Ellen Moyer, 5756 Peterboro Rd., Munnsville, NY.

Copies presented to the Town Board:

1. Minutes of January 16, 2018 (Regular Meeting)
2. Minutes of January 23, 2018 (Special Meeting)
3. General Fund Claims (Unaudited)
4. Highway Fund Claims (Unaudited)
5. Port Bay SD Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Offi-cer's, and Highway Supt's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Letter from the trustees of Fairmount Cemetery requesting a grant of \$1,000.00 from the Town of Wolcott to be able to continue with the upkeep of the cemetery for 2018. (Brief discussion. Lynn will check with our attorney to see if we can legally help financially.)

2. Letter from K. Michael Caywood resigning his position on the Board of Assessment Review. (Amber will place an ad in the paper to hopefully fill the vacancy.)

A motion was made by Dan Youngman, seconded by Zach Decker, to accept the minutes of Jan. 16 and Jan. 23, 2018, general correspondence, and departmental reports.

VOTE - AYES 5 NAYS 0.

GENERAL BUSINESS - (cont'd)

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #42 thru #76 - total - \$30,612.46

HIGHWAY ACCOUNT - DA Townwide & DB Outside - total - \$54,478.08

PORT BAY SD - Claims #6 thru #9 - total - \$10,984.40

A resolution was presented by Adam Ellis, moved by Zach Decker, seconded by Dan Youngman "Be it RESOLVED to pay General, Highway and Port Bay Sewer District claims as presented."

VOTE - AYES 5 NAYS 0.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. Amber has been working with FEMA regarding the Blind Sodus Bay erosion problem.

2. The auditors have been here going over our accounts.

3. Amber gave a brief explanation of the equalization process and how the state determines what our equalization rate should be.

4. Amber stated that after meeting with the auditors, we have some budget amendments we need to make to the 2018 budget.

RESOLUTION #7-18 AMENDING 2018 BUDGET TO CREATE NEW LINE ITEMS AND TRANSFER FUNDS -

The following resolution was presented by Adam Ellis, moved by Lori Furguson, seconded by Dan Youngman,

WHEREAS, it has come to our auditor's attention that certain amendments should be made to the General Account in our 2018 budget; and

WHEREAS, the General Account consists of two funds - Fund "A" which is townwide and Fund "B" which is town outside; and

WHEREAS, Fund "B" has more income/revenue sources than Fund "A" and Fund "A" has more expenditures than Fund "B"; and

WHEREAS, these Funds should be more evenly balanced; NOW, THEREFORE, BE IT RESOLVED, to create the following line

items for Fund "B" and make the following tranfers:

New Line Items - B1910.1 - (Insurance)
B5132.4 - (Highway Garage)

Transfers - \$30,000 from A1910.1 to B1910.1
(Insurance)

\$20,000 from A5132.4 to B5132.4 (Highway

Garage)

\$30,000 from A8160.4 to B8160.4 (Refuse &

Garbage)

advertised its comple-
tion and that it has been filed with her.

accept the Annual Financial Report as presented.

HIGHWAY - Scott Maybe

1. Scott has ordered a new plow truck (he was authorized to do so via Resolution #47-17 in October 2017) and wanted to know what the board wanted him to do with the old plow truck. Discussion. Council-
man Decker will get with Scott and see where they can get the best deal for the old one.

2. Amber mentioned we will need a public hearing at the March meeting to release the money from the Highway CD in order to pay for the new plow truck.

3. Scott brought up the need for a new lease on the loader.

RESOLUTION #8-18 AUTHORIZING THE HIGHWAY
SUPERINTENDENT TO SIGN
AGREEMENT WITH MILTON CAT FOR LEASE OF NEW LOADER -

The following resolution was presented by Zach Decker, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the current lease on the Highway Department's

2017 Cater

pillar 938M loader will expire on April 1, 2018; and

WHEREAS, the Highway Department is in need of a new loader and corresponding agreement; and

WHEREAS, Milton Cat has agreed to renew the lease with the High-

way Department for the next three years;

NOW, THEREFORE, BE IT RESOLVED, the Highway Superintendent is

authorized to sign agreement with Milton Cat for a 2018 Caterpillar 938M loader at a cost of \$17,593.00.

VOTE - AYES 5 NAYS 0 .

4. Scott said he will need new tires on their trailer if they are called to haul sandbags this spring.

CODE ENFORCEMENT OFFICER - Don Camp

SPECIAL PERMIT REQUEST - Ellen Moyer

5756 Peterboro Rd.

Munnsville, NY 13409

Property Location - 7138 Rte. 104A

Red Creek, NY 13143

Tax Map #78118-00-768727

CODE ENFORCEMENT OFFICER - (cont'd)

SPECIAL PERMIT REQUEST - (cont'd)

Code Enforcement Officer, Don Camp, presented Special Permit Re-

quest #8-2017, which was brought before the Town Board November 21,

2017, at which time a negative impact was declared on the environment

and signed by the Supervisor.

Request regarding Town of Wolcott Local Law #1-2000 Section 601-C

which requires a special permit to place or relocate a

mobile home which is more than 10 years old in the Town of Wolcott. Ms. Moyer would like to install a 1990 single-wide mobile home at 7138 Rte 104A

(This is the mobile home park just north of Red Creek.)

The permit was brought before the local Planning Board on January

8, 2018, and they unanimously voted **not** to approve the installation

of the mobile home due to its age. The permit was then sent to the County Planning Board for their recommendation and they recommended approval of the permit as long as they complied with septic regulations, NYS Uniform Fire Prevention & Building Codes and is aesthetically pleasing. In the meantime, Don found out that Ms. Moyer had moved the mobile home onto the site. He told her to immediately stop doing anything until it was either approved or disapproved. Don also had pictures of the mobile home. Discussion.

There being no further discussion, the following resolution was presented by Zach Decker, moved by Dan Youngman, seconded by Adam Ellis, "Be it RESOLVED that the Wolcott Town Board approve the request of Ellen Moyer and the recommendation of the County Planning Board to the Town Board."

VOTE - AYES 5 NAYS 0.

2. Don again talked about updating our fee schedule as well as going over our land use code. Lynn assured him we will be getting to both of these in the near future.

TOWN CLERK - Dawn Krul

1. The Town Clerk mentioned that taxes have slowed down.
2. The Town Clerk informed the board that her husband

would be having knee replacement surgery right after next month's meeting. She will be out of the office for as long as she's needed. Her deputy will be covering for her.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Assessor's/Town Clerk's records room - Lynn gave the board a copy of the quote he received for shelving in the new records room. Lynn also discussed the need to paint the floor in the room as well.

A motion was made by Zach Decker, seconded by Adam Ellis, to accept the quote from ASR Systems Group to purchase shelving for the records room for a total of \$8,035.00

VOTE - AYES 5 NAYS 0.

2. Land Use Code - Lynn said as soon as things slow down in other areas, this will be a priority.

3. Security System - As Ron is now done with this phase of the courtroom remodel, we will get the system up and running soon.

4. Brown/Wadsworth Road Water District - Lynn stated that the focus has been on the Port Bay Sewer District and

when that is under way, things with this district will be moving forward.

5. Blind Sodus Bay Water District - This district is on the back burner due to other issues being a priority.

6. Eades Road Bridge -

RESOLUTION #10-18 AWARDDING EADES ROAD BRIDGE OVER RED CREEK RE-HABILITATION CONTRACT TO C.P. WARD -

The following resolution was presented by Zach Decker, moved by Dan Youngman, seconded by Lori Furguson,

WHEREAS, the Town Board of the Town of Wolcott, solicited bids for the rehabilitation of the Eades Road Bridge which bids were pub-

licly opened and read at 2:00 PM on November 30, 2018; and

WHEREAS, C.P. Ward, Inc. was determined to be the lowest respon- sible bidder on the project with a base bid of \$244,060.50 and an

add-alternate of \$30,191.60 for a total of \$274,252.10; and

WHEREAS, a contract to be entered into between C.P. Ward, Inc.

and the Town of Wolcott for rehabilitation of the Eades Road Bridge

over Red Creek has been reviewed by the Town Attorney and found to be

acceptable;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town

of Wolcott execute the contract with C.P. Ward, Inc. for the Eades

Road Bridge over Red Creek Rehabilitation Project.

On Roll Call Vote - Chatfield "YES", Ellis "YES", Youngman "YES",

Decker "YES", Furguson "YES".

SUPERVISOR - (cont'd)

7. Port Bay Sewer District -

RESOLUTION #11-18 AWARDED CONTRACT TO BLUE HERON
CONSTRUCTION
COMPANY, LLC, FOR CONSTRUCTION OF THE PORT BAY SEWER PROJECT

The following resolution was presented by Adam Ellis,
moved by Lori Ferguson, seconded by Zach Decker,

WHEREAS, bids were received for the construction of the
Port Bay
Sewer Project (the "Project") on November 9, 2017, at 2:00
PM; and

WHEREAS, the low bidder was Blue Heron Construction
Company, LLC
("Blue Heron") with a Total Bid (the "Low-Bid") of
\$9,040,475.00 in-
cluding the Base Bid Items, Conditional Bid Items and
Add-Alternate
Bid Items; and

WHEREAS, the Town Board adopted an Amending Bond
Resolution on
January 23, 2018, authorizing the maximum amount of
\$13,125,000.00 to
be expended for the Project, said maximum amount intending
to include
the construction costs included in the Low Bid;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of
the Town of
Wolcott, Wayne County, New York as follows:

Section 1. The Town Board hereby awards the Contract for
construction of the Project to Blue Heron for the Total Bid

of \$9,040,475.00.

Section 2. The Supervisor of the Town of Wolcott is hereby authorized to execute the Notice of Award and the formal Construction Agreement for the construction of the Project.

Section 3. This Resolution shall take effect immediately.

On Roll Call Vote - Chatfield "YES", Ellis "YES",
Youngman "YES",

Decker "YES", Ferguson "YES".

NEW BUSINESS -

1. Annual Cleanup Day - Lynn has coordinated with the Highway Department for the annual cleanup day. It will be held June 9th but there will not be an electronics collection at this one. We will plan to have a separate electronics collection date.

2. Street Lighting - Lynn explained that Wayne County has come up with a plan to replace our street lights with LED lights in order to save money. Discussion. This was tabled until the current information could be clarified.

SUPERVISOR - (cont'd)

3. Drug & Alcohol Policy Renewal -

RESOLUTION #12-18 AUTHORIZING THE SUPERVISOR TO SIGN
2-YEAR CONTRACT WITH CATHY WILLMOTT, D/B/A ADVANCED

OCCUPATIONAL SERVICES, FOR MANDATORY DRUG AND ALCOHOL TESTING -

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lori Furguson,

WHEREAS, the Town of Wolcott is required by NYS Department of Transportation law to have in place a drug and alcohol testing program for all employees holding a CDL license; and

WHEREAS, the Town must contract for such service; and

WHEREAS, the Town desires to renew its contract with Cathy Willmott, d/b/a Advanced Occupational Services for 2018 and 2019;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign a 2-year contract agreement, January 1, 2018 thru December 31, 2019, with Cathy Willmott, d/b/a Advanced Occupational Services, for drug and alcohol screenings and Department of Transportation annual end-of-year reports at \$60.00 per drug screen and \$30.00 per alcohol screen.

VOTE - AYES 5 NAYS 0 .

4. Fire & Ambulance Contracts -

RESOLUTION #13-18 2018 WOLCOTT FIRE CONTRACT -

The following resolution was presented by Adam Ellis, moved by Zach Decker, seconded by Lori Furguson,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract with the Village of Wolcott for fire protection;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Wolcott for fire protection and to pay them the sum of \$29,495.00 for said services.

VOTE - AYES 4 NAYS 0. Councilman Youngman ABSTAINED.

SUPERVISOR - (cont'd)

RESOLUTION #14-18 2018 RED CREEK FIRE CONTRACT -

The following resolution was presented by Zach Decker, moved by Adam Ellis, seconded by Lori Furguson,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract with the Village of Red Creek for fire protection;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Red Creek for fire protection and to pay them the sum of \$34,058.00 for said services.

VOTE - AYES 4 NAYS 0. Councilman Youngman ABSTAINED.

RESOLUTION #15-18 2018 FAIR HAVEN FIRE CONTRACT -

The following resolution was presented by Zach Decker, moved by Lori Furguson, seconded by Adam Ellis,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Town Board desires for the town to have such protection; and

WHEREAS, the Town Board of the Town of Wolcott has authorized a contract jointly with the Village of Fair Haven and the Fair Haven Fire Department;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Village of Fair Haven and the Fair Haven Fire Department and to pay them the sum of \$14,280.00 for said services.

VOTE - AYES 5 NAYS 0.

RESOLUTION #16-18 2018 FAIR HAVEN AMBULANCE CONTRACT

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The following resolution was presented by Zach Decker, moved by Dan Youngman, seconded by Lori Furguson,

WHEREAS, the Town of Wolcott must have ambulance coverage; and

WHEREAS, the Village of Fair Haven covers a portion of the town; and

WHEREAS, the Town Board desires for the town to have such coverage;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Fair Haven Village Ambulance and to pay them the sum of \$3,920.00 for their services.

VOTE - AYES 5 NAYS 0.

SUPERVISOR - (cont'd)

RESOLUTION #17-18 2018 LAKESHORE VOLUNTEER AMBULANCE
CONTRACT -

The following resolution was presented by Dan Youngman, moved by Lori Furguson, seconded by Adam Ellis,

WHEREAS, the Town of Wolcott must have ambulance coverage; and

WHEREAS, the Town of Wolcott also includes the Village of Wolcott and the Village of Red Creek; and

WHEREAS, the Wolcott Volunteer Ambulance and the Red Creek Volunteer Ambulance have merged to become the Lakeshore Volunteer Ambulance; and

WHEREAS, the Lakeshore Volunteer Ambulance now covers a portion of the Town as a whole; and

WHEREAS, the Town Board desires for the town to have such coverage;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign and contract with the Lakeshore Volunteer Ambulance and to pay them the sum of \$20,749.00 for their services.

VOTE - AYES 5 NAYS 0.

PRIVILEGE OF THE FLOOR -

Lynn offered privilege of the floor with no one responding.

The next regular meeting of the Wolcott Town Board will be held March 20, 2018, at 6:00 PM at the Town Hall.

A motion was made by Dan Youngman, seconded by Zach Decker, to adjourn the meeting at 7:17 PM.

submitted,

Respectfully

Dawn M. Krul
Town Clerk

