

CLOSE-OUT AND ORGANIZATIONAL MEETING
WOLCOTT TOWN BOARD - JANUARY 8, 2013

A special meeting of the Wolcott Town Board was held Tues., Jan. 8, 2013, at the Wolcott Town Hall with the following people present:

PRESENT - Supervisor - Kim Park
Councilman - Dallas Youngman
Councilman - Jeffrey Keller
Councilman - Adam Ellis, Jr.
Councilman - Henry Felker

OTHERS PRESENT - Dawn Krul, Town Clerk; Amber Roberts, Book- Keeper/Assessor; Donald Camp, Code Enforcement Officer; Scott Maybe, Highway Supt.

The Supervisor called the meeting to order at 6:00 PM.

CLOSE-OUT MEETING - General & Highway Fund Transfers

RESOLUTION #01-13 AUTHORIZING TRANSFERS IN 2012 BUDGET

=

The following resolution was presented by Kim Park, moved by Dallas Youngman, seconded by Adam Ellis,

WHEREAS, certain transfers are necessary to close-out and balance the 2012 General and Highway Fund Budget,
NOW, THEREFORE, BE IT RESOLVED to authorize the following 2012 budget transfers and any others deemed necessary:

GENERAL FUND TRANSFERS -

- A1990.4 to A1010.4 in the amount of \$339.54
- A1990.4 to A1355.4 in the amount of \$3,360.80
- A1990.4 to A1410.2 in the amount of \$447.37
- A1990.4 to A1440.4 in the amount of \$422.50
- B1990.4 to B1110.4 in the amount of \$284.97

- B1990.4 to B3620.4 in the amount of \$990.79
- B1990.4 to B4020.1 in the amount of \$677.00

HIGHWAY FUND TRANSFERS -

- DB5110.4 to DB5112.4 in the amount of \$17,938.44

VOTE - AYES 5 NAYS 0.

ORGANIZATIONAL MEETING -

A resolution was presented by Kim Park, moved by Dallas Youngman seconded by Jeff Keller "Be it RESOLVED to accept blanket bond for all regular Town employees." VOTE - AYES 5 NAYS 0.

A resolution was presented by Kim Park, moved by Jeff Keller, seconded by Dallas Youngman "Be it RESOLVED to appoint Gary Mettler, Animal Control Officer, and Tammy Mettler, Deputy Animal Control Of-ficer for one year." VOTE - AYES 5 NAYS 0.

A resolution was presented by Kim Park, moved by Dallas Youngman seconded by Jeff Keller "Be it RESOLVED that any Town Officer be al-owed the IRS rate per mile when using their personal vehicles for Town business." VOTE - AYES 5 NAYS 0.

A resolution was presented by Kim Park, moved by Adam Ellis, seconded by Jeff Keller, "Be it RESOLVED to authorize the Highway

Supt. to spend up to \$1,500 for tools without prior authorization."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Jeff Keller,
seconded by Henry Felker "Be it RESOLVED to pay all elected Town Officers as outlined in the 2013 Budget." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Dallas Youngman
seconded by Jeff Keller "Be it RESOLVED to pay the Supervisor, Councilmen, Town Justices, Court Clerk, Bookkeeper, Deputy Town Clerk, Assessor, Assessor's Clerk, Code Enforcement Officer, Animal Control Officer, Custodian of Town Hall - monthly; the Town Clerk and Highway Supt., - semi-monthly; the Highway workers - bi-weekly; the Town Historian, Town Attorney and anyone else employed by the Town - upon submission of a voucher." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Adam Ellis,
seconded by Jeff Keller "Be it RESOLVED to authorize the Town Clerk and/or her Deputy to attend any County Town Clerk's monthly meetings annual Spring Conference, and/or Continuing Education courses; the Assessor and/or her Clerk to attend any Continuing Education courses; the Code Enforcement Officer and two members of the Planning Board to attend annual Spring and Fall Conferences; the Code Enforcement Officer to attend annual Spring Continuing Education Conference; the Bookkeeper to attend any monthly bookkeeper's meetings and/or Continuing Education courses; the Highway Supt. to attend annual Spring Highway School and Fall Highway Supt's. Conference; the Supervisor, Town Clerk, Code Enforcement Officer and/or Highway Supt. to attend County Emergency Management meetings at Town expense." VOTE - AYES 5 NAYS 0 .

Supervisor Park appointed Jeff Keller and Adam Ellis as Building Maintenance Supervisors for the Town Hall.

ORGANIZATIONAL MEETING - (cont'd)

A resolution was presented by Jeff Keller, moved by Dallas Youngman, seconded by Adam Ellis "Be it RESOLVED to appoint the Supervisor and Highway Supt. to serve as Supervisors to the Sanitary Landfill." VOTE - AYES 5
NAYS 0.

A resolution was presented by Kim Park, moved by Dallas Youngman seconded by Jeff Keller "Be it RESOLVED to hold all regular Town Board meetings on the 3rd Tuesday of each month at 6:00 PM." VOTE - AYES 5 NAYS 0.

A resolution was presented by Kim Park, moved by Dallas Youngman seconded by Jeff Keller "Be it RESOLVED to appoint Amanda Meyers as part-time clerk to the Assessor for one year." VOTE - AYES 5 NAYS 0.

A resolution was presented by Kim Park, moved by Adam Ellis, seconded by Henry Felker "Be it RESOLVED to appoint Rhonda Kerr, Custodian of the Town Hall, at a monthly rate of \$150.00. VOTE - AYES 5 NAYS 0.

A resolution was presented by Kim Park, moved by Henry Felker, seconded by Adam Ellis "Be it RESOLVED to pay the Deputy Town Clerk and the Assessor's Clerk \$10.47 per hour, an increase of 21 cents." VOTE - AYES 5 NAYS 0.

A resolution was presented by Kim Park, moved by Dallas Youngman

seconded by Jeff Keller "Be it RESOLVED to pay not more than \$6.00 per yard for bank-run sand and/or gravel."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Dallas Youngman

seconded by Jeff Keller "Be it RESOLVED to designate Lyons National Bank as the official depository for the Town of Wolcott."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Dallas Youngman

seconded by Adam Ellis "Be it RESOLVED to pay Assessment Review Board Members a flat rate of \$100.00 when they act."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Adam Ellis, seconded by Dallas Youngman "Be it RESOLVED to appoint Art Williams as Town Attorney for one year." VOTE

- AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Adam Ellis, seconded by Jeff Keller "Be it RESOLVED to appoint Lee Walter as

Town Accountant for one year." VOTE - AYES 5 NAYS 0 .

ORGANIZATIONAL MEETING - (cont'd)

A resolution was presented by Kim Park, moved by Dallas Youngman seconded by Jeff Keller "Be it RESOLVED to appoint Donald Camp, Code Enforcement Officer, for one year." VOTE

- AYES 5 NAYS 0 .

GENERAL CORRESPONDENCE -

1. Letter from Art Williams asking for the Board's consideration in reappointing him as our Town Attorney for 2013.

A motion was made by Kim Park, seconded by Adam Ellis, to accept general correspondence as submitted. VOTE - AYES 5 NAYS 0 .

OTHER BUSINESS -

1. The Board discussed the front steps of the Town Hall as they need to be replaced. Dan Tatum has submitted estimates for three different options. Don Camp is meeting with Chris Loveless tomorrow and will call Dan and ask him to be there, too. Don will report back at the regular board meeting.

2. We need a cover over the new condenser to our heating and cooling system as ice chunks are falling on it. Chris Loveless has submitted an estimate for this.

3. Kim was made aware that one of the bathrooms in the court-room is leaking down in the basement as one of the main pipes is completely rotted off. Kim will contact Chuck Roarke to see about getting this fixed.

4. Kim asked Councilman Felker if he would continue attending the Cablevision meetings and he said he would.

5. Amber brought up the fact that the Planning Board is still short one person. Don Camp will take care of running another ad.

The next regular meeting of the Wolcott Town Board will be held
Jan. 15, 2013, at 6:00 PM at the Town Hall.

A motion was made by Dallas Youngman, seconded by Henry Felker, to adjourn the meeting at 6:26 PM.

submitted,

Respectfully

Dawn M. Krul,
Town Clerk

