

REGULAR MEETING
WOLCOTT TOWN BOARD - JANUARY 19, 2021

A regular meeting of the Wolcott Town Board was held Tuesday, January 19, 2021, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilwoman - Lori Furguson
Councilman - Derek Ceratt

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Don Camp, Code Enforcement Officer; Zach Decker, Highway Superintendent; Karli Starczewski, Assessor's Clerk; Dave Willard and Dave Doyle, MRB Group; Ron Lancy, 11972 Cottage Rd #1;

Copies presented to the Town Board:

1. Minutes of December, 2020 (Regular Meeting)
2. Minutes of December 29, 2020 (Closeout & Organizational Meeting)
3. General Fund Claims (Unaudited)
4. Highway Fund Claims (Unaudited)
5. Port Bay SD Fund Claims (Unaudited)
6. Brown/Wadsworth Rd WD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.
Pledge of Allegiance -

GENERAL BUSINESS -

MRB GROUP - Dave Doyle and Dave Willard came to the meeting to discuss the Port Bay Sewer Project and the proposed Blind Sodus Bay Water District Project. Dave Willard spoke about some things needed to finalize the Port Bay SD, Dave Doyle said there are final change orders and final amendment that need to be signed by the Supervisor, originally they were to be done around May/June but with the project moving into long term financing, EFC would like them done sooner.

A motion was made by Derek Ceratt, seconded by Adam Ellis to have the Supervisor sign the remaining allowance credit change orders and final amendment for the Port Bay Sewer District Project. VOTE - AYES 5 NAYS 0.

Dave Doyle spoke about the proposed BSB WD and said there will be resolutions that will need to be passed at the February meeting regarding the application process, Lynn said there are letters being received from residents; Dave Doyle said the letters are being uploaded with the USDA RD Application for the Water District.

Dave Doyle and Dave Willard left the meeting at 6:14PM

GENERAL CORRESPONDENCE -

1. Letter from Lyons Veterinary Clinic stating they do not provide any after-hour emergency care for animals.

A motion was made by Adam Ellis, seconded by Dan Youngman, to accept the minutes of December 15, 2020, December 29, 2021, general correspondence and departmental reports.

VOTE - AYES 5 NAYS 0 .

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #1 thru #36 - total - \$14,650.51

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$61,959.41

PORT BAY SD - Claims #1 thru #6 - total - \$77,234.02

BROWN/WADSWORTH RD WD - Claim #1 - total - \$2,400.00

A resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Dan Youngman "Be it RESOLVED to pay General, Highway, Port Bay SD and Brown/Wadsworth Rd WD account claims as presented." VOTE - AYES 5 NAYS 0 .

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

1. RESOLUTION #1-21 AMENDING 2021 BUDGET LINE ITEM DUE TO CLERICAL ERROR-

The following resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Dan Youngman,

WHEREAS, it has come to our Supervisor's Clerk attention that Town Board Personal Services was put in the incorrect line item of A1010.2 Equipment in the 2021 Budget; and

WHEREAS, the General Account Fund A1010.1 Town Board Personal Services was left empty when it should have the amount of \$15,561.02 in the line item; and

WHEREAS, the budget needs to reflect the accurate amount that will be paid throughout the 2021 year;

NOW, THEREFORE, BE IT RESOLVED, to remove the amount of \$15,561.02 from the General Account A1010.2 Town Board Equipment line item and add that same amount to A1010.1 Town Board Personal Services line item in the 2021 Budget

VOTE - AYES 5 NAYS 0 .

2. RESOLUTION #2-21 APPROVING THE ASSESSOR'S OFFICE TO PERFORM AN UPDATE FOR THE YEAR 2022 -

The following resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Dan Youngman,

WHEREAS, the sole assessor has expressed to the Town Board of the Town of Wolcott a desire to do an assessment improvement process or an update, for the year 2022; and

ASSESSOR/SUPERVISOR'S CLERK - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, the Town Board agrees to support the assessor's efforts and allocate sufficient funds to cover all costs associated with the process;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Wolcott adopts the above resolution approving the assessor's office to perform an update for 2022.

On Roll Call Vote - Chatfield "YES", Ellis "YES", Youngman "YES",
Ferguson "YES", Ceratt "YES".

3. Amber said employees W-2's are in their mailboxes.

4. Amber said there needs to be a public hearing at the Board Meeting next month to see if funds can be transferred out of the Highway Capital account to pay for the new Highway 10 Wheeler Truck, Amber said if approved the transfer would be around \$130,000.00 for the truck and loader.

HIGHWAY - Zach Decker

1. Zach said the room the Board approved last month is complete.

2. Zach said they are cleaning the Highway Department and fixing trucks.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don said a Dollar General wants to build in Red Creek, on 104A south of the car wash and Laundromat. Don hasn't received paperwork on the project, just phone conversations.

TOWN CLERK - Jessica Freer

1. Jessica said she is collecting taxes and to date has collected \$650,000.00, Jessica also said she will be open on Friday Feb. 5th, 2021 from 12-6pm to collect any taxes as that is the last day to pay before penalty, she will place an ad the paper.

2. The Town Hall will be closed Monday Feb. 15, 2021 for Presidents Day

3. Jessica said it is an election year for a few people, Lynn said the Town has gone back to Caucus and he will have more information next month. Lynn talked about changing year terms for some positions; he said the Town Board will need to approve a resolution to allow the change in year terms to be on the Ballot in November for the voters to vote on, if approved the change would not be this election but the next time the term would be up for those positions. Lynn will get more information from Board of Elections.

4. Jessica said the Standard Workday & Reporting Resolution is due again in the Spring, she asked the elected employees who are in the NYS Retirement System to start keeping track of hours so she can submit the resolution when the time comes.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code - Bob Milliman said he would like to help with the Land Use Code.
2. Brown/Wadsworth Road Water District - Amber said will be a Budget Report that needs to be done and any final bills.
3. Policies - The Board spoke about trying to compile a employee handbook.

NEW BUSINESS -

1. There were some letters from Attorneys in the area that have expressed interest; Lynn asked if the subject could be tabled until next month when more information would be available.

Privilege of the Floor was offered.

The next regular meeting of the Wolcott Town Board will be held February 16, 2021 at 6:00 PM at the Town Hall.

A motion was made by Derek Ceratt, seconded by Lori Furguson, to adjourn the meeting at 6:35 PM.

Respectfully submitted,

+

Jessica Freer

Town Clerk