

CLOSE-OUT & ORGANIZATIONAL MEETING
WOLCOTT TOWN BOARD - DECEMBER 29, 2020

A special meeting of the Wolcott Town Board was held Tuesday December 29, 2020, at the Wolcott Town Hall with the following people present:

PRESENT - Supervisor - Lynn Chatfield
Councilman - Adam Ellis, Jr.
Councilman - Daniel Youngman
Councilwoman - Lori Furguson
Councilman - Derek Ceratt

OTHERS PRESENT - Jessica Freer, Town Clerk; Amber Roberts, Assessor/Supervisor's Clerk; Zach Decker, Highway Superintendent; Karli Starczewski, Assessor's Clerk; Dave Doyle, MRB Group;

The Supervisor called the meeting to order at 6:00PM.

Pledge of Allegiance -

OTHER BUSINESS -

1. Blind Sodus Bay WD – MRB Group came tonight to inform the Board about the schedule of events that need to be done for the proposed BSB WD project and to have the Supervisor sign the resolution declaring the Town of Wolcott to be lead agency for the proposed BSB WD.

RESOLUTION #73-20
TOWN OF WOLCOTT
BLIND SODUS BAY WATER DISTRICT
SEQR RESOLUTION
DECLARING THE INTENT TO BE LEAD AGENCY

The following resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Lori Furguson,

WHEREAS, the Town of Wolcott Town Board (hereinafter referred to as "Town Board") has reviewed the New York State Environmental Quality Review Act ("SEQRA") Full Environmental Assessment Form ("EAF") Part 1, prepared by the MRB Group (hereinafter referred to as "Town Engineer") on the above-referenced Town of Wolcott Blind Sodus Bay Water District (hereinafter referred to as "Action"); and

WHEREAS, the Town Board determines that said Action is classified as an Type 1 Action under the State Environmental Quality Review ("SEQR") Regulations; and

WHEREAS, the Town Board determines that said Action is also subject to review and approval by other involved agencies under the SEQR Regulations; and

OTHER BUSINESS - (cont'd)

RESOLUTION - (cont'd)

WHEREAS, the Town Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED that the Town Board does hereby declare its intent to be designated as the lead agency for the Action and directs the Town Supervisor to sign and date the Full EAF Part 1.

BE IT FURTHER RESOLVED, that the Town Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before noon on Monday, February 8, 2021.

VOTE - AYES 5 NAYS 0 .

Dave Doyle left the meeting at 6:07 PM

2. Audit Response - Lori spoke about the Audit Report and what the State Comptrollers office would like to Town to do. Lori had offered to write the response letter which she will do; it just needs to be on Town letterhead and signed by the Supervisor. Jessica said if Lori emails her the letter, she will put it on letterhead, email it to the Board to review, if acceptable Lynn will sign then it will be submitted to where it needs to go.

3. Password Policy – Derek came up with a password policy on behalf of the Town, discussion ensued regarding this potential policy. The Board decided to keep the policy as it is and would like to pass a resolution to adopt it.

RESOLUTION #74-20 ADOPTION OF PASSWORD POLICY FOR THE TOWN OF WOLCOTT -

The following resolution was presented by Lori Furguson, moved by Derek Ceratt, seconded by Dan Youngman,

WHEREAS, the Town of Wolcott would find it beneficial to the employer and employees to have a password policy; and

WHEREAS, it was at the request of the NYS Comptrollers Office that the Town of Wolcott needs to update/implement such policies,

NOW, THEREFORE, BE IT RESOLVED, the Town of Wolcott adopts the following Password Policy.

VOTE - AYES 5 NAYS 0

Town of Wolcott
Password Policy

1.0 Overview

Passwords are an important aspect of computer security. They are the front line of protection for user accounts. A poorly chosen password may result in a compromise of the Town's entire network. As such, all Town of Wolcott employees (including contractors and vendors with access to Town of Wolcott systems) are responsible for taking the appropriate steps, as outlined below, to select and secure their password.

2.0 Purpose

The purpose of this policy is to establish a standard for the creation of strong passwords, the protection of those passwords, and the frequency of change.

3.0 Scope

The scope of this policy includes all personnel who have or are responsible for an account (or any form of access that supports or requires a password) on any system that resides at any Town of Wolcott facility, has access to the Town of Wolcott network and/or LEIN/NCIC network, or stores any non-public Town of Wolcott LEIN-based Criminal Justice Information (CJI).

4.0 Policy

4.1 General

- All systems-level passwords (e.g., root, enable, network administrator, application administration accounts, etc.) must be changed at least every 90 days

- All user-level passwords (e.g., email, web, desktop computer, etc.) must be changed at least every 90 days and cannot reuse the last 3 passwords.
- User accounts with access to LEIN/NCIC privileges must have a unique password from all other accounts held by that user.
- Passwords must not be inserted into email messages or other forms of electronic communication.
- All user-level, system-level, and LEIN/NCIC access level passwords must conform to the guidelines described below.

4.2 Guidelines

Password Construction Requirements

- MUST BE a minimum length of eight (8) alphanumeric characters
- MUST contain at least (1) uppercase, (1) lowercase, and (1) special character (i.e. !, @, #, \$, &, *)
- NOT a dictionary word or proper name

OTHER BUSINESS - (cont'd)

POLICY - (cont'd)

- NOT the same as the User ID
- NOT identical to the previous (3) passwords

4.3 Password Deletion

All passwords that are no longer needed must be deleted / disabled immediately.

This includes, but is not limited to, the following:

- When a user retires, quits, is reassigned, released, dismissed, etc.
- Default passwords shall be changed immediately on all equipment.
- Contractor accounts, when no longer needed to perform their duties.

4.4 Password Protection Standards

Do not use your User ID as your password. Do not share Town of Wolcott passwords with anyone, including administrative assistants. All passwords are to be treated as sensitive, confidential Town of Wolcott information.

Here is a list of “do not’s”

- Don’t reveal a password over the phone to anyone
- Don’t reveal a password in an email message
- Don’t reveal a password to the boss
- Don’t talk about a password in front of others
- Don’t hint at the format of a password (e.g., “my family name”)
- Don’t reveal a password on questionnaires or security forms
- Don’t share a password with family members
- Don’t reveal a password to a co-worker while on vacation
- Don’t use the "Remember Password" feature of applications
- Don’t write passwords down and store them anywhere in your office.
- Don’t store passwords in a file on ANY computer system unencrypted.

4.5 Remote Access Users

Access to the Town of Wolcott networks via remote access is to be controlled by using either a Virtual Private Network (in which a Password and User ID are required) or a form of advanced authentication (i.e., Biometrics, Tokens, Public Key Infrastructure (PKI), Certificates, etc.).

5.0 Penalties

Any employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment.

Employee Acknowledgement

The undersigned employee acknowledges that he or she has read the password policy

and agrees to comply with all terms of the policy.

OTHER BUSINESS - (cont'd)

POLICY - (cont'd)

Employee Name

Employee Signature

Date

4. Auction List & Purchases – Zach has items he would like to declare as surplus and advertise for sale on the auction site. The items are a power hacksaw, plasma cutter, tow behind air compressor, sand blaster, salamander, 4 steel chainsaws, 2 Homelite chainsaws, 3 air drum pumpers, various truck tires, truck tailgate and drill press.

RESOLUTION #75-20 DECLARING ITEMS AS SURPLUS –

The following resolution was presented by Adam Ellis, moved by Lori Furguson, seconded by Derek Ceratt,

VOTE - AYES 5 NAYS 0.

Zach has items he would like to purchase to make the Highway Department more efficient, he would like to purchase a drill mill with a vice and clamp kit for \$2,386.71, collets are around \$100.00 and a drill chuck for around \$85.00, Zach said he will need to contact the company for an exact price on the estimated materials.

A motion was made by Lori Furguson seconded by Derek Ceratt to allow Zach to purchase the drill mill with attachments for an estimated price of \$2,571.71.

VOTE - YES 5 NAYS 0.

Zach would also like to build an 8 x 14-foot room in the Highway Department to hold tools and supplies that are right now in the middle of the building with no organization. Zach obtained 3 quotes for the supplies for the room, Secor Lumber was the lowest at \$1,155.14 including delivery, Zach said they would construct the room themselves.

A motion was made by Lori Furguson, seconded by Adam Ellis to allow Zach to purchase supplies for the 8 x 14-foot room from Secor Lumber for a price of \$1,155.14.

VOTE - AYES 5 NAYS 0.

5. Real Property Tax Law Executive Order – Amber said Governor Cuomo passed an executive order that low income senior citizens who qualified last year do not need to renew this year as they will automatically qualify. Amber said she had already mailed out renewal forms to residents, but this

resolution also allows anyone who they know that should not get the exemption such as moving, sale, or significant change in income she could require a renewal form.

OTHER BUSINESS - (cont'd)

RESOLUTION #76-20 TOWN OF WOLCOTT ADOPTS PROVISIONS OF EXECUTIVE ORDER 202.83 SUSPENDING THE REQUIREMENTS OF RENEWAL APPLICATIONS AS A CONDITION TO GRANTING EXEMPTIONS UNDER SECTIONS 459-C AND 467 OF THE REAL PROPERTY TAX LAW

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt,

WHEREAS, the Governor of the State of New York by Executive Order No. 202 dated March 7, 2020, declared a state disaster emergency for the entire State of New York; and WHEREAS, both travel-related and community contact transmission of COVID-19 have been documented in New York State and are expected to continue; and

WHEREAS, pursuant to Section 29-a of Article 2-B of the Executive Law, New York State Governor Andrew Cuomo did issue Executive Order 202.83 dated December 18, 2020, 2020, which authorized, by local option, the governing body, to adopt the provisions of that Executive Order 202.83, which temporarily suspends or modifies, subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law.

NOW THEREFORE BE IT RESOLVED, that pursuant to Executive order 202.83 issued by New York State Governor Andrew Cuomo on December 18, 2020, the Town Board of the Town of Wolcott hereby adopts, as a local option, the suspension of subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law; and be it further

RESOLVED, that the Assessor hereby directed to grant exemptions pursuant to such sections on the 2021/2022 assessment roll to all property owners who received that exemption on the 2020/2021 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing the requirement for the Board of Assessors to mail renewal applications to such persons; and, be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to the Assessor and the Office of the Town Attorney; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk; and, be it further

RESOLVED, the Town is desirous in adopting such resolution while also allowing the assessor to require a renewal application to be filed when he or she has reason to believe that an owner who qualified for the exemption on the 2020 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died, now, therefore, be it further

RESOLVED, that the Town Board is authorized to pass such resolution, and that the assessor is instructed to take any such necessary actions in the above-described directives.

VOTE - AYES 5 NAYS 0 .

OTHER BUSINESS - (cont'd)

5. Conflict of Interest Policy -

RESOLUTION #77-20 ANNUAL ADOPTION OF CONFLICT-OF-INTEREST POLICY-

The following resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lori Furguson,

BE IT RESOLVED, by the Town Board of the Town of Wolcott that:

(1) The Town Board of the Town of Wolcott hereby adopts the attached Conflict of Interest Policy in accordance with NYS General Municipal Law Article 18.

Town of Wolcott Conflict of Interest Policy

ARTICLE 1: Authority

Under the authority granted in NYS General Municipal Law Article 18 § 800-809, the Town Board of the Town of Wolcott hereby adopts the following Policy concerning conflict of interest.

ARTICLE 2: Purpose

The purpose of this Policy is to ensure that the business of the Town of Wolcott will be conducted in such a way that no public official of the municipality will gain a personal or pecuniary advantage from his or her work for the municipality and so that the public trust in municipal officials will be preserved.

ARTICLE 3: Definitions

For the purposes of this ordinance, the following definitions shall apply:

a. "Municipality" means the Town of Wolcott

b. "Conflict of interest" means a direct personal or pecuniary interest of a public officer, his or her spouse, household member business associate, employer or employee, in the outcome of a cause, proceeding, application or any other matter pending before the officer or before the public body in which he or she holds office or is employed. "Conflict of interest" does not arise in the case of votes or decisions on matters in which the public officer has a personal or pecuniary interest in the outcome no greater than that of other persons generally affected by the decision, such as adopting a bylaw or setting a tax rate.

c. "Emergency" means an imminent threat or peril to the public health, safety or welfare.

d. "Official act or action" means any discretionary legislative, administrative or judicial act performed by any elected or appointed officer or employee while acting on behalf of the municipality.

e. **"Public body"** means a municipality and its departments, boards, councils, commissions, committees or other instrumentality's.

f. **"Public interest"** means an interest of the community as a whole, conferred generally upon all residents of the municipality

g. **"Public officer"** or "public official" means a person elected or appointed to perform

OTHER BUSINESS - (cont'd)

POLICY - (cont'd)

executive, administrative, legislative or quasi-judicial functions for a public body.

ARTICLE 4: Disqualification

a. A public officer shall not participate in any official action if he or she has a conflict of interest in the matter under consideration.

b. A public officer shall not personally or through any member of his or her household, business associate, employer or employee represent, appear for, or negotiate in a private capacity on behalf of any person or organization in any cause, proceeding, application or other matter pending before the public body in which the officer holds office or is employed.

c. In the case of a public officer who is an appointee, the person or public body which appointed that public officer shall have the authority to order that officer to recuse him or herself from the matter.

ARTICLE 5: Disclosure

a. A public officer who has reason to believe that he or she has or may have a conflict of interest but believes that he or she is able to act fairly, objectively and in the public interest in spite of the conflict of interest shall, prior to participating in any official action on the matter, prepare a statement describing the matter under consideration, the nature of the potential conflict of interest and why he or she believes that he or she is able to act in the matter fairly, objectively and in the public interest.

b. In the case of a public officer who is an elected member of a board, commission or other body, the remaining members of that body shall have the authority to inquire of the officer about a possible conflict of interest and to suggest or recommend that the member recuse him or herself from the matter. If the member believes that he or she does not have a conflict of interest or believes that he or she is able to act fairly, objectively and in the public interest in spite of an existing conflict of interest, the member shall, prior to participating in the matter, prepare a statement describing the matter under consideration, the nature of the potential conflict of interest and why he or she believes that he or she is able to act in the matter fairly, objectively and in the public interest.

c. The statement required by subsections (a) and (b) above shall be signed by the officer and filed as part of the minutes of the meeting of the public body in which the officer holds office.

ARTICLE 6: Determination

a. After disclosure of the financial interest and all material facts, and after any discussion with the interested person, the public officer shall leave the Board meeting while the determination of a conflict of interest is discussed and voted upon. The remaining Board members shall decide if a conflict of interest exists.

ARTICLE 7: Hearing before the Board

a. Any resident of the municipality or Board member who believes that an officer should recuse him or herself from a matter because of a conflict of interest or that the officer should provide a disclosure statement regarding his or her conflict of interest in the matter, may file a complaint with the Town Clerk or a Town Board member.

b. Upon receipt of the complaint, a presentation may be made at the next Board meeting. After the presentation the public officer shall leave the meeting during the discussion of the complaint and

OTHER BUSINESS - (cont'd)

POLICY - (cont'd)

the Board shall consider all the evidence. The Board shall issue a written decision as to whether the official shall be required to recuse him or herself from the matter and state the reasons for that decision.

ARTICLE 8: Violations

a. If the Board has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the Board determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

ARTICLE 9: Enforcement

a. Refusal to comply with the decision of the Board shall be considered a violation of this policy. The legislative body, acting on behalf of the municipality, may seek injunctive relief in superior court which may include, but not be limited to, an order to negate any vote or other action taken by the officer in the matter.

b. In addition to any other remedies provided by law, a public officer who violates this policy may be publicly censured by the Board.

ARTICLE 10: Records of Proceedings

Once a decision is made by the Board, the minutes of the Board and all committees with board delegated powers shall contain:

a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the Board's decision as to whether a conflict of interest in fact existed.

b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

ARTICLE 11: Exception

The provisions of Article 4 of this policy shall not apply if the legislative body of the municipality determines that an emergency exists and that actions of the public body otherwise could

not take place. In such cases, a public officer who has reason to believe he or she has a conflict of interest shall disclose such conflict as provided in Article 5.

ARTICLE 12: Severability

If any section of this policy is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this policy.

OTHER BUSINESS - (cont'd)
POLICY - (cont'd)

ARTICLE 13: Periodic Reviews

The Town of Wolcott Town Board shall regularly and consistently monitor and enforce compliance with this policy by periodic reviews and taking such actions as are necessary for effective oversight. If at any time during the year, the information in this policy changes, the Board shall approve such changes in a meeting, by a majority vote of the Board and disclose such changes in the minutes of that meeting. The policy shall be re-approved yearly at the Annual Meeting.

ARTICLE 14: Effective Date

This Policy shall become effective December 29, 2020, with its adoption by the Town of Wolcott Town Board.

ON ROLL CALL VOTE - Chatfield "YES", Ellis "YES", Youngman "YES",
Ferguson "YES", Ceratt "YES".

CLOSE-OUT MEETING - General & Highway Fund Transfers

RESOLUTION #78-20 AUTHORIZING 2020 YEAR-END BUDGET TRANSFERS -

The following resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Lori Ferguson,

WHEREAS, certain transfers are necessary to close-out and balance the 2020 General and Highway Fund Budget,

NOW, THEREFORE, BE IT RESOLVED to authorize 2020 budget transfers and any others deemed necessary:

VOTE - AYES 5 NAYS 0 .

ORGANIZATIONAL MEETING -

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lori Ferguson, "Be it RESOLVED to accept blanket bond for all regular Town employees."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Dan Youngman, moved by Derek Ceratt, seconded by Lori Ferguson, "Be it RESOLVED to appoint Gary Mettler, Animal Control Officer, and Tammy Mettler, Deputy Animal Control Officer, for one year." VOTE - AYES 5 NAYS 0 .

The Town Clerk reported to the Board she would appoint Korryne Noyes, Deputy Town Clerk, for one year.

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Lori Furguson "Be it RESOLVED that the Deputy Town Clerk will, in the absence of the Town Clerk, have the same duties and responsibilities as the Town Clerk." VOTE - AYES 5 NAYS 0 .

ORGANIZATIONAL MEETING - (cont'd)

A resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Lori Furguson "Be it RESOLVED to appoint Korryne Noyes, Deputy Registrar of Vital Statistics, for one year." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Derek Ceratt, moved by Dan Youngman, seconded by Lori Furguson, "Be it RESOLVED that any Town Officer be allowed the IRS rate of .56 cents per mile when using their personal vehicles for Town business." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt, "Be it RESOLVED to authorize the Highway Superintendent to spend up to \$1,500 for tools without prior authorization." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Lori Furguson, moved by Dan Youngman, seconded by Adam Ellis, "Be it RESOLVED to pay all elected Town Officers as outlined in the 2021 Budget." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Adam Ellis, moved by Dan Youngman seconded by Derek Ceratt, "Be it RESOLVED to pay the Supervisor, Councilmember's, Town Justices, Court Clerk, Town Clerk, Deputy Town Clerk, Code Enforcement Officer, Assessor, Supervisor's Clerk, Highway Superintendent, Assessor's Clerk, Animal Control Officer, Custodian of Town Hall-monthly; the Highway workers bi-weekly; the Town Historian, Town Attorney and anyone else contracted by the Town - upon submission of a voucher." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Dan Youngman, moved by Adam Ellis, seconded by Lori Furguson "Be it RESOLVED to authorize the Town Clerk and/or her Deputy to attend any County Town Clerk's monthly meetings, annual Spring Conference, and/or Continuing Education courses; the Councilmember's, Assessor and/or her Clerk to attend any Continuing Education courses; the Code Enforcement Officer and two members of the Planning Board/Board of Appeals to attend annual Spring and Fall Conferences; the Code Enforcement Officer to attend annual Spring Continuing Education Conference; the Supervisor's Clerk to attend any monthly meetings and/or Continuing Education courses; the Highway Superintendent to attend annual Spring Highway School and Fall Highway Superintendent Conference at Town expense." VOTE - AYES 5 NAYS 0 .

Supervisor Chatfield appointed Chris Bauer and T.J. Azzolina as Building Maintenance Supervisors for the Town Hall.

A resolution was presented by Dan Youngman, moved by Derek Ceratt, seconded by Lori Furguson, "Be it RESOLVED to appoint the Supervisor and Highway Superintendent to serve as Supervisors to the Sanitary Landfill." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt, "Be it RESOLVED to hold all regular Town Board meetings on the 3rd Tuesday of each month at 6:00 PM." VOTE - AYES 5 NAYS 0 .

ORGANIZATIONAL MEETING - (cont'd)

A resolution was presented by Adam Ellis, moved by Dan Youngman, seconded by Derek Ceratt, "Be it RESOLVED to appoint Karli Starczewski Clerk to the Assessor for one year at a rate of \$14.49 per hour." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Lori Furguson, "Be it RESOLVED to pay existing FT Highway Workers \$22.17 per hour and new FT Highway Workers \$18.36 per hour as per contract; existing PT Highway Workers \$20.84 per hour; new PT Highway Workers \$16.83 per hour." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Lori Furguson, moved by Adam Ellis, seconded by Dan Youngman, "Be it RESOLVED to pay any PT general laborer for the Highway Department \$12.50 per hour." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Derek Ceratt, moved by Lori Furguson, seconded by Dan Youngman, "Be it RESOLVED to appoint Time to Spare as Custodians to the Town Hall, at a monthly rate of \$260.00." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Adam Ellis, moved by Lori Furguson, seconded by Dan Youngman, "Be it RESOLVED to pay the Deputy Town Clerk \$14.49 per hour." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Lori Furguson, "Be it RESOLVED to pay not more than \$9.00 per yard for bank-run sand and/or gravel." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Lori Furguson, moved by Dan Youngman, seconded by Derek Ceratt "Be it RESOLVED to designate Lyons National Bank as the official depository for the Town of Wolcott." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Lori Furguson, "Be it RESOLVED to pay Assessment Review Board Members a flat rate of \$100.00 when they act." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Dan Youngman, "Be it RESOLVED to appoint Tette, Ingersoll & Co. CPA's PC, a member of Allied Financial Partners, as Town Accountant for one year."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Adam Ellis, moved by Derek Ceratt, seconded by Dan Youngman, "Be it RESOLVED to appoint Donald Camp, Code Enforcement Officer, for one year."

VOTE - AYES 5 NAYS 0 .

NEW BUSINESS -

1. Amber spoke about the current litigation, she said it is resolved and the opposing party has accepted her offer.

2. Lori has brought up plowing, sanding and salting on the private roads, she stated by law it is not allowed only in emergency circumstances or if deemed necessary, Lori brought up certain circumstances where it has been done in other Towns. Zach said he will if emergency services contact him. The Board decided if the law states it cannot be done they will not do it on private roads.

The next regular meeting of the Wolcott Town Board will be held January 19, 2021, at 6:00 PM at the Town Hall.

A motion was made by Derek Ceratt, seconded by Adam Ellis, to adjourn the meeting at 7:04PM.

Respectfully submitted,

Jessica Freer,
Town Clerk