

REGULAR MEETING - WOLCOTT TOWN BOARD - JANUARY 19,  
2016

A regular meeting of the Wolcott Town Board was held Tues., Jan. 19, 2016, at 6:00 PM at the Town Hall with the following people pre-sent:

PRESENT - Supervisor - Lynn Chatfield  
Councilman - Adam Ellis, Jr.  
Councilman - Russell Freer, Jr.  
Councilman - Christopher Loveless  
Councilman - Daniel Youngman

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Assessor/ Bookkeeper; Don Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.; George Lachnicht, Town Justice; Mary Anne McConkey, Court Clerk; Ron Gill, Home Remedy Construction; Lori Ferguson, 7870 North Maple Rd., Wolcott.

Copies presented to the Town Board:

1. Minutes of December 15, 2015 (Regular Meeting)
2. Minutes of January 5, 2016 (Close-out & Organizational Mtg.)
3. General Fund Claims (Unaudited)
4. Highway Fund Claims (Unaudited)
5. Blind Sodus Bay SD Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Games of Chance, Justices, Code Enforcement Officer's, Animal Control Officer's and Highway Supt's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at 6:00 PM.

Pledge of Allegiance -

GENERAL BUSINESS -

GENERAL CORRESPONDENCE -

1. A copy of the 2015 Annual Report of the Wolcott Historical Society submitted by Historian, Norma Stewart.

2. Email from Joan Grambo, treasurer of the Glenside Cemetery, requesting financial and in-kind service support from the town. (The Board will discuss this further next month.)

A motion was made by Chris Loveless, seconded by Russ Freer, to accept the minutes of Dec. 15, 2015 and Jan. 5, 2016, general cor-respondence and departmental reports. VOTE - AYES 5 NAYS 0.

GENERAL BUSINESS - (cont'd)

ABSTRACT OF CLAIMS -

GENERAL ACCOUNT - Claims #1 thru #36 - total - \$105,840.71

HIGHWAY ACCOUNT - DA Townwide - total - \$5,143.44

BLIND SODUS BAY SD - Claims #1 thru #16 - total - \$154,601.67

A resolution was presented by Adam Ellis, moved by Chris Loveless seconded by Dan Youngman "Be it RESOLVED to pay General, Highway, and Blind Sodus Bay SD claims as presented." VOTE - AYES 5 NAYS 0.

JCAP COURT GRANT - George Lachnicht & Mary Anne McConkey

George and Mary Anne attended tonight's meeting to discuss their grant award and how to best utilize the funding. Also, Mary Anne would like an increase in the court's petty cash fund.

RESOLUTION #05-16 ACCEPTING GRANT MONIES AWARDED TO THE WOLCOTT TOWN COURT THROUGH THE JUSTICE COURT ASSISTANCE PROGRAM (JCAP) -

The following resolution was presented by Russ Freer, moved by Chris Loveless, seconded by Adam Ellis,

WHEREAS, the Town Court Justices applied for grant monies available through the Justice Court Assistance Program (JCAP); and

WHEREAS, they have received notification they were awarded a grant under the 2015-2016 cycle of JCAP;

NOW, THEREFORE, BE IT RESOLVED, to accept grant funding from the Justice Court Assistance Program (JCAP) in the amount of \$25,000 for court improvements.

VOTE - AYES   5   NAYS   0  .

RESOLUTION #06-16 AUTHORIZING INCREASE OF THE COURT'S PETTY CASH FUND -

The following resolution was presented by Lynn Chatfield, moved by Adam Ellis, seconded by Dan Youngman,

WHEREAS, the Court's Petty Cash Fund is currently established at \$165.00; and

WHEREAS, at certain times this fund amount is

not sufficient for the general course of business;  
NOW, THEREFORE, BE IT RESOLVED to increase the  
Court's Petty Cash Fund to \$250.00.

VOTE - AYES   5   NAYS   0  .

ASSESSOR/BOOKKEEPER - Amber Roberts

1. Amber informed the board that the unit charges on this year's tax bills for the debt service on Blind Sodus Bay Sewer District were off due to the County rounding up the numbers. She wanted the board to be aware in case any property owners in the district contacted them with their concerns. The dollar amounts are correct but the units are off.

2. Amber talked to the state about possibly putting off changing the valuations from the 2016 update until 2017 due to so many updates and the length of time it takes to make these changes.

3. Amber stated our payroll service does a direct debit out of our account for their invoices, which does not coincide with our abstracts. The auditors have recommended Amber records it as a payroll expense as opposed to an abstract expense.

4. Amber reported that the accountants have been here getting ready to prepare our annual financial update document.

HIGHWAY - Scott Maybe (ABSENT)

Scott was absent due to the weather conditions. The board dis-cussed some phone calls they had had with regards to certain roads not being plowed as early as they thought they should be.

CODE ENFORCEMENT OFFICER - Don Camp

1. Don thanked Councilman Ellis for replacing the emergency light in the courtroom.

2. Don said all of the required yearly inspections are done.

3. Don received a call that the elevator wasn't working. Don will contact the elevator repair service.

4. Don stated he needs to get a Board of Appeals together so that they can handle an area variance that has been put off for several months. The Town Clerk has contacted the three current members of the inactive board and all are willing to be re-appointed. Discussion. Don will place an ad in the paper for two more members.

5. Don reported he will be attending his annual schooling in March. We will be paying his mileage this year.

TOWN CLERK - Dawn Krul

1. The Town Clerk reported they were busy collecting taxes.

SUPERVISOR - Lynn Chatfield

1. Blind Sodus Bay Sewer Project -

RESOLUTION #07-16 ACCEPTING THE BLIND SODUS BAY  
SEWER PROJECT AS COMPLETED -

The following resolution was presented by Lynn Chatfield, moved by Adam Ellis, seconded by Russ Freer,

WHEREAS, the construction of the improvements for the Town of Wolcott Blind Sodus Bay Sewer District have been completed and approved by the NYS Department of Environmental Conservation;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Wolcott accepts the project as constructed; and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes final payment to the contractor; and

BE IT FURTHER RESOLVED, that the Town Board hereby designates a NYS certified operator, Seth Galek (Operator 3A License No. 13723) to serve as the operator for the sewer system pursuant to the Agreement between the Town of Wolcott and the Wayne County Water and Sewer Authority.

VOTE - AYES   5   NAYS   0  .

RESOLUTION #08-16 AUTHORIZING TOWN SUPERVISOR  
TO SIGN CHANGE  
ORDER NO. 1 FOR THE BLIND SODUS BAY SEWER PROJECT -

The following resolution was presented by Lynn Chatfield, moved by Chris Loveless, seconded by Adam Ellis,

WHEREAS, the Blind Sodus Bay Sewer Project (the "Project") is now complete; and

WHEREAS, as part of the administrative close-

out of the Project  
it is necessary to account for additional costs and  
credits appli-  
cable to the Town's contract with Marcellus  
Construction; and

WHEREAS, Rural Development requires that these  
additional costs  
and credits be documented, summarized and approved  
in the form of an  
"over/under" change order; and

WHEREAS, MRB Group has prepared the  
"over/under" change order  
(Change Order No. 1) for consideration by the Town  
Board; and

WHEREAS, Change Order No. 1 results in a net  
decrease in the con-  
struction contract amount (contract credit) of  
\$38,727.42;

NOW, THEREFORE, BE IT RESOLVED, that the Town  
Board of the Town  
of Wolcott hereby authorizes the Town Supervisor to  
sign Change Order  
No. 1 for the Blind Sodus Bay Sewer Project.

VOTE - AYES   5   NAYS   0  .

SUPERVISOR - (cont'd)

RESOLUTION #09-16 AMENDING RESOLUTION #61-15  
BLIND SODUS BAY  
TRANSFER FROM OPERATING ACCOUNT TO CAPITAL PROJECT  
ACCOUNT DUE TO CHANGE IN THE AMOUNT BEING  
TRANSFERRED -

The following resolution was presented by Lynn  
Chatfield, moved  
by Adam Ellis, seconded by Russ Freer,

WHEREAS, Resolution #61-15 authorized a transfer from Blind Sodus Bay Operating Account to the Blind Sodus Bay Project Account in the amount of \$20,000; and  
WHEREAS, the amount transferred was \$16,000 and not \$20,000; and

WHEREAS, there needs to be an amendment to reflect the change in the amount transferred;

NOW, THEREFORE BE IT RESOLVED, to amend Resolution #61-15 to re-flect the amount transferred from the Blind Sodus Bay Operating Account to the Blind Sodus Bay Project account from \$20,000 to \$16,000.

VOTE - AYES   5   NAYS   0  .

## 2. Port Bay Sewer Project -

### RESOLUTION #10-16 AUTHORIZING FACILITIES AGREEMENT AND PORT BAY SERVICE AGREEMENT FOR THE WOLCOTT/HURON JOINT PORT BAY SEWER PROJECT CWSRF PROJECT NO. C8-6802-01-00 -

The following resolution was presented by Lynn Chatfield, moved  
by Russ Freer, seconded by Adam Ellis,

WHEREAS, the Towns of Wolcott and Huron (together the "Towns") have agreed to undertake a project (the "Project") to construct and finance a public sanitary sewer system to serve the eastern and western sides of Port Bay in the Towns of Wolcott and Huron; and

WHEREAS, the Wayne County Water and Sewer Authority ("Authority") shall operate and maintain the Project after it is constructed; and

WHEREAS, the Towns and the Authority have set



forth in an Agree-  
ment (the "Facilities Agreement"), certain of their  
responsibilities  
and obligations to each other with respect to the  
construction, fi-nancing and operation of the  
Project; and

WHEREAS, the Town of Wolcott and the Authority  
have set forth in  
an Agreement (the "Port Bay Service Agreement"),  
certain of their re-sponsibilities and obligations  
to each other with respect to the pro-vision of  
wastewater treatment services, operation and  
maintenance, fees and customer billings, and  
related matters for the Project; and

WHEREAS, the Town of Wolcott Attorney has  
reviewed and approved the Facilities Agreement and  
the Port Bay Service Agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Town  
Board of the Town  
of Wolcott hereby authorizes the Town Supervisor  
and Town Councilmen  
to sign the Facilities Agreement and the Port Bay  
Service Agreement.

VOTE - AYES   5   NAYS   0  .

SUPERVISOR - (cont'd)

3. Snow & Ice Contract -

RESOLUTION #11-16 AUTHORIZING THE SUPERVISOR TO  
SIGN 2016 SNOW  
AND ICE CONTRACT WITH WAYNE COUNTY -

The following resolution was presented by Lynn  
Chatfield, moved  
by Chris Loveless, seconded by Russ Freer,

WHEREAS, the County of Wayne and the Town of  
Wolcott have agreed to a snow and ice control  
contract in years past; and

WHEREAS, both parties agree this is most advantageous for the taxpayer; and

WHEREAS, the Town Board agrees to the terms of said contract;

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign the Snow and Ice Contract with Wayne County for the term of January 1, 2016, to December 31, 2016.

VOTE - AYES   5   NAYS   0  .

4. Weed Harvesting Contract -

RESOLUTION #12-16 AUTHORIZING SUPERVISOR TO SIGN AGREEMENT WITH WAYNE COUNTY REGARDING DISBURSEMENT OF FUNDS FOR 2016 WEED HARVESTING IN PORT BAY AND BLIND SODUS BAY -

The following resolution was presented by Lynn Chatfield, moved by Russ Freer, seconded by Adam Ellis,

WHEREAS, the Town realizes the economic value our waterfront property and communities contribute to our Town tax base; and

WHEREAS, the Town Board also realizes the environmental quality of our embayments must be maintained; and

WHEREAS, the Town Board acknowledges the recreational value and quality-of-life value the embayments contribute to our citizens; and

WHEREAS, the Town of Wolcott desires to be a good steward of our embayments;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is authorized to sign an agreement with Wayne County contributing \$2,000.00 to this effort to pool with other contributions from the Town of Huron for \$9,000.00, the Town of Sodus for \$4,000.00 and the County of Wayne for \$15,000.00.

VOTE - AYES   5   NAYS   0  .

SUPERVISOR - (cont'd)

5. Humane Society Contract -

RESOLUTION #13-16 AUTHORIZING THE SUPERVISOR TO SIGN A TWO-YEAR CONTRACT WITH WAYNE COUNTY HUMANE SOCIETY -

The following resolution was presented by Lynn Chatfield, moved by Adam Ellis, seconded by Dan Youngman,

WHEREAS, the Animal Control Officer requires the services of the Wayne County Humane Society; and

WHEREAS, the Town has previously contracted with the Wayne County Humane Society for this service; and

WHEREAS, the Wayne County Humane Society still desires to contract with the Town for this service;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign a two-year contract with the Wayne County Humane Society for the period of January 1, 2016, thru December 31, 2017.

VOTE - AYES   5   NAYS   0  .

6. Fire & Ambulance Contracts -

RESOLUTION #14-16 2016 WOLCOTT FIRE CONTRACT -

The following resolution was presented by Lynn

Chatfield, moved  
by Adam Ellis, seconded by Chris Loveless,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Village of Wolcott Fire Department handles a portion of the town; and

WHEREAS, the Town Board desires for the town to have such protection;

NOW, THEREFORE, BE IT RESOLVED to authorize the Supervisor to sign and contract with the Village of Wolcott Fire Department and to pay them the sum of \$28,350.00 for their services.

VOTE - AYES   5   NAYS   0  .

RESOLUTION #15-16 2016 RED CREEK FIRE CONTRACT

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The following resolution was presented by Lynn Chatfield, moved  
by Russ Freer, seconded by Chris Loveless,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Village of Red Creek Fire Department handles a portion of the town; and

WHEREAS, the Town Board desires for the town to have such protection;

NOW, THEREFORE, BE IT RESOLVED to authorize the Supervisor to sign and contract with the Village of Red Creek Fire Department and to pay them the sum of \$33,390.00 for their services.

VOTE - AYES   5   NAYS   0  .

SUPERVISOR - (cont'd)

RESOLUTION #16-16 2016 FAIR HAVEN FIRE CONTRACT

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The following resolution was presented by Lynn

Chatfield, moved  
by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the Town of Wolcott must have fire protection; and

WHEREAS, the Fair Haven Volunteer Fire Department covers a portion of the town; and

WHEREAS, the Town Board desires for the town to have such protection;

NOW, THEREFORE, BE IT RESOLVED to authorize the Supervisor to sign and contract with the Fair Haven Volunteer Fire Department and to pay them the sum of \$14,000.00 for their services.

VOTE - AYES 5 NAYS 0.

RESOLUTION #17-16 2016 FAIR HAVEN AMBULANCE CONTRACT -

The following resolution was presented by Lynn Chatfield, moved  
by Russ Freer, seconded by Chris Loveless,

WHEREAS, the Town of Wolcott must have ambulance coverage; and

WHEREAS, the Village of Fair Haven covers a portion of the town;  
and

WHEREAS, the Town Board desires for the town to have such coverage;

NOW, THEREFORE, BE IT RESOLVED to authorize the Supervisor to sign and contract with the Fair Haven Village Ambulance and to pay them the sum of \$3,768.00 for their services.

VOTE - AYES 5 NAYS 0.

RESOLUTION #18-16 2016 LAKESHORE VOLUNTEER AMBULANCE CONTRACT -

The following resolution was presented by Lynn Chatfield, moved by Dan Youngman, seconded by Adam Ellis,

WHEREAS, the Town of Wolcott must have ambulance coverage; and

WHEREAS, the Town of Wolcott also includes the Village of Wolcott and the Village of Red Creek; and

WHEREAS, the Wolcott Volunteer Ambulance and the Red Creek Volunteer Ambulance have merged to become the Lakeshore Volunteer Ambulance; and

WHEREAS, the Lakeshore Volunteer Ambulance now covers a portion of the Town as a whole; and

WHEREAS, the Town Board desires for the town to have such coverage;

NOW, THEREFORE, BE IT RESOLVED to authorize the Supervisor to sign and contract with the Lakeshore Volunteer Ambulance and to pay them the sum of \$19,950.00 for their services.

VOTE - AYES   5   NAYS   0  .

SUPERVISOR - (cont'd)

7. Lynn announced a special meeting (Public Hearing) to be held Feb. 2, 2016, at 6:00 PM with regards to the service agreement and facilities agreement for the Port Bay Sewer Project.

The next regular meeting of the Wolcott Town Board will be held Feb. 16, 2016, at 6:00 PM at the Town Hall.

A motion was made by Adam Ellis, seconded by Chris Loveless, to adjourn the meeting at 7:00 PM.

Respectfully submitted,

Krul  
Clerk

Dawn M.  
Town







