

REGULAR MEETING - WOLCOTT TOWN BOARD - FEBRUARY 18,
2016

A regular meeting of the Wolcott Town Board was held Thurs., Feb. 18, 2016, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Russell Freer, Jr.

(ABSENT)

Councilman - Christopher Loveless
Councilman - Daniel Youngman

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Bookkeeper; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; Chris Bauer, Robert Huntington, Eric Gerstner, Highway Dept.; Kenneth Kieliszak, 8345 East Port Bay Rd., Wolcott; Terry Bauer, 8470 Livingston Rd., Red Creek; Amanda & Emily Meyers, 5994 Draper St., Wolcott.

Copies presented to the Town Board:

1. Minutes of January 19, 2016 (Regular Meeting)
2. Minutes of February 2, 2016 (Special Meeting)
3. General Fund Claims (Unaudited)
4. Highway Fund Claims (Unaudited)
5. Blind Sodus Bay SD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Offi-cer's, and Highway Supt's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. Informational packet from David Patterson of District Sun, a solar engineering and design firm, regarding a large-scale project between them and four Finger Lakes wineries.

2. Letter from WA CO Office of the Administrator announcing that the Wayne County Print Shop will be closing at the end of February due to a retirement.

A motion was made by Adam Ellis, seconded by Chris Loveless, to accept the minutes of Jan. 19 and Feb. 2, 2016, general correspondence and departmental reports. VOTE - AYES 3 NAYS 0.

GENERAL BUSINESS - (cont'd)

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #36 thru #70 - total - \$8,030.39

HIGHWAY ACCOUNT - DA Townwide - total - \$55,621.46

BLIND SODUS BAY SD - Claims #17 thru #18 - total - \$516.58

A resolution was presented by Lynn Chatfield, moved by Adam Ellis seconded by Chris Loveless "Be it RESOLVED to pay General, Highway, and Blind Sodus Bay SD claims as presented." VOTE

- AYES 3 NAYS 0.

ANNUAL AUDIT OF TOWN RECORDS -

The Town Clerk's, Justices and Supervisor's records and bank transactions were made available for the Town Board to examine.

RESOLUTION #19-16 ANNUAL AUDIT OF TOWN RECORDS

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The following resolution was presented by Lynn Chatfield, moved by Adam Ellis, seconded by Chris Loveless,

WHEREAS, it is necessary for the Town Board to annually examine the records of the Supervisor, Town Clerk and Justices;

NOW, THEREFORE, BE IT RESOLVED, that the Wolcott Town Board, upon examination of the Supervisor's, Town Clerk's and Justices' records and bank transactions for 2015, have found them to be in order and have acknowledged as such by their signatures on said records and transactions.

On Roll Call Vote - Chatfield "YES", Ellis "YES", Freer "ABSENT", Loveless "YES", Youngman "ABSENT".

Councilman Youngman arrived at 6:05 PM.

ASSESSOR/BOOKKEEPER - Amber Roberts

Bookkeeper -

1. Amber and the board discussed the recent bill for repairs on the elevator.
2. Amber has concerns that the invoices are not being gone over until the checks are pretty

much written. The board looks at the ab-stract but not the invoices. Discussion.

A motion was made by Chris Loveless, seconded by Dan Youngman, to have the Board go over the invoices before Amber writes the checks.

VOTE - AYES 4 NAYS 0.

ASSESSOR/BOOKKEEPER - (cont'd)

Assessor -

3. Amber reported she has made the decision to hold off on the townwide revaluation until 2017 as they are still compiling informa-tion obtained from the 2016 update.

4. Amber is looking into credit card processing for the town.

HIGHWAY - Scott Maybe

1. Scott would like to look into hiring a fourth man like he has had in the past. He feels it is a safety issue as well as being more productive in the field.

2. Scott had some information on security systems from three different companies. Discussion. Councilman Loveless mentioned the need for the same thing for the town hall/courtroom and possibly hav-ing these companies do quotes for both locations combined.

3. Scott brought up complaints he has been hearing regarding the trips his department has been making with the snowplows. He brought in the logs kept by each one of his crew.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don reported he has had one response to the

ad to fill the two vacancies on the Board of Appeals. Discussion. It was determined to invite the current and potential members to the next meeting

2. Don reminded the board he has his annual conference March 14-17, 2016, in Rochester.

TOWN CLERK - Dawn Krul

1. The Town Clerk asked Amber if she had found out anything since the previous meeting regarding payroll. She stated she contacted Wayne Business Services but had not heard anything back from them.

The Town Clerk would like to go back to being paid twice a month and is willing to pay the difference it would cost the Town in order to do so. The board stated that was not necessary. Discussion.

A motion was made by Chris Loveless, seconded by Adam Ellis to go back to paying the Town Clerk and the Highway Superintendent twice a month. VOTE - AYES 4 NAYS 0.

2. The Town Clerk was reminded by Amber the need to discuss a situation that has come up with the person who shovels our sidewalks and a potential liability issue. Discussion.

SUPERVISOR - Lynn Chatfield

1. Highway Union Contract Resolutions - to be discussed later.

2. Close out Ingersoll Drive Water District Account -

RESOLUTION #20-16 AUTHORIZING THE BOOKKEEPER TO CLOSE OUT THE INGERSOLL DRIVE WATER DISTRICT ACCOUNT -

The following resolution was presented by Lynn Chatfield, moved by Chris Loveless, seconded by Adam Ellis,

WHEREAS, the Ingersoll Drive Water District debt service is paid in full; and

WHEREAS, this account is no longer needed for transactions;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the bookkeeper to close out the Ingersoll Drive Water District account and transfer the balance of \$4.37 to General Checking Account A2770 (unclassified).

VOTE - AYES 4 NAYS 0.

3. Borrow money from "A" fund to "B" fund for Capital Projects -

RESOLUTION #21-16 AUTHORIZING THE BOOKKEEPER TO BORROW MONEY FROM "A" FUND TO "B" FUND FOR CAPITAL PROJECTS -

The following resolution was presented by Lynn Chatfield, moved by Adam Ellis, seconded by Chris Loveless,

WHEREAS, fund "A" lacks sufficient capital to cover the Port Bay Sewer District expenses; and

WHEREAS, fund "B" has sufficient funding;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the bookkeeper to borrow from "B" fund to "A" fund until alternative funding comes in.

VOTE - AYES 4 NAYS 0.

4. Resolutions for Bernard P. Dongan -

The two resolutions for Bernard P. Donegan's office were tabled for next month until further review and more details were known.

5. As Lynn has a night meeting on the normal board meeting date in March, the board meeting for March needs to be changed. It was determined to hold it on March 22nd at 6:00 PM.

6. Councilman Loveless asked about the quotes for fixing the parking lot at the Town Hall. We have three bids, but two of them were submitted last year. Councilman Loveless asked the Town Clerk to contact the people who submitted theirs last year and ask them to send a re-quote for the next meeting.

SUPERVISOR - (cont'd)

7. Councilman Loveless also wanted an ad placed in the paper to go out for bids on finishing the handicap ramp and remodeling a room in the basement to be utilized as a records room for the Assessor/Bookkeeper and the Town Clerk.

8. Councilman Loveless mentioned that some people in the Blind Sodus Bay Sewer District have asked about water as well. Amber wasn't sure if that area was even mentioned in our water feasibility study.
Discussion.

EXECUTIVE SESSION -

A motion was made by Chris Loveless, seconded by Dan Youngman, to move into executive session at 7:15 PM to discuss highway contract negotiations and particular personnel issues. VOTE - AYES 4 NAYS 0.

(Everyone left at this time except for the Board and Amber.)

CLOSE EXECUTIVE SESSION -

A motion was made by Adam Ellis, seconded by Dan Youngman, to close executive session at 7:55 PM. VOTE - AYES 4 NAYS 0.

RESUME REGULAR SESSION -

The Town Clerk and the public that remained were summoned to re-turn at 7:56 PM. At this time the following resolutions were pre-sented and voted upon:

RESOLUTION #22-16 APPROVING THE TENTATIVE COLLECTIVE BARGAINING AGREEMENT WITH THE HIGHWAY DEPARTMENT UNIT INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 118 -

The following resolution was presented by Lynn Chatfield, moved by Chris Loveless, seconded by Dan Youngman,

WHEREAS, the collective bargaining agreement ("CBA") between the Town of Wolcott ("Town") and Highway Department Unit for the period of January 1, 2013, through December 31, 2015, has expired; and

WHEREAS, Town and Highway Department Unit representatives have

met and reached a Tentative CBA for the period of January 1, 2015, through December 31, 2017, under the terms as written, and as set forth in the tentative CBA filed with the Town Clerk; and

WHEREAS, the Teamsters, Local 118, has advised the Town that the Highway Department Unit has ratified the Tentative CBA;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the provisions of the Civil Service Law sections 201 and 204-a, subject to the High-way Department Unit's ratification, the Town Board approves the Tentative CBA; and be it further

RESOLUTION - (cont'd)

RESOLVED, that the Town Board hereby approves the expenditure of any additional funds necessary to permit the implementation of the terms of the Agreement; and be it further

RESOLVED, that contingent upon the form and terms of the Agreement having been approved by Counsel to the Town, the Town Supervisor is hereby authorized to execute the Agreement.

On Roll Call Vote - Chatfield "YES", Ellis "YES", Freer "ABSENT", Loveless "YES", Youngman "YES".

The second resolution on the tentative agenda "to implement wage adjustments for unrepresented employees" was not acted upon.

RESOLUTION #23-16 ESTABLISHING WAGE RATES FOR NEW INCUMBENTS AND NEW HIRES -

The following resolution was presented by Chris Loveless, moved by Adam Ellis, seconded by Dan Youngman,

WHEREAS, newly elected officials and new hires in general lack the experience and background knowledge of those established in positions; and

WHEREAS, those established positions with significant tenure have a higher rate of compensation due to time on the job; and

WHEREAS, never adjusting these rates attributes to run away bud-gets thus costing the taxpayer extra money while not having the benefit of experienced individuals; and

WHEREAS, the Town Board recognizes this problem of experience and budgetary strain and wishes to remedy the problem;

NOW, THEREFORE, BE IT RESOLVED, the following pay rates shall be established for new incumbents and new hires established immediately:

- Supervisor - \$25,000 annually
- Highway Superintendent - \$50,000 annually
- Councilmen - \$3,000 annually
- Town Clerk - \$30,000 annually
- Justices - \$11,000 annually
- Highway MEO - \$16.50 per hour
- PT Highway MEO - \$16.50 per hour

On Roll Call Vote - Chatfield "YES", Ellis "YES", Freer "ABSENT", Loveless "YES", Youngman "YES".

The next regular meeting of the Wolcott Town

Board will be held
Mar. 22, 2016, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by
Dan Youngman, to ad-journ the meeting at 8:01 PM.

Respectfully submitted,

Dawn M.

Krul, Town Clerk

