

Tentative Agenda
REGULAR MEETING
WOLCOTT TOWN BOARD – DECEMBER 19, 2023

A regular meeting of the Wolcott Town Board was held Tuesday, December 19, 2023, at 6:00 PM at the Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilman – Jorden Brown
Councilwoman – Julie Aldrich

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Ray Hauss, Code Enforcement Officer; Zach Decker, Highway Superintendent

Copies presented to the Town Board:

1. Minutes of November 14, 2023 (Regular Meeting & Public Hearing)
2. General Fund Claims (Unaudited)
3. Highway Fund Claims (Unaudited)

The Supervisor's, Town Clerk's, Justices, Code Enforcement Officer's, and Highway Superintendent's reports were presented to the Town Board.

Supervisor Chatfield called the meeting to order at ___ PM.

Pledge of Allegiance –

Privilege of the Floor –

GENERAL BUSINESS –

Dave Doyle, MRB Group –

GENERAL CORRESPONDENCE –

A motion was made by _____, seconded by _____, to accept the minutes of November 14, 2023, departmental reports, and general correspondence.

VOTE - AYES ___ NAYS ___

ABSTRACT OF CLAIMS –

GENERAL ACCOUNT - Claims #332 thru # - total - \$

HIGHWAY ACCOUNT - DA Town wide & DB Outside - total - \$

ARPA ACCOUNT – Claim #2 - total - \$

A resolution was presented by _____, moved by _____, seconded by _____ “Be it RESOLVED to pay General, and Highway, account claims as presented.”

VOTE - AYES____ NAYS_____.

ASSESSOR/SUPERVISOR'S CLERK - Amber Roberts

HIGHWAY – Zach Decker

RESOLUTION # -23 Authorizing the implementation and funding of 100% of the costs of a transportation project, of which qualified costs may be reimbursed from Bridge NY funds –

The following resolution was presented by _____, moved by _____, seconded by _____,

WHEREAS, a project for the Replacement of a culvert on Tellier Road over Wolcott Creek, P.I.N. 4BNY71 (the "Project") is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds; and

WHEREAS, the Town of Wolcott will design, let, and administer all phases of the Project.

WHEREAS, the Town of Wolcott desires to advance the Project by making a commitment of 100% of the costs of Design and Construction work for the Project or portions thereof.

NOW, THEREFORE, the Town of Wolcott Board, duly convened does hereby

RESOLVE, that the Town of Wolcott Board hereby approves the Project; and it is hereby further

RESOLVED, that the Town of Wolcott Board hereby authorizes the Town Supervisor of Wolcott to pay 100% of the cost of Design and Construction work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding; and it is further

RESOLVED, that the sum of \$342,238 is hereby appropriated from Town reserves and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the Town of Wolcott BOARD hereby agrees that the Town of Wolcott shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement

available from the NY Bridge Funding awarded to the Town of Wolcott; and it is further

RESOLVED, that in the event the costs of the Project exceed the amount appropriated above, the Town Board of Wolcott shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Highway Superintendent thereof, and it is further

RESOLVED, that the Town of Wolcott BOARD hereby agrees that the Highway Superintendent hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Supervisor of the Town of Wolcott be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding on behalf of the Town of Wolcott in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs, and it is further

RESOLVED, that the Town of Wolcott will be responsible for all maintenance of the Project; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

VOTE - AYES ____ NAYS ____.

CODE ENFORCEMENT OFFICER – Ray Hauss

TOWN CLERK - Jessica Freer

1. 2024 Town & County Taxes.
2. Christmas & New Years closings, December 25th & 26th, 2023 and January 1st, 2024.

SUPERVISOR - Lynn Chatfield

OLD BUSINESS -

1. Land Use Code –
2. Building Maintenance – January for Eric.
3. Handbook –
4. Blind Sodus Bay Water District –
5. Salt Barn –

6. Barrier Bar Status –

NEW BUSINESS –

1. Audit of Justice Records -

RESOLUTION # -23 ACCEPTING ANNUAL AUDIT OF JUSTICE RECORDS -

The following resolution was presented by _____, moved by _____, seconded by _____,

WHEREAS, it is necessary for the Town Board to annually examine the records of the Justices
WHEREAS, the records and dockets were made available for the Town Board to examine; and
NOW, THEREFORE, BE IT RESOLVED that the Wolcott Town Board, upon examination of the Justices' records and dockets have found them to be in order and have acknowledged that the fines collected have been turned over to the proper officials of the Town as required by law.

On Roll Call Vote: Chatfield " _____ " Ellis " ____ " Youngman " _____ "
Brown " _____ " Aldrich " _____ " .

2. 2024 Snow & Ice Contract -

RESOLUTION # -23 AUTHORIZING THE SUPERVISOR TO SIGN SNOW AND ICE CONTRACT WITH WAYNE COUNTY -

The following resolution was presented by _____, moved by _____, seconded by _____,

WHEREAS, the County of Wayne and the Town of Wolcott have agreed to a snow and ice control contract in years past; and
WHEREAS, both parties agree this is most advantageous for the taxpayer; and
WHEREAS, the Town Board agrees to the terms of said contract;
NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Supervisor to sign the Snow and Ice Contract with Wayne County for the term of January 1, 2024, to December 31, 2024.

VOTE - AYES ____ NAYS ____.

3. 2 Year Contract with the Wayne County Humane Society -

RESOLUTION # -23 AUTHORIZING THE SUPERVISOR TO SIGN A TWO-YEAR CONTRACT WITH WAYNE COUNTY HUMANE SOCIETY -

The following resolution was presented by _____, moved by _____, seconded by _____,

WHEREAS, the Animal Control Officer requires the services of the Wayne County Humane

Society; and

WHEREAS, the Town has previously contracted with the Wayne County Humane Society for this service; and

WHEREAS, the Wayne County Humane Society still desires to contract with the Town for this service;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign a two-year contract with the Wayne County Humane Society for the period of January 1, 2024, thru December 31, 2025.

VOTE - AYES____ NAYS_____.

4. Closeout and Organizational Meeting date –

The next regular meeting of the Wolcott Town Board will be held January 16, 2023, at 6:00 PM at the Town Hall.

A motion was made by _____, seconded by _____, to adjourn the meeting at _____ PM.

MERRY CHRISTMAS EVERYONE!

Respectfully submitted,

Jessica Freer
Town Clerk